AGENDA
CITY COUNCIL MEETING
City Hall – Douglass, Kansas
October 14, 6:30 P.M.

1. **PLEDGE OF ALLEGIANCE AND INVOCATION**

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **ACCEPTANCE OF THE AGENDA**

   Action: Motion to (approve/deny/table) the October 14, 2026, Agenda

5. **PUBLIC FORUM**

6. **SPEAKER'S FORUM**

   6.1 Wichita Wind Surge Marketing – City of Douglass Day at a Wind Surge Baseball Game opportunity – Speakers: Billy Houle and Lucas Rospond

7. **CONSENT AGENDA**

   7.1 - Minutes of September 9, 2026, City Council Meeting

   7.2 - Sheriff's Calls: September 2026

   7.3 - Financial Report - September 2026

   Action: Motion to (approve/deny/table) the Consent Agenda

8. **OLD BUSINESS**

   8.1 E-bikes and E-scooters

   Action: No action required. Discussion only.

9. **NEW BUSINESS**

   9.1 Amending Planning and Zoning Regulations – changing from 10 days to 10 business days response time on permits and spelling corrections.

   Action: Motion to (approve/deny/table) Ordinance No. 946, amending Appendix C of the City of Douglass Code to revise the timeframe for issuing or disapproving

zoning permits to 10 business days and correct typographical errors in the existing zoning regulations.

9.2 Repeal of Pit Bull Dogs Ordinance

Action: Motion to (approve/deny/table) Ordinance No. 947 repealing Chapter 2, Article 3, "Pit Bull Dogs," of the City Code

10. STAFF REPORTS

10.1 – City Administrator

10.2 – City Clerk

10.3 – City Public Works Superintendent

10.4 – Utility/Court Clerk

11. CITY COUNCIL COMMENTS

12. MAYOR'S COMMENTS

13. EXECUTIVE SESSION:

14. ADJOURNMENT

Action:

Approved by the City Council this ____ day of _____ 2026.

_____
Mike Shirley, Mayor

ATTEST

_____
Kate Schieferecke, City Clerk

Notice

It is possible that sometime between 6:00 and 6:30 p.m. immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times. Please make sure cell phones and other electronic devices are turned off and put away.

MINUTES
CITY COUNCIL MEETING

City Hall - Douglass, Kansas
September 9, 2026, 6:30 P.M.

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1. **PLEDGE OF ALLEGIANCE AND INVOCATION –** Pledge of Allegiance led by Mayor Mike Shirley, Invocation led by Council member Jay Sanderson.

2. **CALL TO ORDER** - Mayor Shirley called the meeting to order at 6:30 p.m.

3. **ROLL CALL** – Council Members present: Jason Cathey, Jay Sanderson, Ken Phillips, Trent Roberts, and Mark Roberts. Also present: City Administrator Danielle Gabor, City Attorney Andrew Marino, City Clerk Kate Schieferecke, City Public Works Superintendent Mike Gowlovech.

4. **ACCEPTANCE OF THE AGENDA**

   Action: Jay Sanderson moved to approve the agenda as published. Jason Cathey seconded the motion. Motion carried 5/0.

5. **CONSENT AGENDA**
   5.1 – Minutes – Regular City Council Meeting
   5.2 – Sheriff Calls
   5.3 – August Financial Report

   Action: Mark Roberts moved to approve the consent agenda as presented. Jay Sanderson seconded the motion. Motion carried 5/0.

6. **PUBLIC HEARING: REVENUE NEUTRAL RATE** - Mayor Shirley opened the RNR hearing at 6:35pm. No members of the public were present to speak.

   Action: Jason Cathey moved to close the public hearing. Jay Sanderson seconded the motion. Motion carried 5/0.

7. **RESOLUTION 2026-06: A RESOLUTION OF THE CITY OF DOUGLASS, KANSAS TO LEVY A PROPRTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE FOR 2027** - Mayor Shirley read the resolution and requested a motion to adopt it.

   Action: Jay Sanderson moved to adopt Resolution 2026-06. Ken Phillips seconded the motion.

   The Council voted by roll call:
   Mark Roberts – Yes
   Trent Roberts – Yes
   Ken Phillips – Yes
   Jay Sanderson – Yes
   Jason Cathey – Yes

   Motion carried 5/0.

8. **PUBLIC HEARING: 2026 BUDGET** - The public hearing opened at 6:41 p.m. No members of the public were present to speak. There were no comments from Council.

   Action: Jason Cathey moved to close the public hearing. Trent Roberts seconded. Motion carried 5/0.

9. **CONSIDERATION OF 2027 BUDGET**

   Action: Jay Sanderson moved to adopt the 2027 City of Douglass Annual Operating Budget as published in the Butler County Times Gazette and on the City of Douglass website. Trent Roberts seconded the motion.

   The Council voted by roll call:
   Mark Roberts – Yes
   Trent Roberts – Yes
   Ken Phillips – Yes
   Jay Sanderson – Yes
   Jason Cathey – Yes

   Motion carried 5/0.

10. **PUBLIC FORUM** - No speakers were present to speak.

11. **SPEAKER'S FORUM** - No speakers were present to speak.

12. **OLD BUSINESS -** None

13. **NEW BUSINESS**

13.1 - E-Bikes and E-Scooters Council Discussion

Mayor Shirley introduced discussion of regulating e-bikes and e-scooters. No action was taken.

13.2 – Douglass City Pool 2026 End of Season Financial Report

No action was taken.

13.3 – Consideration of Replacement of Planning and Board of Zoning Appeals Commission Board Member

Action: Jay Sanderson moved to remove Eric Triplett as a member of the Planning Board and Commission. Trent Roberts seconded. Motion carried 5/0.

13.4 – Ordinance 941 – AN ORDINANCE GRANTING KANSAS GAS SERVICE, A DIVISION OF ONE GAS, INC., A CONTRACT FOR A NATURAL GAS FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN ALL FACILITIES NECESSARY OR PROPER FOR THE TRANSMISSION, TRANSPORTATION, DISTRIBUTION, SUUPPLY, AND SALE OF NATURAL GAS TO CONSUMERS; GRANTING THE RIGHT AND PRIVILEGE TO USE THE RIGHT-OF-WAY FOR SAID PRUPOSE; PRESCRIBING THE TERMS AND CCONDITIONS OF SUCH FRANCHISE; AND REPEALING ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH SAID PURPOSE

Action: Mark Roberts moved to approve Ordinance 941, granting Kansas Gas Service, a division of ONE Gas, Inc., a natural gas franchise with the City of Douglass for a period of ten years. Ken Phillips seconded the motion. Motion carried 5/0.

13.5 – Ordinance 942 – AN ORDINANCE AMENDING CHAPTER XI, ARTICLES 1 AND 2 OF THE CODE OF THE CITY OF DOUGLASS, KANSAS REGARDING THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF DOUGLASS; INCORPORATING BY REFERENCE THE "UNIFROM PUBLIC OFFENSE CODE FOR KANSAS CITIS", 42ND EDITION (2026) WITH CERTAIN ADDITIONS; AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH.

Discussion: City Attorney Andrew Marino noted that blank lines included in the Ordinance should be filled in with the Ordinance number, 942.

Action: Jay Sanderson moved to approve Ordinance 942 with markup recommended by the City Attorney. Seconded by Seconded by Jason Cathey. Motion carried 5/0.

13.6 – Ordinance 943 – AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF DOUGLASS, KANSAS: INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES,' 53RD EDITION OF 2026 WITH CERTAIN OMISSIONS, CHANGES, AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS AND PENALTIES; AMENDING SECTION 14-101; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.

Discussion: City Attorney Andrew Marino noted that blank linens included in Ordinance 943 should be filled with the Ordinance number, 943..

Action: Jay Sanderson moved to approve Ordinance 943 with additional markup. Trent Roberts seconded the motion. Motion carried 5/0.

13.7 – Ordinance 944 – AND ORDINANCE AMENDING SECTION 4-201 AND 4-202 OF THE CODE OF THE CITY OF DOUGLASS, KANSAS, RELATING TO THE ADOPTION AND ADMINISTRATION OF THE BUTLER COUNTY BUILDING CODE; INCORPORATING THE BUTLER COUNTY BUILDING CODE, AS AMENDED, BY REFERENCE; AUTHORIZING THE ADMINISTRATION AND ENFORCEMENT THEREOF BY BUTLER COUNTY under AGREEMENT; AND REPEALING EXISTING SECTIONS 4-201 AND 4-202.

Action: Jay Sanderson moved to approve Ordinance 944. Trent Roberts seconded. Motion carried 5/0.

13.8 – Resolution 2026-07 – A RESOLUTION AUTHORIZING CITY STAFF TO COORDINATE WITH BUTLER COUNTY, KANSAS, FOR THE TEMPORARY ADMINISTRATION AND ENFORCEMENT OF THE CITY'S BUILDING CODE; AUTHORIZING THE NEGOTIATION AND PAYMENT OF REASONABLE FEES FOR SUCH SERVICES PENDING APPROVAL OF A FORMAL WRITTEN AGREEMENT; AND PROVIDING FOR RELATED MATTERS

Action: Mark Roberts moved to approve the interim building code services for Resolution 2026-07 with Butler County. Ken Phillips seconded the motion. Motion carried 5/0.

13.9 - Resolution 2026-08 – A RESOLUTION ESTABLISHING CITY OF DOUGLASS ADMINISTRATIVE FEES FOR BUILDING CODE APPLICATIONS AND INSPECTIONS.

Action: Mark Roberts moved to approve Resolution 2026-080. Jason Cathey seconded the motion. Motion carried 5/0.

13.10 - Resolution 2026-09 – A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF DOUGLASS, KANSAS, DESIGNATING THE CITY ADMINISTRATOR AS THE PUBLIC OFFICER FOR PURPOSES OF CHAPTER 8, ARTICLE 4 OF THE CODE OF THE CITY OF DOUGLASS, KANSAS, AND AUTHORIZING CITY STAFF TO PERFORM WEED

AND GRASS ABATEMENT UNDER THE DIRECTION AND APPROVAL OF THE CITY ADMINISTRATOR.

Action: Jay Sanderson moved to approve Resolution 2026-09. Ken Phillips seconded the motion. Motion carried 5/0.

13.11 – Ordinance No. 945 -

Discussion: Jay Sanderson declared on the record that he is employed by Green Frog Brewery, a local brewery that will serve alcohol at Frontiers Day.

Action: Jason Cathey moved to approve Ordinance No. 945 for Frontiers Day common consumption area. Ken Phillips seconded the motion. Motion carried 5/0.

14. **STAFF REPORTS** - Council requested .gov email addresses.
    - 14.1 – City Administrator's Report
    - 14.2 – City Treasurer's Report
    - 14.3 City Superintendent's Report
    - 14.4 City Court / Utility Clerk Report

15. **CITY COUNCIL COMMENTS**

16. **MAYOR'S COMMENTS**

17. **EXECUTIVE SESSION –** None

18. **ADJOURNMENT**

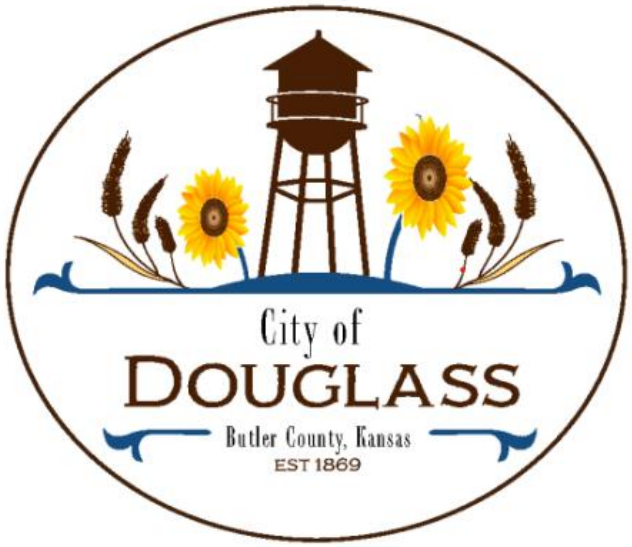
Action: Ken Phillips moved to adjourn the meeting. Jay Sanderson seconded the motion. Motion carried 5/0.

Approved by the City Council this _____ day of _____, 2026.

_____
Mike Shirley, Mayor

ATTEST

_____
Kate Schiefercke, City Clerk



SEPTEMBER 2026 FINANCIAL REPORT

AP History Report

City of Douglass (COD)

AP Code / Vendor Type / Invoice # / Description	Tran Date	GL Date	Dsc Date	Due Date	Product Type	Disc/Ded Amount	Original Amount
AP / BUTLER COUNTY SHERIFF'S DEPT / Butler County Sheriff's Dept							
Invoice - 2640 / 9/26 SHERIFF CONT	09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$11,197.76

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9/26 SHERIFF CONTRACT	01026103	09/02/2026	1.0000	11,197.7600	11,197.76

Invoice - 2645 / OCTOBER '26 CONTRACT	09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$11,197.76

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		OCTOBER '26 CONTRACT	01026103	09/25/2026	1.0000	11,197.7600	11,197.76

Payment - 040345. /	09/25/2026	09/25/2026		09/25/2026		$0.00	$11,197.76

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	11,197.7600	11,197.76

Totals For Vendor

AP / BUTLER COUNTY SHERIFF'S DEPT / Butler County Sheriff's Dept

Net Adjustment	$11,197.76
Invoice	$22,395.52
Payment	$11,197.76

AP / D GERBER COMMERCIAL POOL / D Gerber Commercial Pool Product							
Invoice - 26334 / BRASS POOL COVER ANC	09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$252.88

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		BRASS POOL COVER ANCHOI	01046380	09/25/2026	20.0000	12.0000	240.00
2	Dir Exp		SHIPPING	01046380	09/25/2026	1.0000	12.8800	12.88

Payment - 040346. /	09/25/2026	09/25/2026		09/25/2026		$0.00	$252.88

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	252.8800	252.88

Totals For Vendor

AP / D GERBER COMMERCIAL POOL / D Gerber Commercial Pool Products And Services LLC

Net Adjustment	$0.00
Invoice	$252.88
Payment	$252.88

AP / EWERTZ EZCAVATION / Ewertz Excavation							
Invoice - 2430 / 9.24.26 2 LOADS ROCK	09/30/2026	09/30/2026	09/30/2026	09/30/2026		$0.00	$291.38

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.24.26 2 LOADS ROCK	06007000	09/30/2026	1.0000	145.6900	145.69
2	Dir Exp		9.24.26 2 LOADS ROCK	07007000	09/30/2026	1.0000	145.6900	145.69

Totals For Vendor

AP / EWERTZ EZCAVATION / Ewertz Excavation

Net Adjustment	$291.38
Invoice	$291.38

AP / FLIPPO LAN / Lan Flippo							
Invoice - AUGUST 2026 CLEAN / AUGUST 2026 CLE	09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$300.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		AUGUST 2026 CLEANING	01016118	09/02/2026	1.0000	300.0000	300.00

Payment - 040341 / AUGUST 2026 CLEANING	09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$300.00

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	300.0000	300.00
Totals For Vendor								
AP / FLIPPO LAN / Lan Flippo						**Net Adjustment**		$0.00
						Invoice		$300.00
						Payment		$300.00
AP / FREEDOM TERRAIN INNOVATIONS / Freedom Terrain Innovations								
Invoice - 9.1.2026 RIP RAPP / 9.1.26 RIP RAPP		09/01/2026	09/23/2026	09/23/2026	09/23/2026		$0.00	$1,080.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.1.26 RIP RAPP - 8 hrs	07006118	09/23/2026	8.0000	135.0000	1,080.00
Invoice - 9.18.26 RIP RAPP INV / 9.18.26 RIP RAPP IN		09/18/2026	09/22/2026	09/22/2026	09/22/2026		$0.00	$525.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.18.26 RIP RAPP INV	07006118	09/22/2026	1.0000	525.0000	525.00
Payment - 040340. / 9.18.26 RIP RAPP INV		09/22/2026	09/22/2026	09/22/2026	09/22/2026		$0.00	$525.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/18/2026	1.0000	525.0000	525.00
Payment - 040342. / 9.1.26 RIP RAPP		09/22/2026	09/22/2026	09/23/2026	09/23/2026		$0.00	$1,080.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/01/2026	1.0000	1,080.0000	1,080.00
Totals For Vendor								
AP / FREEDOM TERRAIN INNOVATIONS / Freedom Terrain Innovations						**Net Adjustment**		$0.00
						Invoice		$1,605.00
						Payment		$1,605.00
AP / GARY TAYLOR								
Invoice - 9.2026 WASTEWATER / 9.2026 WASTEWAT		09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$200.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.2026 WASTEWATER	07006118	09/25/2026	1.0000	200.0000	200.00
Payment - 040347. /		09/25/2026	09/25/2026		09/25/2026		$0.00	$200.00
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	200.0000	200.00
Totals For Vendor								
AP / GARY TAYLOR						**Net Adjustment**		$0.00
						Invoice		$200.00
Notes: Water certification monthly fee						**Payment**		$200.00
AP / GIBSON, WATSON, MARINO, LLC / GIBSON, WATSON, MARINO, LLC								
Invoice - 34141 / 7/2026 CITY ATTORNEY		09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$2,034.80
Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		7/2026 CITY ATTORNEY	01017001	09/02/2026	1.0000	2,034.8000	2,034.80
Invoice - 34142 / JULY 2026 PROS. FEES		09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$1,310.75

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
Payment - 040342 / JULY 2026 PROS. FEES		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$1,310.75

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		JULY 2026 PROSECUTOR FEE	01027001	09/02/2026	1.0000	1,310.7500	1,310.75

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	1,310.7500	1,310.75

Payment - 040343 / 7/2026 CITY ATTORNEY	09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$2,034.80

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	2,034.8000	2,034.80

Totals For Vendor		
AP / GIBSON, WATSON, MARINO, LLC / GIBSON, WATSON, MARINO, LLC	**Net Adjustment**	$0.00
	Invoice	$3,345.55
	Payment	$3,345.55

AP / GOV GUY CONSULTING / Guv Guy Consulting							
Invoice - 2026-14 / AUGUST INVOICE		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$3,672.20

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		August invoice	01016118	09/02/2026	1.0000	3,672.2000	3,672.20

Payment - 040339 / AUGUST INVOICE		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$3,672.20

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	3,672.2000	3,672.20

Totals For Vendor		
AP / GOV GUY CONSULTING / Guv Guy Consulting	**Net Adjustment**	$0.00
	Invoice	$3,672.20
	Payment	$3,672.20

AP / JAYHAWK / Advantage Computer							
Invoice - 111645 / 8.3.2026 PC LABOR		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$422.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		8.3.2026 PC LABOR	01016300	09/02/2026	1.0000	422.5000	422.50

Invoice - 111646 / ETHERNET REPAIR		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$1,203.30

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		5.12.26 ETHERNET REPAIR	01016300	09/02/2026	1.0000	1,203.3000	1,203.30

Invoice - 111875 / 8.21.26 LABOR		09/30/2026	09/30/2026	09/30/2026	09/30/2026	$0.00	$42.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		8.21.26 LABOR	01016300	09/30/2026	1.0000	42.5000	42.50

Invoice - 111894 / 8.24.26 LABOR		09/30/2026	09/30/2026	09/30/2026	09/30/2026	$0.00	$85.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		8.24.26 LABOR	01016300	09/30/2026	1.0000	85.0000	85.00

Invoice - 111896 / 8.24.2026 LABOR		09/30/2026	09/30/2026	09/30/2026	09/30/2026	$0.00	$63.75

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
Payment - 040345 / ETHERNET REPAIR		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$1,203.30

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		8.24.2026 LABOR	01016300	09/30/2026	1.0000	63.7500	63.75
1					09/02/2026	1.0000	1,203.3000	1,203.30

Payment - 040346 / 8.3.2026 PC LABOR	09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$422.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	422.5000	422.50

Totals For Vendor		
AP / JAYHAWK / Advantage Computer	Net Adjustment	$191.25
	Invoice	$1,817.05
	Payment	$1,625.80

AP / JESSICA WILLIAMS / JESSICA WILLIAMS

Invoice - 7.26 POOL EXP REIMB / 7.26 POOL EXP RE	09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$154.64

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		CONCESSIONS - DOLLAR GEN	01046382	09/25/2026	1.0000	37.4300	37.43
2	Dir Exp		CONCESSIONS - WALMART 8.	01046382	09/25/2026	1.0000	70.8500	70.85
3	Dir Exp		CONCESSIONS - FAMILY DOLL	01046382	09/25/2026	1.0000	12.2400	12.24
4	Dir Exp		CONCESSIONS - DOLLAR GEN	01046382	09/25/2026	1.0000	14.2300	14.23
5	Dir Exp		CONCESSIONS-FAMILY DOLLA	01046382	09/25/2026	1.0000	19.8900	19.89

Payment - 040348 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$272.24

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	08/16/2026	1.0000	117.6000	117.60
2				002000	09/25/2026	1.0000	154.6400	154.64

Totals For Vendor		
AP / JESSICA WILLIAMS / JESSICA WILLIAMS	Net Adjustment	($117.60)
	Invoice	$154.64
	Payment	$272.24

AP / JORDAN HEWLETT

Invoice - 2026 CLOTHING ALLOW / 2026 CLOTHING	09/22/2026	09/22/2026	09/22/2026	09/22/2026		$0.00	$120.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		2026 CLOTHING ALLOW	07007012	09/22/2026	1.0000	120.0000	120.00

Payment - 040341. / 2026 CLOTHING ALLOW	09/22/2026	09/22/2026	09/22/2026	09/22/2026		$0.00	$120.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/22/2026	1.0000	120.0000	120.00

Totals For Vendor		
AP / JORDAN HEWLETT	Net Adjustment	$0.00
	Invoice	$120.00
	Payment	$120.00

AP / JULIE HOLTHAUS, CPA / Julie Holthaus, CPA

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
Invoice - CITY 003 / JUNE BANK REC ASSIST		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$262.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		JUNE BANK REC ASSIST	01016118	09/02/2026	3.5000	75.0000	262.50

Payment - 040338 / JUNE BANK REC ASSIST		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$262.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	262.5000	262.50

Totals For Vendor
AP / JULIE HOLTHAUS, CPA / Julie Holthaus, CPA

Net Adjustment	$0.00
Invoice	$262.50
Payment	$262.50

AP / LEAGUE OF KS MUN. / The League Of Kansas Municipalities

Invoice - 11453 / ORDINANCE WEBINAR		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$25.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		ORDINANCE WEBINAR	01017006	09/25/2026	1.0000	25.0000	25.00

Invoice - 200018413 / JAY CONF. ATTENDANCE		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$400.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		JAY CONF. ATTENDANCE	01017006	09/25/2026	1.0000	400.0000	400.00

Invoice - 200018705 / P&Z WEBINAR 10.22		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$25.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		P&Z WEBINAR 10.22	01017006	09/25/2026	1.0000	25.0000	25.00

Payment - 040349 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$450.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	25.0000	25.00
2				002000	09/25/2026	1.0000	400.0000	400.00
3				002000	09/25/2026	1.0000	25.0000	25.00

Totals For Vendor
AP / LEAGUE OF KS MUN. / The League Of Kansas Municipalities

Net Adjustment	$0.00
Invoice	$450.00
Payment	$450.00

AP / LEASE FINANCE PARTNERS / LEASE FINANCE PARTNERS

Invoice - SEPT '26 KONICA RENT / SEPT '26 KONICA		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$618.77

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		SEPT '26 KONICA RENTAL	01017010	09/02/2026	1.0000	618.7700	618.77

Invoice - 10.2026 COPIER LEASE / 10.2026 COPIER L		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$651.34

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		10.2026 COPIER LEASE	01017010	09/25/2026	1.0000	651.3400	651.34

Payment - 040344 / SEPT '26 KONICA RENT		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$618.77

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date		Disc/Ded Amount	Original Amount
1					09/02/2026	1.0000	618.7700	618.77
Payment - 040350 /		09/25/2026	09/25/2026		09/25/2026		$0.00	$651.34

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	651.3400	651.34

Totals For Vendor
AP / LEASE FINANCE PARTNERS / LEASE FINANCE PARTNERS

Net Adjustment	$0.00
Invoice	$1,270.11
Payment	$1,270.11

Note: This payment is for both September and October

AP / MIKE GOWLOVECH / MIKE GOWLOVECH

Invoice - 9.2026 HRA REIMBURSE / 9.2026 HRA REIN		09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$163.17

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.2026 HRA REIMBURSE	06006110	09/25/2026	1.0000	163.1700	163.17

Payment - 040351 /		09/25/2026	09/25/2026		09/25/2026		$0.00	$163.17

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	163.1700	163.17

Totals For Vendor
AP / MIKE GOWLOVECH / MIKE GOWLOVECH

Net Adjustment	$0.00
Invoice	$163.17
Payment	$163.17

AP / MIKE SHIRLEY / MIKE SHIRLEY

Invoice - 9.2026 MAYOR PAY / 9.2026 MAYOR PAY		09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$200.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.2026 MAYOR PAY	01016103	09/25/2026	1.0000	200.0000	200.00

Payment - 040352 /		09/25/2026	09/25/2026		09/25/2026		$0.00	$200.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	200.0000	200.00

Totals For Vendor
AP / MIKE SHIRLEY / MIKE SHIRLEY

Net Adjustment	$0.00
Invoice	$200.00
Payment	$200.00

AP / MUDDY CREEK LLC / Muddy Creek LLC

Invoice - 1275 / LABOR - OFFICE REMOD		09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$600.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		LABOR - OFFICE REMODEL	01016118	09/02/2026	1.0000	600.0000	600.00

Payment - 040347 / LABOR - OFFICE REMOD		09/02/2026	09/02/2026	09/02/2026	09/02/2026		$0.00	$600.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	600.0000	600.00

Totals For Vendor
AP / MUDDY CREEK LLC / Muddy Creek LLC

Net Adjustment	$0.00

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
						Invoice	$600.00
Muddy Creek LLC						**Payment**	$600.00
AP / MURDOCK COMPANIES, INC / MURDOCK ELECTRIC							
Invoice - 3017633 / MACHINERY MAINT SUPP		09/30/2026	09/30/2026	09/30/2026	09/30/2026	$0.00	$23.80

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		MACHINERY MAINTENANCE S	06007008	09/30/2026	1.0000	23.8000	23.80

Totals For Vendor		
AP / MURDOCK COMPANIES, INC / MURDOCK ELECTRIC	**Net Adjustment**	$23.80
	Invoice	$23.80

AP / MURET / WILLIAM E MURET, LLC							
Payment - 040353 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$600.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	08/20/2026	1.0000	600.0000	600.00

Totals For Vendor		
AP / MURET / WILLIAM E MURET, LLC	**Net Adjustment**	($600.00)
	Payment	$600.00

AP / NKC TIRE / MCWHORTER'S TIRE							
Invoice - 146648 / BACKHOE TIRES		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$2,118.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		BACKHOE TIRES	01107008	09/25/2026	1.0000	529.5000	529.50
2	Dir Exp		BACKHOE TIRES	04007009	09/25/2026	1.0000	529.5000	529.50
3	Dir Exp		BACKHOE TIRES	06007009	09/25/2026	1.0000	529.5000	529.50
4	Dir Exp		BACKHOE TIRES	07007009	09/25/2026	1.0000	529.5000	529.50

Payment - 040354 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$2,118.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	2,118.0000	2,118.00

Totals For Vendor		
AP / NKC TIRE / MCWHORTER'S TIRE	**Net Adjustment**	$0.00
	Invoice	$2,118.00
Note: NKC Tire is the same company as KansasLand Tire	**Payment**	$2,118.00

AP / RIVER VALLEY SUPPLY / RIVER VALLEY SUPPLY							
Invoice - 8.31.26 STATEMENT / 8.31.26 STATEMENT		09/25/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$349.38

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		SIGNS	04007007	09/25/2026	1.0000	78.9700	78.97
2	Dir Exp		POOL	01047007	09/25/2026	1.0000	29.3700	29.37
3	Dir Exp		SIGNS	04007007	09/25/2026	1.0000	60.0000	60.00
4	Dir Exp		SIGNS	04007007	09/25/2026	1.0000	24.9500	24.95
5	Dir Exp		SIGNS	04007007	09/25/2026	1.0000	9.9800	9.98
6	Dir Exp		SIGNS	04007007	09/25/2026	1.0000	11.7200	11.72
7	Dir Exp		SHOP	01107007	09/25/2026	1.0000	9.9800	9.98
8	Dir Exp		WATER	06007018	09/25/2026	1.0000	19.9900	19.99
9	Dir Exp		POOL	01047007	09/25/2026	1.0000	13.9800	13.98
10	Dir Exp		WELLS	06007018	09/25/2026	1.0000	1.3500	1.35
11	Dir Exp		WATER	06007018	09/25/2026	1.0000	6.8000	6.80

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date		Disc/Ded Amount	Original Amount
12 Dir Exp STREETS			04007007		09/25/2026	1.0000	82.2900	82.29
Payment - 040355 /		09/25/2026	09/25/2026		09/25/2026		$0.00	$349.38

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	349.3800	349.38

Totals For Vendor
AP / RIVER VALLEY SUPPLY / RIVER VALLEY SUPPLY

Net Adjustment	$0.00
Invoice	$349.38
Payment	$349.38

AP / ROSE HILL VETERINARY CLINIC / Rosehill Vet

Invoice - 77282 / VET SERVICES-KENNEL		09/25/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$516.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		VET SERVICES - ANIMAL CON	01027012	09/25/2026	1.0000	516.0000	516.00

Payment - 040356 /		09/25/2026	09/25/2026		09/25/2026		$0.00	$516.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/25/2026	1.0000	516.0000	516.00

Totals For Vendor
AP / ROSE HILL VETERINARY CLINIC / Rosehill Vet

Net Adjustment	$0.00
Invoice	$516.00
Payment	$516.00

AP / RURAL WATER DISTRICT NO / Rural Water District No 6

Invoice - 8.2026 WATER USAGE / 8.2026 WATER US		09/15/2026	09/15/2026	09/15/2026	09/15/2026		$0.00	$15,931.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		8.2026 WATER USAGE	06006301	09/15/2026	1.0000	15,931.0000	15,931.00

Payment - 040338. / 8.2026 WATER USAGE		09/15/2026	09/15/2026	09/15/2026	09/15/2026		$0.00	$15,931.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/15/2026	1.0000	15,931.0000	15,931.00

Totals For Vendor
AP / RURAL WATER DISTRICT NO / Rural Water District No 6

Net Adjustment	$0.00
Invoice	$15,931.00
Payment	$15,931.00

AP / SECURITY OIL / Security Oil

Invoice - INV-113188 / 9.9.26 OIL&GAS		09/09/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$3,083.84

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		STREETS - 9.9.26 OIL&GAS	04007011	09/25/2026	1.0000	770.9600	770.96
2	Dir Exp		WATER - 9.9.26 OIL&GAS	06007022	09/25/2026	1.0000	770.9600	770.96
3	Dir Exp		SEWER- 9.9.26 OIL&GAS	07007022	09/25/2026	1.0000	770.9600	770.96
4	Dir Exp		PARKS - 9.9.26 OIL&GAS	01107007	09/25/2026	1.0000	770.9600	770.96

Invoice - INV-113426 / 2-2.5 GAL DEF		09/11/2026	09/25/2026	09/25/2026	09/25/2026		$0.00	$55.38

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		2-2.5 GAL DEF	01107007	09/25/2026	3.0000	18.4600	55.38

AP Code / Vendor Type / Invoice # / Description	Product Type	Tran Date	GL Date	Dsc Date	Due Date	Disc/Ded Amount	Original Amount
Payment - 040357 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$3,139.22

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1				002000	09/09/2026	1.0000	3,083.8400	3,083.84
2				002000	09/11/2026	1.0000	55.3800	55.38

Totals For Vendor
AP / SECURITY OIL / Security Oil

Net Adjustment	$0.00
Invoice	$3,139.22
Payment	$3,139.22

AP / SHE-SHEDS PET GROOMING, LLC / She-Sheds Pet Grooming LLC

Invoice - SS-2026-0831-004 / KENNEL 8.27-8.31		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$100.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		Kennel fee 8/27 - 8/31	01026118	09/02/2026	1.0000	100.0000	100.00

Payment - 040337 / KENNEL 8.27-8.31		09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$100.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	100.0000	100.00

Totals For Vendor
AP / SHE-SHEDS PET GROOMING, LLC / She-Sheds Pet Grooming LLC

Net Adjustment	$0.00
Invoice	$100.00
Payment	$100.00

AP / SOUTH CENTRAL SEALING LLC / South Central Sealing Llc

Payment - 040339. / ASPHALT OVERLAY - 3"		09/18/2026	09/18/2026	06/06/2026	06/06/2026	$0.00	$27,278.50

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					06/06/2026	1.0000	27,278.5000	27,278.50

Totals For Vendor
AP / SOUTH CENTRAL SEALING LLC / South Central Sealing Llc

Net Adjustment	($27,278.50)
Payment	$27,278.50

Note: This invoice date was from 6/6/2026. This invoice was not paid until now due to staff oversight.

AP / TERRY PAGE / Terry Page

Invoice - 6.15.26-7.8.26 P&Z / P&Z HOURS 6.15 -7.15	09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$1,680.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		P&Z HOURS 6.15 - 7.8	01036118	09/02/2026	42.0000	40.0000	1,680.00

Invoice - 9.2026 P&Z HOURS / 9.2026 P&Z HOURS	09/22/2026	09/25/2026	09/25/2026	09/25/2026	$0.00	$2,060.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		9.2026 P&Z HOURS	01036118	09/25/2026	51.5000	40.0000	2,060.00

Payment - 040340 / P&Z HOURS 6.15 -7.15	09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$1,680.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	1,680.0000	1,680.00

Payment - 040358 /		09/25/2026	09/25/2026		09/25/2026	$0.00	$2,060.00

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost

AP Code / Vendor Type / Invoice # / Description	Tran Date	GL Date	Dsc Date	Due Date	Product Type	Disc/Ded Amount	Original Amount
1		002000		09/22/2026	1.0000	2,060.0000	2,060.00

Totals For Vendor
AP / TERRY PAGE / Terry Page

Net Adjustment	$0.00
Invoice	$3,740.00
Payment	$3,740.00

AP / USA BLUEBOOK / USABLUEBOOK

Invoice - INV01086659 / 40' FLOAT SWITCH	09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$214.62

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1	Dir Exp		401 suspended avocado float sw	07007018	09/02/2026	1.0000	214.6200	214.62

Payment - 040336 / 40' FLOAT SWITCH	09/02/2026	09/02/2026	09/02/2026	09/02/2026	$0.00	$214.62

Line	Type	Dis	Stock/Desc/Cost Code	GL Expense Acct / Job - Phase	Exp Date	Quantity	Unit Cost	Ext. Cost
1					09/02/2026	1.0000	214.6200	214.62

Totals For Vendor
AP / USA BLUEBOOK / USABLUEBOOK

Net Adjustment	$0.00
Invoice	$214.62
Payment	$214.62

Grand Totals

Net Adjustment	($16,291.91)
Invoice	$63,232.02
Payment	$79,523.93
Unapplied Payment	$0.00

Report Summary

Report Selection Criteria

Sort By:	Vendor Number
Page Break:	No
Report Type:	Detailed
Vendor Status:	All Vendors
Transaction Type:	All Transactions
Group By AP Code:	No

	Start	End
Vendor Number:	Start	End
Vendor Name:	Start	End
Product Type:	Start	End
Date Range:	Custom	
Transaction Date Range:	9/1/2026	9/30/2026
AP Code:	AP	AP

September ACH Transactions			
Date Cleared	**Recipient**	**Description**	**Amount**
Cox Communications			
1-Sep	Cox	301 E Fifth - Phone service (8/2026 Statement)	$ 76.01
1-Sep	Cox	322 S Forrest - Phone & data service (8/2026 Statement)	$ 726.52
25-Sep	Cox	301 E Fifth - Phone service (9/2026 Statement)	$ 76.01
25-Sep	Cox	301 E Fifth - Data service (9/2026 Statement)	$ 300.00
25-Sep	Cox	224 S Poplar - Data service (9/2026 Statement)	$ 414.00
25-Sep	Cox	322 S Forrest - Phone & data service (9/2026 Statement)	$ 726.52
KPERS			
18-Sep	KPERS-OGLI	September OGLI premium	$ 20.83
21-Sep	KPERS	9/3/26 Pay Date	$ 3,482.36
21-Sep	KPERS	Late fee from 9/3/26 Pay Date	$ 6.75
23-Sep	KPERS	9/17/26 Pay Date	$ 3,510.21
KPERS 457 - Empower			
18-Sep	Empower	8/20/26 Pay Date employee contributions	$ 75.00
18-Sep	Empower	9/3/26 Pay Date employee contributions	$ 75.00
18-Sep	Empower	9/17/26 Pay Date employee contributions	$ 75.00
Liberty National			
15-Sep	Liberty National	9/17/26 Pay Date Premium payment	$ 24.28
28-Sep	Liberty National	10/1/26 Pay Date Premium payment	$ 24.28
Kansas Department of Revenue - Tax Drafts			
17-Sep	KDOR Tax Drafts	9/3/26 Pay Date Tax Remittance	$ 985.78
17-Sep	KDOR Tax Drafts	9/17/26 Pay Date Tax Remittance	$ 1,024.61
IRS - Tax Drafts			
17-Sep	IRS Tax Payment	8/20/26 Pay Date Tax Remittance	$ 4,493.68
17-Sep	IRS Tax Payment	9/3/26 Pay Date Tax Remittance	$ 4,534.62
17-Sep	IRS Tax Payment	9/17/26 Pay Date Tax Remittance	$ 4,944.50
VISA			
22-Sep	VISA	Mike G August Statement	$ 726.86
22-Sep	VISA	Danielle August Statement	$ 1,017.19
22-Sep	VISA	Kate August Statement	$ 1,079.46
Other Employee Benefits			
28-Sep	Blue Cross Blue Shield	October employee health premium	$ 9,731.04
25-Sep	Vision Care Direct	Employee Vision Insurance - October premium	$157.18
25-Sep	HUB	Insurance brokerage montly fee (Sept + Oct)	$ 500.00
Other Utilities & Services			
3-Sep	Ablaze Fire & Safety	Fire extinguisher servicing for City properties	$ 140.00
25-Sep	Evergy	Electric service for City premises	$ 4,037.05
28-Sep	Verizon	Telecomm Services	$ 40.01
8-Sep	AT&T	Telecomm Services	$ 228.97
23-Sep	Waste Connections	09/01/2026 Statement - Residentail Trash	$ 15,970.86
30-Sep	EcoCurve Pest	Quarterly Extermination Service - 322 S Forrest	$ 107.57
30-Sep	EcoCurve Pest	Quarterly Extermination Service - 413 S Elm	$ 265.27
30-Sep	EcoCurve Pest	Quarterly Extermination Service - 224 S Poplar	$ 326.75
Miscellaneous			
21-Sep	NexBillPay	Returned check fee	$ 8.80
24-Sep	Corporate Warehouse Su	2 black "K" toners for the City Hall printer	$ 1,119.70
		Total	**$ 61,052.67**

September VISA Report

Card Number	Name on Card	Date	Vender	Amount	Description	
8072	M. Gowlovech	9/2/2026	Family Dollar	$ 36.50		
		9/3/2026	Atwood	$ 59.98		
		9/3/2026	Walmart	$ 53.88		
		9/6/2026	Atwood	$ 99.99		
		9/7/2026	Hoover Mower	$ 79.50		
		9/10/2026	Walmart	$ 35.76		
		9/11/2026	Amazon	$ 79.99		
		9/14/2026	Casey's	$ 37.88		
		9/17/2026	Family Dollar	$ 20.50		
		9/18/2026	Family Dollar	$ 22.50		
		9/20/2026	Walmart	$ 10.78		
		9/23/2026	Walmart	$ 244.50		
		9/23/2026	Casey's	$ 3.36		
		9/27/2026	Walmart	$ 12.90		
1311	D Gabor	9/1/2026	Apollo Electric	$ 668.60	Labor, parts	
		9/1/2026	Column Public Notice	$ 344.40	Notice to exceed RNR & budget hearing	
		9/9/2026	Amazon	$ 21.59	Office supplies	
		9/10/2026	Kansas Eco Devo	$ 250.00	Kansas Economic Development Conference	
		9/11/2026	Sam's Club	$ 46.06	Frontiers Day hotdog feed supplies	
		9/11/2026	Sam's Club	$ 234.36	Frontiers Day hotdog feed supplies	
		9/26/2026	Amazon	$ 60.17	Office supplies	
		9/20/2026	Wix.com	$ 420.00	Website license (2 years)	
		9/23/2026	Dollar General	$ 22.80	Binders - Planning & Zoning	
		9/23/2026	Amazon	$ 191.31	Acoustic wall panels - City Hall	
		9/29/2026	Amazon	$ 17.79	Candy for Councilroom	
		9/30/2026	Amazon	$ 34.99	Candy for Councilroom	
5676	K Schieferecke	9/4/2026	Eco Curve Pest	$ 109.59	Quarterly exterm service (Q2)	x
		9/4/2026	WSU Marketplace	$ 600.00	Clerk Institute - Year 1 (Kate)	x
		9/4/2026	Meridian Analytical Labs	$ 6.00	Remaining balance on previous invoice	
		9/11/2026	Sam's Club	$ 62.48	Frontiers Day hotdog feed supplies	x
		9/13/2026	Walgreens	$ 29.01	Poster for 1% sales tax renewal	
		9/14/2026	Adobe	$ 76.65	PDF software subscription	
		9/16/2026	USPS	$ 11.02	Postage	
		9/20/2026	Walmart	$ 48.07	Envelopes for public notice mailing	x
		9/25/2026	Loyd Group	$ 651.00	D+K KMAAG Seminar & Fraud Prevention Seminar	
		9/25/2026	D&S Auto	$ 24.94	August statement	
		9/27/2026	Adobe	$ 15.96	PDF software subscription	
		9/28/2026	Amazon	$ 13.47	Office supplies	
		9/29/2026	O'Reilly	$ 27.93	August charge account statement	x
		9/29/2026	Worksteps	$ 75.00	Kate's employment physical from 3/26	
		9/29/2026	WSU Tuition	$ 255.00	Women in Public Service Conference	
		9/30/2026	Westlake Hardware	$ 227.60	August charge account statement	
		9/30/2026	Meridian Analytical Labs	$ 96.00	Water testing	
		9/30/2026	USPS	$ 33.06	Public health violation certified mail	x
			Total September Charges	**$ 5,472.87**		

Notes:

September 2026 Payroll Report			
Pay Date	**Pay Period**	**Description**	**Gross Pay**
3-Sep	8/17/2026 - 8/30/2026	Regular City Staff	$20,990.68
3-Sep	ETO Payout	Payout of unused ETO hours (allowed up to 80 hours annually per employee handbook)	$2,069.60
17-Sep	8/31/2026 - 9/13/2026	Regular City Staff	$21,158.62

September 2026 Contract Services Report			
Check Date	**Contractor**	**Description of Services**	**Check Amount**
9/2/2026	Guv Guy Consulting	August 2026 consulting hours	$ 3,672.20
9/25/2026	Assistant Planning and Zoning Administrator, Terry Page	P&Z hours worked 8/31 - 9/22; Total 51.50 hours	$ 2,060.00
9/25/2026	Butler County Sheriff	2 Deputies	$ 11,197.76
9/3/2026	Julie Holthaus, CPA	Assistance with Bank Reconciliation	$262.50
	Butler County Community Development (Inspectors)	*September invoice not yet received*	

September 2026 Paid Overtime Hours Report by Department		
Pay Period	**Public Works**	**Admin**
8/17/2026 - 8/30/2026	14	0
8/31/26 - 9/13/2026	15.5	6.08
9/14/2026 - 9/27/2026	7	5.91

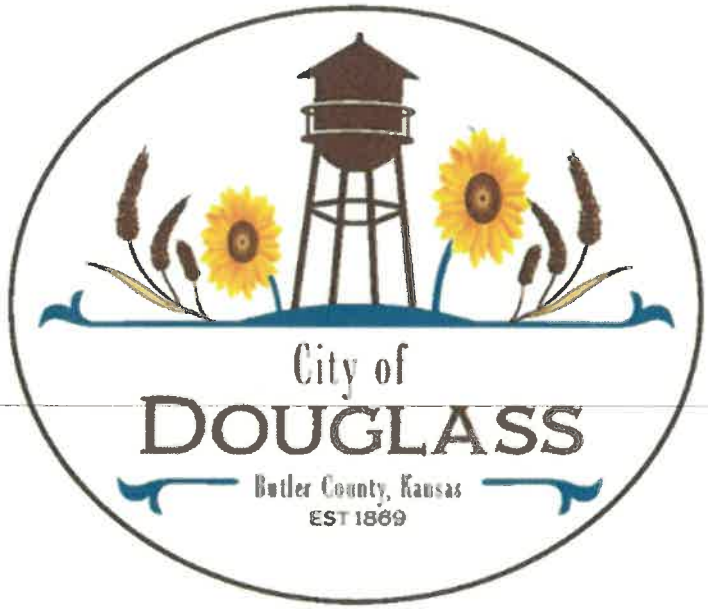
September 2026 Revenue		
Water	$	45,333.78
Water Primacy Fee	$	109.80
Trash	$	17,200.39
Extra Cart Fee	$	280.80
Commercial Recycle	$	72.80
Sewer	$	28,411.59
Late Fees	$	296.90
Reconnect Fees	$	250.00
Total	**$**	**91,956.06**

Statement Date	**9/30/2026**

RCB Checking Account		
Prev. Balance	$	250,194.43
Deposits/Credits	$	259,925.13
Checks/Debits	$	260,119.55
Interest Paid	$	143.83
Current Balance	$	250,143.83

RCB Money Market Sweep Account		
Prev. Balance	$	478,733.05
Deposits/Credits	$	104,014.18
Checks/Debits	$	86,395.44
Interest Paid	$	388.72
Current Balance	$	496,740.51

Combined Account Balances as of 9/31		
Checking	$	250,143.83
Money Market	$	496,740.51
Total Balance	**$**	**746,884.34**



September 2026

Contractor Pay

Provided at the request of the Mayor

AUGUST INVOICE

DATE
August 26, 2026

INVOICE NO
2026-14

Guv Guy Consulting
4410 N Cimarron St.
Wichita, KS 67205
316-207-7407
guvguyconsulting@gmail.com

INVOICE TO
City of Douglass
Attn. Mike Shirley
P.O. Box 412
Douglass, KS 67039

CONSULTANT	PROJECT	PAYMENT TERMS	DUE DATE
Ty Lasher	City of Douglass	Due upon receipt	

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
August Fees	28 Hours Consulting.	$125 per hour	$3,500.00
August Mileage	246 Miles.	$.70 per mile	$172.20

Subtotal	$3,672.20
Sales Tax	Exempt
Total	$3,672.20

10% monthly late fee accrues if not paid by October 1, 2026.

GUV GUY
CONSULTING

GUV GUY CONSULTING

August 2026 Daily Activity Log

	A	B	C	D	E	F	G	H
1	**Date**	**Time**	**Hours**	**Details**	**Hourly Fee**	**Misc.**	**Mileage**	**Mileage Cost**
2	7/31/26	7:00 AM	2	Worked on 2027 & 2026 budgets.	$250.00			$0.00
3	8/1/26	7:00 AM	3	Finished 2027 & 2026 budget spreadsheets.	$375.00			
4	8/3/26	7:00 AM	2	Completed 2027 state budget form.	$250.00			$0.00
5	8/6/26	11:00 AM	5	Met with Kate and Danielle to go over 2027 budget spreadsheet and state form. Worked at City Hall.	$625.00		82	$57.40
6	8/8/26	6:00 AM	3	Minor revisions to 2027 budget based on input from Kate and Danielle. Finalized 2026 budget spreadsheet.	$375.00			$0.00
7	8/12/26	2:00 PM	5	Final review of 2027 & 2026 budgets with Kate and Daneille, set up for Council meeting, and Council presentation of 2027 budget. Worked at City Hall.	$625.00		82	$57.40
8	8/14/26	1:00 PM	1	Kate and Danielle calls, budget work for publishing.	$125.00			$0.00
9	8/26/26	9:30 AM	7	Worked at City Hall. Updated chart of accounts to 2027 budget.	$875.00		82	$57.40
10	**TOTAL**		**28**		**$3,500.00**	**$0.00**	**246**	**$172.20**
11	**TOTAL**				**$3,672.20**			

City of Douglass KS

Terry Page

7314 SW 215th St Douglass KS 67039

(785)822-7333

Time Sheet

DATE: 8/31/26-9-22-26

FOR: *Planing & Zoning Cordinator*

City of Douglass
322 S Forrest St
Douglass KS 67039
(316)747-2109

DESCRIPTION	Date	Hours	Sign off
Worked on IPOP mapping for google docs, new permits for BUCO Insp Data input, cleaned up shared drive folders	8/31/2026	6.00	
Data input for google doc Building permits, Jayhawk for off site shared drive issues,	9/1/2026	6.00	
Meeting with Admin for storage facility, Also met with zack concerning power/ farmers shed along with next steps on his development	9/3/2026	4.00	
Work on building permit and response for lot split and steps that need complete before moving forward.	9/11/2026	4.00	
forward docs to DG, went over buiding permits	9/14/2026	2.00	
Worked on file cab/ rabit holed, Emails for PEC Mr. Mixer, Public Hearing for meeting, Looked over building permits, Looked over Mr. Mixer exsisting plans for plate, meeting with Greg (Mr. Mixer).	9/15/2026	6.00	
Jayhawk for remote shared drive, spoke with Mr Mixer	9/16/2026	3.00	
wokred on shared drive updating folders and organization	9/17/2026	2.00	
Looked a google drive for transfer of ownership along with email forwarding and imaping, Went over public hearing document.	9/18/2026	4.00	
spoke with Mark about how to file a building permit walked them through the online portal.	9/19/2026	0.50	
Worked on agenda and minutes, Also worked on Policys and procedures, Had a meeting with office staff	9/21/2026	6.00	
Put folders together for meeting, Trans. docs, printed out 7 copys of the code book and put them together. Meeting and public hearing	9/22/2026	8.00	

DESCRIPTION	Date	Hours	Sign off
	TOTAL	**51.50**	
Rate $40.00 Per Hour	**51.50**	$2,060.00	

Make all checks payable to Terry Page

If you have any questions concerning this invoice, Please contact me: (785) 822-7333 or Tpage@cityofdouglassks.com

Butler County Sheriff's Office

INVOICE

141 S. Gordy
El Dorado, KS 67042
Phone (316) 322-4254

DATE: 9/24/2026
INVOICE # 2645
FOR: Law Enforcement Contract

Bill To:
City of Douglass
322 S. Forrest
P.O. Box 412
Douglass, Ks. 67039

DESCRIPTION		AMOUNT
Amount due for 2 - Deputies in City Contract	October	$ 11,197.76
Deputy Travis Scarborough **Deputy Patrick Howard**		
Please make Checks payable to: Butler County Sheriff's Office, Attn: Julie Hokr		
within 30 days, Thank you!		
	TOTAL	**$ 11,197.76**

If you have any questions concerning this invoice please contact:
Julie Hokr, Accounts Clerk
(316) 322-4250
jhokr@bucoks.com

THANK YOU !

Julie M. Holthaus, CPA, LLC
10811 S.W. 230th St.
Douglass, KS 67039
316-747-3023

City of Douglass, KS
P.O. Box 412
Douglass, KS 67039

INVOICE

INVOICE DATE: August 31, 2026 Invoice number: CITY 003

PROFESSIONAL SERVICES

Accounting assistance for August 2026

Assist Kate with reconciling June 2026 bank reconciliation- mostly with deposits for June

3.5 hrs @ $75 $262.50

I appreciate your business and the opportunity to work with you.

TO: Mayor Shirley and Douglass City Council

FROM: Danielle Gabor, City Administrator

DATE: October 14, 2026

SUBJECT: E-Bikes, E-Scooters and Other Micromobility Devices – Follow-Up

SUMMARY

At the September 9, 2026, Council meeting, Council requested additional information regarding e-bikes and e-scooters. This memorandum summarizes staff research and identifies policy questions for Council. No ordinance is proposed currently.

CURRENT STANDARD TRAFFIC ORDINANCE

The City has adopted the 2026 Edition of the Standard Traffic Ordinance for Kansas Cities (STO). The STO includes provisions addressing electric-assisted bicycles in Section 135 and electric-assisted scooters in Section 135.1. Electric-assisted bicycles generally have the same rights and duties as conventional bicycles, except as otherwise provided. The table below summarizes the three e-bike classes addressed in Section 135.

Class	How the motor works	Maximum Motor-Assisted Speed	Kansas Age Requirement
Class 1	Assists only while the rider pedals	20 mph	No specific statewide minimum age
Class 2	May propel the bicycle without pedaling	20 mph	No specific statewide minimum age
Class 3	Assists only while the rider pedals	28 mph	Operator must be at least 16

Douglass therefore already has baseline provisions addressing e-bikes and e-scooters through its adoption of the STO. The policy question is whether Council wants additional local regulations. Note: The speeds shown above are not speed limits. They represent the maximum speed at which the electric motor may provide assistance. Riders may still exceed those speeds through pedaling or downhill travel. Kansas law prohibits motor assistance above 20 mph for Class 1 and Class 2 e-bikes and above 28 mph for Class 3 e-bikes.

KANSAS LAW

K.S.A. 8-1489 defines an electric-assisted bicycle as a bicycle with two or three wheels, a saddle, fully operative pedals, and an electric motor of less than 750 watts that meets the requirements of one of three statutory classes. Class 1 and Class 2 assistance ends at 20 mph; Class 3 assistance ends at 28 mph.

Under K.S.A. 8-1592b, electric-assisted bicycles generally have the same rights and duties as bicycles. State law does not require vehicle liability insurance, a driver's license, registration, title, or a license plate for an e-bike. A person under age 16 may not operate a Class 3 e-bike. Cities may adopt ordinances governing e-bike operation on streets, highways, roadways, sidewalks, and sidewalk areas, and may restrict or prohibit e-bike use on bicycle or multi-use paths and trails.

K.S.A. 8-1498 defines an electric-assisted scooter as a self-propelled vehicle, other than an electric-assisted bicycle, with at least two wheels in contact with the ground, an electric motor, handlebars, a brake, and a deck designed to be stood upon while riding. K.S.A. 8-15,113 prohibits e-scooter operation on interstate, federal, and state highways; applies bicycle traffic regulations to e-scooters; and allows cities and counties to further restrict or prohibit operation on public highways, streets, and sidewalks. Crossing a federal or state highway is permitted, subject to applicable law.

OTHER KANSAS CITIES

Staff reviewed information and code provisions from a few other Kansas communities. The examples show that cities define terms differently and set age rules, helmet requirements, speed limits, and location restrictions.

City	Approach
Goddard	Ordinance No. 1053 separately regulates e-bikes and broader micromobility devices, including motorized scooters, minibikes, and hoverboards. Micromobility devices are prohibited on streets posted above 30 mph and in specified city-owned areas; e-bikes are prohibited on roads posted above 45 mph. Helmets are required for riders age 17 and younger, and operators age 12 and younger must be accompanied or supervised by a parent or guardian. 992026-Ordinance-1053-Regulating-Micro-Mobility-
Derby	Ordinance No. 2460 uses a broad micromobility definition that includes electric-assisted scooters, motorized skateboards, electric one-wheel boards, electric personal assistive mobility devices, hoverboards, and self-balancing skateboards. Devices are limited to 15 mph; street operation is limited to streets posted at 30 mph or less; and riders are directed to use sidewalks, paths, or bike lanes when possible. Ord-2460-Traffic-Ordinance-Micromobility-Devices---May-25-2021
Rose Hill	Ordinance No. 737 defines micromobility broadly to include bicycles, scooters, minibikes, two-wheeled caster boards, e-scooters, e-bikes, hoverboards, and skateboards. Devices may not operate on roads above 30 mph and are limited to 20 mph. The code also includes lighting rules for nighttime operation and provides that a parent or guardian may not permit a minor to operate a device in listed public places between 11:00 p.m. and 6:00 a.m. 20251005-Ord.-737-STO.pdf
Kinsley	I connected with Kinsley's City Manager at the League conference. They are also evaluating an ordinance over the next 4-8 weeks before considering it again at their November/December meeting. They are getting additional feedback from parents, schools, and local law enforcement. Their current draft, Ordinance No. 1360, states the following: The ordinance establishes a minimum operator age of 16 on public streets and public property; requires helmets for operators and passengers under 18; restricts e-bikes, e-scooters, and self-balancing devices to public streets posted at 25 mph or less and private property with consent; prohibits operation on sidewalks and specified public properties; and addresses hoverboards, electric unicycles, other self-balancing devices, parent/guardian responsibility,

	and owner responsibility. Motorized skateboards remain limited to private property, subject to stated exemptions. Kensley's October Council Agenda: https://cms2.revize.com/revize/kinsleyks/Documents/Government/Agenda%20Center/City%20Commission%20agendas/2026%20agendas/20261005%20City%20Commission%20agenda%20packet.pdf?t=202610031937260
Topeka	Regulates electric-assisted scooters through municipal code. Operators must be at least 16 years old, and operators under 18 must wear a helmet. Scooters may not exceed 15 mph and may not operate on streets posted at 35 mph or more unless traveling in a marked bicycle lane. Bicycle traffic regulations apply; riders must yield to pedestrians, provide an audible signal before passing, and maintain attention to safe operation. Ch. 10.35 Bicycles and Electric-Assisted Scooters | Topeka Municipal Code See Code 10.35
Lenexa	Regulates e-bikes, e-scooters, and motorized skateboards. E-scooters may operate on sidewalks, trails, and streets posted at 25 mph or less but are prohibited in public parks. E-scooters are limited to 15 mph. E-bikes may operate on streets, sidewalks, trails, and in parks and are limited to 20 mph. Motorized skateboards are limited to 15 mph and may operate on sidewalks and trails but not on public streets or in parks. Lenexa also includes parking regulations for e-bikes and e-scooters. Document Viewer | Lenexa City Code and Policies. See Code 3-8

ONE-WHEEL DEVICES AND MICROMOBILITY

Kansas law does not establish one universal definition of "micromobility." A one-wheel electric board may not fit the statutory definition of an e-bike because it lacks the required bicycle components, or the e-scooter definition because that definition requires at least two wheels, handlebars, a brake, and a standing deck. A device's classification depends on its design and features.

Some cities use broader local definitions to address devices that may fall outside the state e-bike and e-scooter definitions. Example:

- Derby includes electric one-wheel boards.
- Kinsley's working draft ordinance defines self-balancing devices to include hoverboards, self-balancing boards, and electric unicycles.

If Council chooses to add additional regulations in Douglass, staff recommends adding our own definition of included devices.

LEAGUE AND KLRD GUIDANCE

Staff contacted the League of Kansas Municipalities. Sage Pourmirza, Staff Attorney, provided the League article Navigating E-Bikes and E-Scooters: What Kansas Cities Need to Know and sample regulations from Topeka and Lenexa. Clay Curtin, Kinsley City Manager, provided Kinsley's staff report and draft Ordinance No. 1360, which included a League-provided January 2026 Kansas Legislative Research Department (KLRD) memorandum titled "Kansas Laws on Bicycle, E-Bike, and Scooter Operation."

The League article explains that Kansas cities may adopt additional local restrictions and discusses three categories of possible municipal action: operating ordinances, roadway safety improvements, and education and community outreach. It also cautions that device classification

and enforcement can be difficult and recommends considering local needs and enforcement capacity. The KLRD memorandum summarizes Kansas traffic rules applicable to bicycles, e-bikes, and e-scooters and provides examples of local regulations.

POTENTIAL CITY LIABILITY
If Council directs staff to proceed, staff recommends that the City Attorney review potential liability and the scope of any proposed ordinance before Council considers it.

STATE-LEVEL ACTIVITY
HB 2459, known as "Duke's Law," was introduced during the 2026 legislative session. As introduced, it would have required riders age 17 and younger to wear helmets when operating an e-bike or e-scooter, prohibited people age 13 and younger from operating an e-scooter, and established a 15-mph maximum operating speed for e-scooters. The bill died in committee on April 10, 2026, and did not become law. I am not aware of why it died in committee.

LOCAL OUTREACH
Rob Reynolds, USD 396: Attached is a letter from Mr. Reynolds in response to City inquiries. Mr. Reynolds has safety concerns about students using e-bikes, e-scooters, minibikes, and similar devices. Issues include unsafe riding, traffic and sidewalk violations, limited visibility, lack of protective gear and insurance, and insufficient parental oversight. They have also had a few incidents of children riding along and across Highway 77 and First Street. The district recommends sidewalk restrictions and parental accountability.

Butler County Sheriff's Office: I am waiting for a response from the Sheriff's Department. Once I receive it, I will provide it to the City Attorney as he develops the ordinance (if Council wishes to proceed) and to Council at the November Council meeting.

STAFF RECOMMENDATIONS
Kansas law and the City's adopted STO already establish baseline rules for e-bikes and e-scooters and authorize additional local regulations.

No formal action is required. Staff recommends that Council review the information for discussion. Other city regulations commonly address the following policy choices below. Staff recommends considering the following items.

- Minimum operator age or supervision requirements;
- Helmet requirements for minors;
- Whether devices may operate on sidewalks, paths, parks, or other public property;
- Roadway restrictions based on posted speed limits;
- Maximum device operating speeds;
- Enforcement;
- Whether local rules should cover one-wheel boards, hoverboards, electric unicycles, minibikes, motorized skateboards, and similar devices.

If Council wishes to proceed, staff recommends referring the matter to the City Attorney to review and prepare an ordinance for the City Administrator's review and Council consideration.

ATTACHMENTS

1. League of Kansas Municipalities, "Navigating E-Bikes and E-Scooters: What Kansas Cities Need to Know," Kansas Government Journal, January/February 2026.
2. Kansas Legislative Research Department, "Kansas Laws on Bicycle, E-Bike, and Scooter Operation," January 2026.
3. Letter from Rob Reynolds, USD 396 Superintendent, regarding concerns.

Staff is happy to answer any questions.

Thank you,
Danielle Gabor

KLRD | Kansas Legislative Research Department
Providing nonpartisan, objective research and fiscal analysis for the Kansas Legislature since 1934

68-West–Statehouse | 300 SW 10th Ave. | Topeka, Kansas 66612-1504
(785) 296-3181

kslegres@klrd.ks.gov https://klrd.gov/

January 8, 2026

KANSAS LAWS ON BICYCLE, E-BIKE, AND E-SCOOTER OPERATION

This memorandum summarizes State of Kansas traffic laws applicable to the operation of bicycles, electric-assisted bicycles (e-bikes)[1], and electric-assisted scooters (e-scooters)[2] on roadways. Local laws also may apply and may address additional topics.

The "Rules of the Road" Apply to All

Cyclists and e-scooter operators must follow the statutory rules of the road (in the Uniform Act Regulating Traffic on Highways, KSA 8-1401 et seq.), such as obeying traffic devices unless otherwise directed by a law enforcement officer, signaling turns, obeying speed limits, and yielding the right of way as indicated to other vehicles and to pedestrians.

A vehicle driver going the same direction may pass a bicycle or scooter at a distance of not less than three feet to the left and may pass in a no-passing zone only if it is safe to do so.

Traffic Laws Specific to Bicycles, E-bikes, or E-scooters[3]

Keep right. If going less than the normal speed of traffic, bicycles and e-scooters must be operated as near to the right side of the roadway as is practicable with these exceptions:

- When overtaking and passing another vehicle going the same direction;
- When preparing for a left turn; or
- When reasonably necessary to avoid obstacles and surface hazards.

A cyclist on a one-way highway with two or more marked lanes may also ride as close to the left side of the roadway as practicable.

---

1 An e-bike is defined as a bicycle with two or three wheels, a saddle, fully operative pedals for human propulsion, and an electric motor of less than 750 watts. The e-bike must meet requirements of one of the three classes of e-bikes, described on p. 2. An e-bike is excluded from the definition of a motor vehicle (2022 House Sub. for SB 101, KSA 8-1489, KSA 8-126).

2 An e-scooter is defined as a self-propelled vehicle that has at least two wheels in contact with the ground, an electric motor, handlebars, a brake, and a deck designed to be stood upon when riding (KSA 8-1498).

3 Statutes regarding bicycles and e-bikes are in KSA 8-1587 through 8-1592b and in KSA 8-15,113 for e-scooters. The traffic signal exception is in KSA 8-1508. Statutory language is available through the Office of Revisor of Statutes website and current-year session laws. Statute numbers in this memorandum assume the supplement as appropriate.

Riding together. Cyclists must not ride more than two abreast except on exclusive bike paths or within exclusive lanes. No bicycle may carry more people than the number for which it is designed and equipped.

Use the path. Whenever a usable path is adjacent to a roadway, the path and not the roadway must be used.

Keep hands on handlebars. Clinging to any vehicle is prohibited. At least one hand must be kept on the handlebars.

Required lights and reflectors. Every bicycle ridden between sunset and sunrise must be equipped with a white-light lamp on the front visible from at least 500 feet. A red reflector or a red light on the bicycle, or a red or amber light on the cyclist, must be visible from the rear. Pedals must have reflectors visible from the front and rear from 200 feet.

Exception for "dead red" traffic light. A bicycle (or a motorcycle) may proceed through a steady red signal that fails to turn green in a reasonable period of time but must yield to any vehicle in or near the intersection.

Additional Local or Agency Restrictions May Apply

The governing body of a city or county may adopt an ordinance or resolution that further restricts or prohibits the operation of bicycles, e-scooters, or e-bikes or specific classes of e-bikes on any public highway, street, or sidewalk within such city or county (KSA 8-1592b, KSA 8-15,113). Here are some examples:[4]

- Kansas state laws regarding operating a vehicle under the influence of alcohol or drugs do not apply to operation of a bicycle, but such operation is illegal within the City of Wichita. It is also illegal in Wichita to operate an e-scooter faster than 20 mph, on roads posted at 40 mph or above if such road does not have a bike lane, or on a sidewalk.

- Johnson County Parks and Recreation District allows classes 1 and 3, but not class 2, e-bikes on its shared-use paved trails. (The classes, as defined in state law, are distinguished by when the motor may assist and the maximum motor-assisted speed: the motor assists only when the cyclist is pedaling for classes 1 and 3, the motor assists to a maximum speed of 20 mph for classes 1 and 2, and the motor assists to a maximum speed of 28 mph for class 3.)

- Topeka City Code requires an e-scooter operator to be at least 16 years old and, until age 18, to wear a helmet. It also sets a 15 mph speed limit for an e-scooter and restricts operation to bike lanes on any street with a speed limit of 35 mph or more.

4 Accessed January 2026: City of Wichita Code of Ordinances Section 11.50, Johnson County Parks and Recreation District website, Topeka City Code Section 10.35.040, City of Lawrence Code Section 17-605, City of Lenexa website, Overland Park Municipal Code Section 12.04.135, Kansas Department of Wildlife and Parks website.

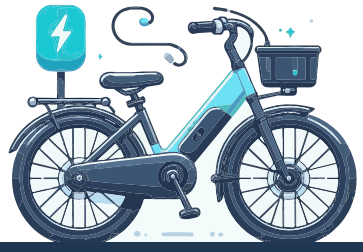
- The City of Lawrence has also adopted a 15 mph speed limit for e-scooters on certain city sidewalks where such operation is not otherwise prohibited. Lawrence requires any e-scooter operator or rider younger than 15 to wear a skate or bicycle helmet.

- The City of Lenexa allows class 1 e-bikes on streets, sidewalks, public park property, and recreational trails subject to the same rules and regulations as traditional bicycles. E-scooters can be operated only on streets with a speed limit less than 25 mph, sidewalks and recreational trails and the motor on such e-scooters cannot be capable of propelling the scooter faster than 15 mph.

- The City of Overland Park limits e-scooter speeds to 15 mph and e-bike speeds to 20 mph, and it limits operation to streets with posted speed limits of not more than 35 mph.

- Within state parks, e-bikes that cease to provide assistance at 20 mph may be used on trails approved for bicycle use.

Navigating E-Bikes and E-Scooters: What Kansas Cities Need to Know



By: Anne Marie Yatsula, Staff Attorney, League of Kansas Municipalities

Many cities around the state have noticed a recent trend of e-bikes and e-scooters hitting their roads. If they haven't made it to your city yet, they may be coming sooner than you think. Under state law, e-bikes and e-scooters are defined to include a wide range of devices, which could lead to enforcement challenges. Cities can address the safety concerns that arise from the use of e-bikes and e-scooters, but they should be aware of the limitations of their authority when it comes to regulating traffic.

E-Bikes and E-Scooters under State Law

State statute defines an electric-assisted bicycle as:

"a bicycle with two or three wheels, a saddle, fully operative pedals for human propulsion, and an electric motor of less than 750 watts that meets the requirements of one of the three following classes:

(a) 'Class 1 electric-assisted bicycle' means an electric-assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour;

(b) 'class 2 electric-assisted bicycle' means an electric-assisted bicycle equipped with a motor that may be used exclusively to propel the bicycle and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour; or

(c) 'class 3 electric-assisted bicycle' means an electric-assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour."[1]

Similarly, electric-assisted scooter is defined as "every self-propelled vehicle, other than an electric-assisted bicycle, that has at least two wheels in contact with the ground, an electric motor, handlebars, a brake and a deck that is designed to be stood upon when riding."[2]

State statute provides some standard requirements and rules for these devices. Users or riders of electric-assisted bicycles are generally afforded all the same rights and privileges of standard bicycles and riders, including no insurance, state registration, title, license plate, or drivers' license requirements. They may be ridden anywhere that a bicycle may be ridden, except for any trail specifically marked non-motorized. No one under the age of 16 is permitted to operate a class 3 electric-assisted bicycle.[3]

Electric-assisted scooters are not permitted to be operated on any highway, but otherwise are generally treated as bicycles.[4]

State statute also contemplates electric personal assistive mobility devices, which would include segways or "hoverboards."[5] Finally, it is important to note that all of these devices differ from true motorcycles, which have their own set of statutory definitions and special rules.

While these statutes provide at least a baseline of what these devices are, how to classify them, and some regulations, it's difficult to determine if something is an electric-assisted device, let alone what class one of these bikes is as you see it riding across your streets, which in turn can make enforcement efforts difficult. Although it can be challenging, it's essential to enforce state and local laws to ensure public safety and protect these vulnerable road users from traffic dangers.

Policy Considerations

Though state law defines electric-assisted bicycles and scooters and sets some regulations for their use, cities still have room to create further restrictions. Under the electric-assisted bicycle law, cities may adopt ordinances that govern the operation of electric-assisted bicycles on streets, highways, sidewalks, and other areas under a city's jurisdiction or that prohibit the use of electric bicycles on bicycle or multi-use paths or trails.[6] Under the electric-assisted scooter law, cities may adopt ordinances that restrict or prohibit the use of an electric-assisted scooter on a public highway, street, or sidewalk within the city's jurisdiction, but they cannot bar electric-assisted scooters from crossing a federal or state highway.[7]

In addition to more specific electric-assisted bicycle and scooter laws, cities are also allowed to regulate traffic by using traffic-control devices and can regulate the operation of bicycles, which could include requiring registration and inspection.[8]

Possible city regulations and policies on electric-assisted bicycles and scooters fall into three categories: ordinances regulating use, street improvements designed to increase safety, and education and community outreach. Depending on a city's needs, some or all of these options may be appropriate for creating or supplementing city policy on electric-assisted bicycles and scooters.

Ordinances

Cities are permitted to use their Home Rule authority to pass more stringent restrictions than those set by state law. In the realm of electric-assisted bicycles and scooters, this could include age restrictions or helmet requirements, both of which are supported by the American Academy of Pediatrics for electric-assisted scooters.[9]

Under the portion of the traffic law that outlines what kinds of local restrictions can be placed on traffic, cities are allowed to regulate the operation of bicycles within the reasonable exercise of the police power; the electric-assisted bicycle law makes clear that electric-assisted bicycles are subject to most of same restrictions as a conventional bicycle.[10] Using that authority, cities could set age restrictions for the operation of electric bicycles and require helmets for their operators.

Electric-assisted scooters are not explicitly addressed by the law outlining the kinds of local restrictions related to traffic that cities may put in place. At least one city has set age and helmet requirements using its authority to regulate persons using skates, coasters, sleds, and other toy vehicles, but a city could also set age and helmet requirements under the electric-assisted scooter law, since that law allows a governing body to adopt an ordinance that further restricts the operation of electric assisted scooters on any public highway, street, or sidewalk within the city.[11]

Cities should continue to enforce existing ordinance traffic infractions. Certain electric-assisted bicycle and electric-assisted scooter traffic offenses are classified as ordinance traffic infractions.[12] Fines for ordinance traffic infractions are set by a city's municipal court judge.[13] In addition to the traffic infractions for which a city can charge a bicyclist, the state traffic laws include an infraction for a parent or guardian who allows a child to violate the bicycle laws.[14] Though there is no provision that imposes parental liability for the unlawful operation of an electric-assisted scooter, that offense can be charged against the operator.[15]

Before passing any new ordinance, cities should consider the challenges that could arise from increased or additional enforcement. Some cities might not have the staff capacity for increased enforcement efforts. Others may not have a significant number of electric-assisted bicycles or scooters in their communities. Still others might have commercial micromobility operations (like Bird or Lime) in their communities. Cities with these concerns should consider other methods of promoting safe operation of electric-assisted bicycles and scooters.

Safety Improvements

Statistics from the National Highway Traffic Safety Administration (NHTSA) show that fatal crashes involving bicyclists are more likely to occur at locations that are not intersections and in the dark.[16] The Kansas Department of Transportation (KDOT) reported that from 2010 to 2019, 95% of fatal and serious crashes involving a cyclist or pedestrian occurred in the street (as opposed to a sidewalk or shared use path) and at a non-intersection location.[17]

Cities should consider focusing traffic safety efforts on higher-risk locations, such as areas that are not well lit. There are many resources related to making roadways safer for pedestrians, cyclists, and other vulnerable road users. The NHTSA provides a list of 28 recommended Proven Safety Countermeasures for increasing road safety, including crosswalk visibility enhancements, bicycle lanes, and Rectangular Rapid Flashing Beacons (RRFB), a type of pedestrian warning sign.[18] KDOT offers several different grant programs, as well as toolkits and other resources, that can assist cities in making safety improvements.

Education and Community Outreach

Cities should also consider offering resources to educate the community about bicycle and pedestrian safety. Many free materials are available from the federal government, health and safety organizations, and other sources.

Children operating electric-assisted bicycles and scooters on city streets may not be aware that they are required to follow the rules of the road. A safety education program can provide children and adults alike with the knowledge they need to be safe on the road. These types of trainings are offered by bicycle advocacy organizations, but cities could consider incorporating them into police or fire community outreach or as a parks and recreation program.

If you need assistance in determining the right approach to e-bikes and e-scooters, we are here to help.

Anne Marie Yatsula *is a Staff Attorney for the League of Kansas Municipalities. She can be reached at ayatsula@lkm.org.*

[1] *K.S.A. 8-1489.*

[2] *K.S.A. 8-126(h).*

[3] *K.S.A. 8-1592b.*

[4] *K.S.A. 8-15,113.*

[5] *K.S.A. 8-1491.*

[6] *K.S.A. § 8-1592b(f)(2).*

[7] *K.S.A. § 8-15,113(c)-(d).*

[8] *K.S.A. § 8-2002(a)(2),(8).*

[9] *Steve Schering, Don't let children under 16 ride electric scooters, AAP News (Sept. 1, 2022), 21954.pdf.*

[10] *See K.S.A. § 8-2002(a)(8); § 8-1592b(a).*

[11] *See Topeka, KS Municipal Code § 10.35.040 (citing K.S.A. § 8-2002(a)(21); K.S.A. 8-15,113(c)).*

[12] *See K.S.A. § 8-2118.*

[13] *See K.S.A. § 12-4305.*

[14] *K.S.A. § 8-1586(b).*

[15] *K.S.A. 8-15,113(a).*

[16] *U.S. Department of Transportation, Traffic Safety Facts- Bicyclists and Other Cyclists, 2023 Data, July 2025, Traffic Safety Facts: 2023 Data - Bicyclists and Other Cyclists.*

[17] *Kansas Department of Transportation, Kansas Active Transportation Plan Crash Analysis Summary, April 2021, Microsoft Word - KS_ATP Crash Analysis Exec Summary_April 2021.*

[18] *U.S. Department of Transportation, Federal Highway Administration. Proven Safety Countermeasures, Proven Safety Countermeasures | FHWA.*

TITLE 3 PUBLIC HEALTH AND SAFETY

CHAPTER 3-8 MOTOR VEHICLES AND TRAFFIC

Article 3-8-A STANDARD TRAFFIC REGULATIONS

Section 3-8-A-1 STANDARD TRAFFIC ORDINANCE INCORPORATED.

A. There is hereby incorporated by reference for the purpose of regulating traffic upon highways of the City that certain standard traffic ordinance known as the *Standard Traffic Ordinance for Kansas Cities, Edition of 2025 (STO 2025)*, prepared and published in book form by the League of Kansas Municipalities, 300 S.W. 8th Street, Topeka, Kansas 66603, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified, or changed. No less than one (1) copy of the *STO 2025* shall be marked or stamped "official copy" as adopted by Ordinance 6034 with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge, and all administrative departments of the City charged with the enforcement of the Ordinance shall be supplied, at the cost of the City, such number of official copies of the *STO 2025* as may be deemed expedient.

B. Section 1 of the *STO 2025,* is hereby changed to read as followsSection 1: Definitions. The definition for "Electric-Assisted Bicycle" and "Motorized Skateboard" of the *STO 2025* are hereby changed and a new definition of "Micromobility Network Company" is added to read as follows: (It is expressly noted that only the definition of "Electric-Assisted Bicycle" and "Motorized Skateboard" are amended and a new definition of "Micromobility Network Company" is added. All other definitions contained in Section 1 of the *STO 2025,* remain unchanged.)

Electric-Assisted Bicycle. A bicycle with two or three wheels, a saddle, fully operative pedals for human propulsion, and an electric motor that provides assistance only when the rider is pedaling. The electric-assisted bicycle's electric motor must have a power output of no more than 750 watts, be incapable of propelling the device at a speed of more than 20 miles per hour on level ground and incapable of further increasing the speed of the device when human power alone is used to propel the device beyond 20 miles per hour.

Micromobility Network Company. A corporation, partnership, sole proprietorship, or other entity or individual operating in Kansas that uses a digital network to connect mobility device users to electric-assisted bicycles, electric-assisted scooters, motorized skateboards, and similar devices, for transportation.

Motorized Skateboard. Any wheeled device powered by a gas or electric motor that has a skateboard-type deck and which may have handlebars, and either is designed to be stood upon by the operator, or one with a seat mounted on the deck designed to be sat upon by the operator, (also commonly referred to as a motorized scooter) but shall not include an electric-assisted scooter as defined herein. Motorized skateboards shall be considered skateboards for purposes of trespassing on private property which have been posted with signs prohibiting skateboards or skateboarding.

C. Section 2 of the *STO 2025,* is hereby changed to read as follows:

Section 2: Provisions of Ordinance Refer to Vehicles Upon the Streets and Highways; Exceptions. The provisions of this ordinance relating to the operation of vehicles refer exclusively to the operation of vehicles upon streets and highways within this City except:

a. Where a different place is specifically referred to in a given section.
b. The provisions of Sections 23, 25, 26, 28, 29, 30.2, 30.3, 31, 37, 81, 82, 85e, 87, 104, 111, 117, 182.1 and 200 of this ordinance, and Sections 3-8-A-14, 3-8-A-15, and 3-8-A-16 of the Lenexa City Code; and the provisions of Article 10 of Chapter 8 of the Kansas Statutes Annotated, and any acts amendatory thereof, shall apply upon streets and highways and elsewhere throughout the City.

D. Section 13.1 of the *STO 2025* is hereby changed to read as follows:

Section 13.1: Traffic Control Signal Preemption Devices.

a. Except as provided in subsection (c), it shall be unlawful for a person to possess a traffic control signal preemption device.
b. A person convicted of violating subsection (a) shall be guilty of a Code violation and subject to a fine of not more than $1,000 or by imprisonment for not more than six (6) months or by both such fine and imprisonment.
c. The provisions of this section shall not apply to the operator, passenger, or owner of any of the following authorized emergency vehicles, in the course of such person's emergency duties:
    1. Publicly owned fire department vehicles;
    2. Publicly owned police vehicles;
    3. Publicly owned public works or municipal services department vehicles; or
    4. Motor vehicles operated by ambulance services permitted by the emergency medical services board.

E.Section 30 of the *STO 2025* is hereby deleted.

F.Section 30.1 of the *STO 2025* is hereby deleted.

G.Section 30.2.1 of the *STO 2025* is hereby deleted.

H.Section 33 of the *STO 2025* is hereby deleted.

I.Section 46 of the *STO 2025* is hereby changed to read as follows:

Section 46: Driving on Roadways Laned for Traffic.

Whenever any roadway has been divided into two or more clearly marked lanes for traffic the following rules in addition to all others consistent herewith shall apply:

a. A vehicle shall be driven entirely within a single lane and shall not be moved from such lane until the driver has first complied with the requirements of Section 54.

b. Upon a roadway which is divided into three lanes and provides for two-way movement of traffic, a vehicle shall not be driven in the center lane except when overtaking and passing another vehicle traveling in the same direction when such center lane is clear of traffic within a safe distance, or in preparation for making a left turn or where such center lane is at the time allocated exclusively to traffic moving in the same direction that the vehicle is proceeding and such allocation is designated by official traffic-control devices.

c. Official traffic-control devices may be erected directing specified traffic to use a designated lane or designating those lanes to be used by traffic moving in a particular direction regardless of the center of the roadway and drivers of vehicles shall obey the directions of every such device.

d. Official traffic-control devices may be installed prohibiting the changing of lanes on sections of roadway and drivers of vehicles shall obey the direction of every such device.

J.Section 109.1 of the *STO 2025* is hereby changed to read as follows:

Section 109.1: Motorized Skateboards.

a. It shall be unlawful for any person to operate a motorized skateboard on any street, road or highway in this City.

b. Motorized skateboards that have an electric motor and are either designed to be and are actually stood upon by the operator, or are designed to be and are actually sat upon by the operator with a minimum seat height of 24 inches as measured from the ground to the top of the seat at the time they are operated, may be operated upon a sidewalk or paved recreational path or trails, provided that:

    1. No person shall operate or ride upon a motorized skateboard between the time from sunset to sunrise, or at any other time when due to insufficient light or unfavorable atmospheric conditions persons and vehicles on the highway or sidewalk are not clearly discernible at a distance of 1,000 feet ahead;

    2. No person shall operate a motorized skateboard in excess of 15 miles per hour; and

    3. All persons must operate a motorized skateboard with caution and due regard to conditions then existing, including, but not limited to, fixed or moving objects, parked or moving bicycles, pedestrians, animals, surface hazards, or narrow areas that make it unsafe to continue along the sidewalk or sidewalk area.

K.Section 114.1 of the *STO 2025* is hereby changed to read as follows:

Section 114.1: Unlawful Operation of All-Terrain Vehicle.

a. Except as provided in subsection (b), it shall be unlawful for any person to operate an all-terrain vehicle:
    1. On any interstate highway, federal highway or state highway; or
    2. Within the corporate limits of any city unless authorized by such city.
b. Notwithstanding the provisions of subsection (a), all-terrain vehicles owned and operated by a county noxious weed department, or all-terrain vehicles owned and operated by persons contracting with a county noxious weed department or the Kansas department of transportation may be allowed to operate such all-terrain vehicles upon the right-of-way of any federal highway or state highway for the purpose of eradicating noxious weeds and such all-terrain vehicles may be operated incidentally upon such federal highway or state highway.
c. No all-terrain vehicle shall be operated on any public highway, street or road between sunset and sunrise unless equipped with lights as required by law for motorcycles. (K.S.A. Supp. 8-15,100)
d. The operation of an all-terrain vehicle is authorized within the city on private property of two (2) acres or more with the consent of the property owner.

L.Section 114.2 of the *STO 2025* is hereby changed to read as follows:

Section 114.2: Unlawful Operation of Work-Site Utility Vehicle, Golf Cart or Micro Utility Truck.

a. No work-site utility vehicle, golf cart, or micro utility truck shall be operated on any public highway, street, or road unless:
    1. The speed limit on such road is 25 miles per hour or less;
    2. The work-site utility vehicle, golf cart, or micro utility truck is equipped with lights as required by state and local law for motorcycles except that electric turn signals and multiple-beam road lighting equipment shall not be required;
    3. The operator of the work-site utility vehicle, golf cart, or micro utility truck has a valid driver's license; and
    4. The owner must maintain insurance for the work-site utility vehicle, golf cart, or micro utility truck in the same amounts set forth for motor vehicles in section (e) of K.S.A. 40-3107.
b. Work-site utility vehicles, golf carts, and micro utility trucks shall not be operated in a careless, reckless, or negligent manner.
c. It shall be unlawful for any person to operate a work-site utility vehicle, golf cart, or micro utility truck:
    1. On any interstate highway, federal highway, or state highway, unless engaged in agricultural purposes and pursuant to the conditions listed in K.S.A. 8-15,100 and K.S.A. 8-15,109; or
    2. on any sidewalk, recreational path, trail, or any location normally used for pedestrian traffic.
d. The number of occupants allowed on a work-site utility vehicle, golf cart, or micro utility truck shall be limited to the number of seats factory installed. Bench seats shall be limited to three (3) people.
e. The provisions of this section shall not prohibit a work-site utility vehicle, golf cart or micro utility truck from crossing a federal or state highway or a public highway, street, or road with a posted speed limit greater than 25 miles per hour.
f. The provisions of this section shall not prohibit the operation of any authorized work-site utility vehicle, golf cart or micro utility truck in the course of authorized duties within the city by a fire department, law enforcement agency, parks department, public works or municipal services department. The operation of a work-site utility vehicle, golf cart or micro utility truck is authorized within the city on private property with the consent of the property owner.

M.Section 114.4 of the *STO 2025* is hereby deleted.

N.Section 114.5 of the *STO 2025* is hereby deleted.

O.Section 116 of the *STO 2025* is hereby changed to read as follows:

Section 116: Driving Upon Sidewalk. No person shall drive any vehicle upon a sidewalk or sidewalk area, with the following exceptions:

a. Upon a permanent or duly authorized temporary driveway;

b. Electric-assisted bicycles in accordance with Sec. 135 of the *STO 2025*;

c. Electric-assisted scooters in accordance with Sec. 135.1 of the *STO 2025*; and

d. Motorized skateboards in accordance with Sec. 109.1 of the *STO 2025*.

P.Section 134.1 of the *STO 2025* is hereby added to read as follows:

Section 134.1: Application of Section 200 to Motorized Bicycles. The provisions of Section 200 shall be applicable to motorized bicycles and every person operating a motorized bicycle shall be subject to the provisions thereof.

Q.Section 135 of the *STO 2025* is hereby changed to read as follows:

Section 135: Electric-Assisted Bicycles.

A. Except as provided by this Section 135, the traffic regulations applicable to bicycles, sections 127 to 133, and 135.2, inclusive, shall be applicable to electric-assisted bicycles, except tricycles with no break horsepower.

B. Vehicle registration and driver's license shall not be required for operation of an electric-assisted bicycle.

C. Electric-assisted bicycles shall not be capable of propelling the device at a speed of more than 20 miles per hour on level ground and incapable of further increasing the speed of the device when human power alone is used to propel the device beyond 20 miles per hour.

D. Electric-assisted bicycles shall not be operated in a careless, reckless or negligent manner that may endanger persons or property and shall be operated with due regard to conditions then existing, including, but not limited to, fixed or moving objects, parked or moving bicycles, pedestrians, animals, surface hazards, or narrow areas that make it unsafe to continue along the sidewalk or sidewalk area.

E. The number of occupants allowed on an electric-assisted bicycle shall be limited to the number for which it is designed or equipped to carry.

F. The provisions of this section shall not prohibit the operation of any authorized electric-assisted bicycle in the course of authorized duties within the city by a fire department, law enforcement agency, parks department, public works or municipal services department. The operation of an electric-assisted bicycle is authorized within the city on private property with the consent of the property owner.

R. Section 135.1 of the *STO 2025* is hereby changed to read as follows:

Section 135.1: Electric-Assisted Scooters.

A. Except as provided by this Section 135.1, the traffic regulations applicable to bicycles, sections 127 to 133, and 135.2, inclusive, shall be applicable to electric-assisted scooters.

B. Vehicle registration and driver's license shall not be required for operation of an electric-assisted scooter.

C. It shall be unlawful for any person to operate an electric-assisted scooter on:

1. Any interstate highway, federal highway, or state highway;
2. Any public or private street with a speed limit more than 25 miles per hour; and
3. Public parks.

D. Electric-assisted scooters may be operated on any public highway, street, or road if the speed limit on such road is 25 miles per hour or less;

E. Electric-assisted scooters shall not be capable of propelling the device at a speed of more than 15 miles per hour on level ground.

F. Electric-assisted scooters shall not be operated in a careless, reckless or negligent manner that may endanger persons or property and shall be operated with due regard to conditions then existing, including, but not limited to, fixed or moving objects, parked or moving bicycles, pedestrians, animals, surface hazards, or narrow areas that make it unsafe to continue along the sidewalk or sidewalk area.

G. The number of occupants allowed on an electric-assisted scooter shall be limited to the number for which it is designed or equipped to carry.

H. The provisions of this section shall not prohibit an electric-assisted scooter from crossing a federal or state highway or a public highway, street, or road with a posted speed limit greater than 25 miles per hour.

I. The provisions of this section shall not prohibit the operation of any authorized electric-assisted scooter in the course of authorized duties within the city by a fire department, law enforcement agency, parks department, public works or municipal services department. The operation of an electric-assisted scooter is authorized within the city on private property with the consent of the property owner.

S. Section 135.2 of the *STO 2025* is hereby added to read as follows:

Section 135.2: Parking Electric-Assisted Bicycles or Electric-Assisted Scooters.

A. No person shall park or leave an electric-assisted bicycle or electric-assisted scooter in the following areas:
   1. on public property where such electric-assisted bicycle or electric-assisted scooter blocks pedestrian's travel or presents a traffic hazard;
   2. in an area adjacent to or within the following locations:
      a. transit zones, including, but not limited to, bus stops, shelters, passenger waiting areas, and bus layover and staging zones, except at existing bike racks;
      b. loading zone;
      c. disabled parking zones;
      d. curb ramps;
      e. driveways and driveway approaches;
      f. motor vehicle parking spaces;
      g. motor vehicle driving lanes or bicycle lanes; and
      h. entrances to private property or driveways;
   3. in any manner or location to impede or interfere with the access to or from any building.

B. Electric-assisted bicycles or electric-assisted scooters may be impounded or taken to any other place of safety by the police department or another authorized city representative when the electric-assisted bicycle or electric-assisted scooter is:
   1. Reported or determined to be stolen and is recovered;
   2. Abandoned; or
   3. Left on public property where the electric-assisted bicycle or electric-assisted scooter blocks pedestrian travel or presents a traffic hazard.

An impounded electric-assisted bicycle or electric-assisted scooter shall not be released by the City until all necessary impound fees have been paid and the rightful owner is found and shows proof of ownership.

T.Section 135.3 of the *STO 2025* is hereby added to read as follows:

Section 135.3: Micromobility Network Companies. No micromobility network company, or person acting on behalf of such company, shall deploy, maintain, or allow to be operated any electric-assisted bicycle, electric-assisted scooter, motorized skateboard, or similar device owned or operated by the company, on any city streets, sidewalks, or right-of-way without first obtaining a valid written agreement approved by the Governing Body of the City.

U.Section 192 of the *STO 2025* is hereby changed to read as follows:

Section 192: Driver’s License.

1. No person, except those expressly exempted, shall drive or operate any motor vehicle or motorized bicycle upon any highway in this city unless such person has a valid driver’s license. No person shall be permitted to have more than one valid license at any time.
2. Any person operating in this city a motor vehicle, shall be the holder of a driver's license that is classified for the operation of such motor vehicle, and any person operating in this city a motorcycle that is registered in the state of Kansas shall be the holder of a class M driver's license.
3. No person shall drive any motorized bicycle upon a highway of this state unless such person: (1) Has a valid driver's license, that entitles the licensee to drive a motor vehicle in any class or classes; (2) is at least 15 years of age and has passed the written and visual examinations required for obtaining a class C driver's license, in which case the division shall issue to such person a class C license, which shall clearly indicate that such license is valid only for the operation of motorized bicycles; (3) has had their driving privileges suspended, for a violation other than a violation of K.S.A. 8-2, 144, and amendments thereto, or a second or subsequent violation of K.S.A. 8-1567 or 8-1567a, and amendments thereto, and such person: (A) Has completed the mandatory period of suspension as provided in K.S.A. 8-1014, and amendments thereto; and (B) has made application and submitted a $40 nonrefundable application fee to the division for the issuance of a class C license for the operation of motorized bicycles, in accordance with paragraph (2), in which case the division shall issue to such person a class C license, which shall clearly indicate that such license is valid only for the operation of motorized bicycles; or (4) has had their driving privileges revoked under K.S.A. 8-286, and amendments thereto, has not had a test refusal or test failure or alcohol or drug-related conviction, as those terms are defined in K.S.A. 8-1013, and amendments thereto, in the last five years, has not been convicted of a violation of K.S.A. 8-1568(b), and amendments thereto, in the last five years and has made application to the division for issuance of a class C license for the operation of motorized bicycles, in accordance with paragraph (2), in which case the 164 division shall issue such person a class C license, which shall clearly indicate that such license is valid only for the operation of motorized bicycles. As used in this subsection, "motorized bicycle" shall have the meaning ascribed to it in K.S.A. 8-126, and amendments thereto.
4. Violation of this section is punishable by a fine of not more than $1,000 or by imprisonment for not more than six months or by both such fine and imprisonment. (K.S.A. 8-235)

V.Section 192.1 of the *STO 2025* is hereby added to read as follows:

Section 192.1: Driver’s License – Change of Name/Address.

It shall be unlawful for any person to fail to notify the division in writing within 10 days of any address or name change on such person's driver's license. (K.S.A. 8-248)

W.Section 196 of the *STO 2025* is hereby changed to read as follows:

Section 196: Unauthorized Operator. No person shall authorize or knowingly permit a motor vehicle or motorized skateboard owned by him or her or under such person's control to be driven upon any highway by any person who has no legal right to do so, or, in the case of a motor vehicle, who does not have a valid driver's license.

X.Section 197 of the *STO 2025* is hereby changed to read as follows:

Section 197: Unauthorized Minors: No person shall cause or knowingly permit his child or ward under the age of 18 years to drive a motor vehicle upon any highway when such minor person is not authorized under the laws of Kansas to drive a vehicle. No person shall cause or knowingly permit his child or ward under the age of 18 years to operate a motorized skateboard upon any highway at any time.

Y.Section 198 of the *STO 2025* is hereby changed to read as follows:

Section 198. Vehicle License; Illegal Tag.

a. It shall be unlawful for any person to:

1. Operate or display, or for the owner thereof knowingly to permit the operation or the display, upon a highway of any vehicle which is not registered, or for which a certificate of title has not been issued or which does not have attached thereto and displayed thereon the license plate or plates assigned thereto by the division for the current registration year, including any registration decal required to be affixed to any such license plate pursuant to K.S.A. 8-134, and amendments thereto, subject to the exemptions allowed in K.S.A. 8-135 and 8-198, and amendments thereto. A violation of this subsection (1) by a person unlawfully claiming that a motor vehicle is exempt from registration as a self-propelled crane K.S.A. 8-128(b) and amendments thereto, shall constitute a violation punishable by a fine of not less than $500. A person shall not be charged with a violation of this subsection (1) for failing to display a registration decal on any vehicle except those included under K.S.A. 8-1, 101 and K.S.A. 8-143m and 8-1, 152, and amendments thereto, up to and including the 10th day following the expiration of the registration if the person is able to produce a printed payment receipt or electronic payment receipt from an online electronic payment processing system for the current 12-month registration period. Any charge for failing to display a registration decal up to and including the 10th day following the expiration of the registration shall be dismissed if the person produces in court a registration receipt for the current 12-month registration period which was valid at the time of the arrest.
2. Display or cause or permit to be displayed, or to have in possession, any registration receipt, certificate of title, registration license plate, registration decal, accessible parking placard or accessible parking identification card knowing the same to be fictitious or to have been canceled, revoked, suspended or altered. A violation of this subsection (2) shall constitute an ordinance violation punishable by a fine of not less than $100 and forfeiture of the item. A mandatory court appearance shall be required of any person violating this subsection (2). This subsection (2) shall not apply to the possession of:
    a. Model year license plates displayed on antique vehicles as allowed under K.S.A. 8-172, and amendments thereto; or
    b. Distinctive license plates allowed under K.S.A. 8-1,147.
3. Lend to or knowingly permit the use by, one not entitled thereto any registration receipt, certificate of title, registration license plate or registration decal issued to the person so lending or permitting the use thereof.
4. Remove, conceal, alter, mark or deface the license number plate or plates or any other mark of identification upon any vehicle. License plates shall be kept clean and they shall be placed on all vehicles within the city as required by law so as to be plainly legible.
5. Carry or display a registered number plate or plates or registration decal upon any vehicle not lawfully issued for such vehicle.

b. Any person violating subsections (1), (2) or (3) shall be punished by a fine not exceeding $2,500, or by imprisonment for not less than 30 days nor more than six months, or by both such fine and imprisonment. Any person violating subsections (4) or (5) shall be punished as provided in section 201(d) of this ordinance. (K.S.A. Supp. 8-142; K.S.A. 8-149)

Z.Section 199 of the *STO 2025* is hereby changed to read as follows:

Section 199: Unlawful Use of License or Identification Card

a. It shall be unlawful for any person, for any purpose to:

1. Display or cause or permit to be displayed or have in possession any fictitious or fraudulently altered driver's license or identification card.
2. Lend any driver's license or identification card to any other person or knowingly permit the use thereof by another.
3. Display or represent as the person's own, any driver's license or identification card not issued to the person.
4. Fail or refuse to surrender to any police officer upon lawful demand any driver's license which has been suspended, revoked, or canceled.
5. Permit any unlawful use of one's driver's license or identification card issued to such person.
6. Photograph, photostat, duplicate, or in any way reproduce any driver's license, identification card, or facsimile thereof in such a manner that it could be mistaken for a valid driver's license or identification card or display or have in possession any such photograph, photostat, duplicate, reproduction or facsimile unless authorized by law.
7. Display or possess any photograph, photostat, duplicate or facsimile of a driver's license or identification card unless authorized by law.
8. Display or cause or permit to be displayed any canceled, revoked, or suspended driver's license.
9. Lend any driver's license or identification card to or knowingly permit the use of any driver's license or identification card by any person under 21 years of age for use in the purchase of, or an attempt to purchase, any alcoholic liquor or cereal malt beverage.
10. Lend any driver's license or identification card to or knowingly permit the use of any driver's license or identification card by any person under 21 years of age for use in the purchase of, or attempt to purchase, any tobacco product.
11. Display or cause to be displayed or have in possession any driver's license or identification card not issued to the person for use in the purchase of, or an attempt to purchase, any alcoholic liquor, cereal malt beverage, or any tobacco product.

b. The provisions of this section shall apply to any driver's license or identification card, whether issued under the laws of Kansas, or issued under the laws of another state or jurisdiction.

Section 3-8-A-2 SPEED LIMITS.

A. Except when a special hazard exists that requires lower speed for compliance with Section 32 of the *Standard Traffic Ordinance*, incorporated by reference in Section 3-8-A-1 of this Article , the limits specified in this Section or established as hereinafter authorized shall be maximum lawful speeds, and no person shall drive a vehicle at a speed in excess of such maximum limits, except where otherwise posted:

1. Twenty (20) miles per hour in any business district;
2. Twenty five (25) miles per hour in any residential district except where otherwise posted;*

   See Charter Ordinance 37 in the Appendix of this Code.
3. Twenty (20) miles per hour in any park;
4. As posted in all school zones between the hours of seven o'clock (7:00) A.M. and five o'clock (5:00) P.M., on regular school days as designated by the school calendar of the school within the zone; and
5. On any separated multilane highway, as designated and posted by the secretary of transportation, seventy (70) miles per hour.
6. On any county or township highway, fifty five (55) miles per hour.
7. On all other highways, sixty five (65) miles per hour.

B. The maximum speed limits in this Section may be altered as authorized in K.S.A. 8-1559 and K.S.A. 8-1560, and amendments thereto.

Section 3-8-A-3 (Rep. Ord. 3873, 11/17/1994)

Section 3-8-A-4 WALKING, JOGGING AND/OR RUNNING REGULATIONS.

Any pedestrian using the public streets for walking, jogging or running during the period from one-half (1/2) hour after sunset to one-half (1/2) hour before sunrise and at any other time when there is not sufficient light to render clearly discernible pedestrians and/or vehicles on the highway and/or street at a distance of five hundred feet (500') ahead, shall be required to wear on his person some type of reflective apparel or material of sufficient size and placement so as to be visible to vehicular traffic at a distance of two hundred feet (200'). Any person convicted of violating this Section shall be punished by a fine of not more than fifty dollars ($50.00).

Section 3-8-A-5 ACCESSIBLE PARKING (PARKING FOR PERSONS WITH DISABILITIES; VIOLATIONS). (Rep. Ord. 4032, 11/7/1996)

Section 3-8-A-6 MOTOR VEHICLE LICENSE PLATES (DEALER/IN-TRANSIT).

A. It shall be unlawful for any person to use new motor vehicle dealers' or used motor vehicle dealers' plates except as follows:
   1. The licensed motor vehicle dealer and such dealer's spouse.
   2. The corporate officers of the licensed motor vehicle dealer when such corporate officers are full-time employees thereof.
   3. The sales manager and all other sales personnel when such manager and sales personnel are full-time employees thereof and are properly licensed in Kansas.
   4. The customer, when operating a motor vehicle in connection with negotiations to purchase such motor vehicle or during a demonstration of such motor vehicle.
   5. To transport or operate a vehicle to or from a licensed retail or wholesale vehicle dealer for the purpose of buying, selling or offering or attempting to negotiate a sale of the vehicle to a licensed vehicle dealer.
   6. To deliver a vehicle purchased from the wholesale vehicle dealer to a purchasing vehicle dealer.
   7. Salvage vehicle dealers, on vehicles which they have purchased for salvage, including dismantling, disassembling, or recycling.
   8. Mobile home dealers on mobile homes which they have purchased or own and are holding for resale.
   9. Lending agencies on vehicles which they have repossessed or are holding for disposition due to repossession.
   10. Trailer dealers on trailers which they have purchased or own and are holding for resale.

B. Any person violating this Section shall be punished as provided in section 201(d) of the Standard Traffic Ordinance as incorporated in Section 3-8-A-1 of this Article.

Section 3-8-A-7 PROHIBITED ACTS.

A. Prohibitions: To operate any vehicle, as defined by K.S.A. 8-1485 or any amendments thereto, on public park property, unimproved public right-of-way property, recreational paths or trails, or sidewalks, except for incidental and/or authorized use on said areas.

B. Exceptions: The prohibitions in subsection A of this Section shall not apply to use of:
   1. Vehicles, authorized by the property owner on or for:

a. Public and private golf courses.

b. Vehicles engaged in construction, maintenance or repair activities.

c. Authorized emergency vehicles.

d. Vehicles engaged in lawn mowing for agricultural or gardening activities.

2. Electric-assisted bicycles in accordance with Section 3-8-A-1 of this Code;

3. Electric-assisted scooters on sidewalks and paved recreational trails and paths in accordance with Section 3-8-A-1 of this Code; and

4. Motorized Skateboards on sidewalks and paved recreational trails and paths in accordance with Section 3-8-A-1 of this Code.

C. Penalties: Every person convicted of any violation of the provisions of this Section, or who enters a plea of guilty or no contest to a complaint alleging such violation, shall be punished by the provisions of Section 1-1-C-3 of this Code.

Section 3-8-A-8 REGULATION OF SIZE, WEIGHT, AND LOAD OF VEHICLES.

A. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles the total outside width of which, or any load thereon, exceeds the limitations as prescribed by K.S.A. 8-1902 or any amendments thereto, which are incorporated by reference as if set out in full herein.

B. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles the load, height or length of which, including any load thereon, exceeds the limitations as prescribed by K.S.A. 8-1903 through 8-1905 or any amendments thereto, which are incorporated by reference as if set out in full herein.

C. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles unless the load is properly secured as prescribed by K.S.A. 8-1906 or any amendments thereto, which are incorporated by reference as if set out in full herein.

D. No person, association, firm, partnership, or corporation shall use a motor vehicle or combination of vehicles to tow another vehicle unless proper connection and safety equipment are utilized as prescribed by K.S.A. 8-1907 or any amendments thereto, which are incorporated by reference as if set out in full herein.

E. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles the gross weight of which, as to wheel and axle load, exceeds the limitations as prescribed in K.S.A. 8-1908 or any amendments thereto, which are incorporated by reference as if set out in full herein.

F. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles the gross weight of which exceeds the limitation as prescribed by K.S.A. 8-1909 or any amendments thereto, which are incorporated by reference as if set out in full herein.

G. Whenever a police officer, upon weighing a vehicle or combination of vehicles, determines that the weight is unlawful, such officer may require the driver to stop the vehicle in a suitable place and for the vehicle to remain there until such portion of the load is removed as may be necessary to reduce the gross weight of such vehicle or combination of vehicles or remove or redistribute the gross weight on any axle or tandem axles to such limits as permitted in this Section. All material so unloaded shall be cared for by the owner, lessee, or operator of such vehicle at the risk of such owner, lessee or operator.

H. No person, association, firm, partnership, or corporation shall operate a motor vehicle or combination of vehicles unless such motor vehicle is registered and licensed according to gross

weight as prescribed in K.S.A. 8-143 or any amendments thereto, which are incorporated by reference as if set out in full herein.

I. It shall be unlawful to operate within this City a vehicle or combination of vehicles whose weight, with cargo, is in excess of the gross weight for which the vehicle, truck, or truck-tractor propelling the same is licensed and registered except as provided by K.S.A. 8-1911, or any amendments thereto and K.S.A. 8-143 or any amendments thereto, which are incorporated by reference as if set out in full herein.

J. It shall be unlawful for any driver of a vehicle or combination of vehicles to fail to stop or refuse to stop and submit such vehicle or combination of vehicles to weighing as provided in this Section or as directed by police.

K. Any person who commits any offense involving gross weight, height, length or width limits as described in this Section shall, upon conviction, be punished as set forth in the fine schedule in subsection L. Any person who commits any other offenses described in this Section shall be deemed guilty of a public offense, and upon conviction, shall be punished as provided in Section 1-1-C-3 of this Code.

L. Fine Schedule.

1. A person who is convicted of exceeding gross weight shall be fined according to the following schedule:

Weight up to first 1,000 lbs. over limit	$50.00
Weight per lb. over 1,000 lbs.	$00.10

2. A person who is convicted of exceeding the height, length or width shall be fined according to the following schedule:

Height, length, width over limit	$30.00 plus $1.00 per inch

3. For a second violation of gross weight, height, length or width within two (2) years, such person shall, upon conviction, be fined 1 1/2 times the applicable amount based on the above fine schedule. For a third violation, within two (2) years, such person shall, upon conviction, be fined 2 times the applicable amount from the above fine schedule. For the fourth and each succeeding violation, within two (2) years, such person, upon conviction, shall be fined 2 1/2 times the applicable amount from the above fine schedule.

Section 3-8-A-9 FEDERAL MOTOR CARRIER SAFETY REGULATIONS.

A. There is hereby incorporated by reference for the purpose of regulating traffic upon highways and streets of the City that certain standard safety regulations known as *Federal Motor Carrier Safety Regulations, 2010 Administrator Edition,* parts 383, 385, and 390-397, prepared and published in book form by Mangan Communications, Inc., 315 West Fourth Street, Davenport, Iowa, 52801, save and except such articles, sections, parts, or portions as are hereafter omitted, deleted, modified, or changed. No less than three (3) copies of said book shall be marked or stamped "Official Copy" as adopted by Ordinance 5177 with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of the Ordinance codified herein attached thereto, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge, and all administrative departments of the City charged with the enforcement of these regulations shall be supplied, at the cost of the City, such number of official copies of said book as may be deemed expedient.

B. It shall be unlawful for any person to violate the provisions of the *Federal Motor Carrier Safety Regulations* parts 383, 385, and 390-397. The judge of the Municipal Court may, in the manner prescribed by K.S.A. 12-4305 or any amendments thereto, establish a schedule of fines for violations of any section of the *Federal Motor Carrier Safety Regulations* 383, 385, and 390-397. Any person who violates the provisions of the *Federal Motor Carrier Safety Regulations* parts 383, 385, and 390-397 shall, upon a voluntary entry of appearance and upon a plea of guilty or no contest to a complaint alleging such violation and payment of the fine and any court costs, be punished as set forth in the fine schedule. Any person who violates any provision of the *Federal Motor Carrier Safety Regulations* parts 383, 385, and 390-397 for which a fine is not scheduled shall, upon conviction, be punished as provided in Section 1-1-C-3 of this Code.

Section 3-8-A-10 SECTIONS REPEALED.

Sections 390.37 and 383.53 of the *Federal Motor Carrier Safety Regulations*, as incorporated in Section 3-8-A-9 of this Article, are hereby repealed. The following substitute provision is adopted: The court clerk is hereby directed to abstract all convictions of violations committed by persons holding a Commercial Driver's License (CDL) to the Driver's Control Bureau of the Department of Revenue. Any further action to a person's CDL as a result of the abstracted conviction will be at the discretion of the Driver's Control Bureau in accordance with state statutes and regulations.

Section 3-8-A-11 SECTION 396.9 INSPECTION OF MOTOR VEHICLES IN OPERATION. (Rep. Ord. 4786, 10/1/2005)

Section 3-8-A-12 DRIVING UNDER THE INFLUENCE OF INTOXICATING LIQUOR OR DRUGS; PENALTIES. (Rep. Ord. 4418, 9/1/2001)

Section 3-8-A-13 MUTCD, PART 6, TEMPORARY TRAFFIC CONTROL.

A. There is hereby incorporated by reference for the purpose of regulating temporary traffic control in and around traffic work zones, Part 6, Temporary Traffic Control of the *Manual on Uniform Traffic Control Devices*, 2009 Edition, prepared and published in book form by the Federal Highway Administration. No less than three (3) copies of said manual shall be marked or stamped "official copy" as adopted by Ordinance No. 5579 with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of this ordinance and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours.All persons and entities, whether public or private, doing work in or on public right-of-way shall comply with Part 6 of the MUTCD. Violation of this Section shall constitute a public offense and be punishable as set forth in Section 1-1-C-3 of this Code. In addition to the penalty provisions as set forth in Section 1-1-C-3, any enforcement official is authorized to immediately abate violations of this Section by closing the traffic work zone until such time as the traffic work zone is in compliance with this Section.

B. Short Duration and Mobile Work Zone Traffic Control Requirements.

1. Except as otherwise provided herein, MUTCD work duration categories, descriptions and requirements can be found in Section 6G.02 of the MUTCD. In all instances, the requirements provided by the MUTCD are minimum requirements and any additional traffic control devices necessary and appropriate to make the work zone safe should be used. In the event of any conflict between Part 6 of the MUTCD and the Short Duration and Mobile Work Zone Traffic Control Requirements (Article 3-8-A-13-B), the Short Duration and Mobile Work Zone Traffic Control Requirements shall control. These requirements do not apply to Police, Fire EMS, tow-vehicles equipped with appropriate lights, or vehicles that are legally parked.

2. For the purposes of this section, "mobile work" shall be defined as any work zone that is continuously moving or occupies the same area for no more than 5 minutes and "short duration work" shall be defined as any work zone that occupies an area for longer than 5 minutes, but less than 60 minutes.
3. The following requirements shall apply in mobile work and short duration work zones:
    a. In all mobile work and short duration work zones:
        1. Except as otherwise provided herein, vehicles shall have two (2) or more high-intensity rotating lights, flashing beacons, or strobe lights visible to approaching traffic from a distance not less than the stopping sight distance for the roadway (MUTCD table 6C-2). These lights shall conform to SAE Class 2 or greater. Turn signal strobe lights or similar miniature strobes shall count only as one (1) of the two (2) required lights regardless of the number installed on the vehicle.
        2. Vehicle hazard lights may be used in conjunction with the two required high-intensity rotating lights, flashing beacons, or strobe lights but shall not be considered as one of the required lights.
        3. Vehicle mounted arrow boards and light bars shall be accepted as one of the two required high-intensity lights.
        4. Any and all traffic control devices used shall conform to the latest edition of the MUTCD.
    b. In mobile work and short duration work zones on multi-lane roadways:
        1. A merging taper with a minimum of 5 evenly spaced devices or an arrow board is required. If a merging taper is used, the devices shall be spaced at a distance no greater than one (1) multiplied by the posted speed limit. The overall minimum taper length shall be 150' and devices shall be a minimum of 28 inches in height.
    c. In mobile work and short duration work zones on two-lane, two-way roadways:
        1. A flagger is required when traffic is forced across the center line to get around the work zone.
    d. In mobile work and short duration work zones which occur on the shoulder of a roadway or in the beginning of a turn bay and do not obstruct traffic;
        1. Vehicles are required to have at least 1 SAE Class 2 or greater high-intensity rotating light, flashing beacon, or strobe lights visible to approaching traffic.
        2. No merging taper or arrow board are required for such work zones.
        3. Vehicle hazard lights may be used in conjunction with the required high-intensity rotating lights, flashing beacons, or strobe lights but shall not be considered as one of the required lights.
    e. Short duration work zones that will occupy an area for longer than 30 minutes, but less than 60 minutes, should consider placing a ROAD WORK AHEAD sign in advance of the work area.
    f. Mobile work zone operations which occur within a 3 mile section of roadway for a total duration of at least 60 minutes shall be scheduled during off-peak time periods and utilize a shadow vehicle, arrow board, signs, etc. as recommended in the MUTCD (Section 6G.02 19-21).

g. Notwithstanding any other provision of this Section, trash collection vehicles, where the vehicle is nearly constantly moving, shall only be required to have two or more high-intensity rotating lights, flashing beacons, or strobe lights and will not be required to have the five cones or arrow board when stopping to collect trash from containers at residential locations where a lane of traffic is blocked.

4. All work activities shall be scheduled so that traffic is not impeded in any way from 7:00 a.m. to 8:30 a.m. and from 4:00 p.m. to 6:00 p.m. Monday through Friday except in emergency situations.

Section 3-8-A-14 DRIVING UNDER THE INFLUENCE.

A. Driving under the influence is operating or attempting to operate any vehicle within this city while:

1. The alcohol concentration in the person's blood or breath as shown by any competent evidence, including other competent evidence, is .08 or more;
2. The alcohol concentration in the person's blood or breath, as meas-ured within three hours of the time of operating or attempting to operate a vehicle, is .08 or more;
3. Under the influence of alcohol to a degree that renders the person incapable of safely driving a vehicle;
4. Under the influence of any drug or combination of drugs to a degree that renders the person incapable of safely driving a vehicle; or
5. Under the influence of a combination of alcohol and any drug or drugs to a degree that renders the person incapable of safely driving a vehicle.

B. On a first conviction of a violation of this Section, the person convicted shall be sentenced to not less than 48 consecutive hours nor more than six months' imprisonment, or in the court's discretion 100 hours of public service, and fined not less than $750 nor more than $1,000.

C. On a second conviction of a violation of this Section, the person convicted shall be sentenced to not less than 90 days nor more than one year's imprisonment and fined not less than $1,250 nor more than $1,750. The following conditions shall apply to such sentence:

1. As a condition of any probation granted under this subsection, the person shall serve at least 120 hours of confinement. The hours of confinement shall include at least 48 hours of imprisonment and otherwise may be served by a combination of: Imprisonment; a work release program, if such work release program requires such person to return to the confinement at the end of each day in the work release program; or a house arrest program pursuant to K.S.A. 2021 Supp. 21-6609, and amendments thereto; and
2. when in a work release program, the person shall only be given credit for the time served in confinement at the end of and continuing to the beginning of the person's work day. When under a house arrest program, the person shall be monitored by an electronic monitoring device that verifies the person's location and shall only be given credit for the time served within the boundaries of the person's residence; and
    a. if the person is placed into a work release program or placed under a house arrest program for any portion of the minimum of 120 hours of confinement mandated by this subsection, the person shall receive hour-for-hour credit for time served in such program until the minimum sentence is met. If the person is placed into a work release program or placed under a house arrest program for more than the minimum of 120 hours of confinement mandated by this subsection, the person shall receive hour-for-hour credit for time served in such program until the minimum of 120 hours of confinement is completed, and thereafter, the person shall receive day-for-day credit for time served in such program unless otherwise ordered by the court; and

b. when in a work release program, the person shall only be given credit for the time served in confinement at the end of and continuing to the beginning of the person's work day. When under a house arrest program, the person shall be monitored by an electronic monitoring device that verifies the person's location and shall only be given credit for the time served within the boundaries of the person's residence; and

D. On a third conviction of a violation of this Section, the person convicted shall be sentenced to not less than 90 days nor more than one year's imprisonment and fined not less than $1,750 nor more than $2,500. The following conditions shall apply to such sentence:

1. As a condition of any probation granted under this subsection, the person shall serve at least 30 days of confinement. After at least 48 consecutive hours of imprisonment, the remainder of the period of confinement may be served by a combination of: Imprisonment; a work release program, if such work release program requires such person to return to the confinement at the end of each day in the work release program; or a house arrest program pursuant to K.S.A. 2021 Supp. 21- 6609, and amendments thereto; and

2.

a. if the person is placed into a work release program or placed under a house arrest program for any portion of the minimum of 30 days of confinement mandated by this subsection, the person shall receive hour-for-hour credit for time served in such program for the first 240 hours of confinement, and thereafter, the person shall receive day-for-day credit for time served in such program unless otherwise ordered by the court; and

b. in a work release program, the person shall only be given credit for the time served in confinement at the end of and continuing to the beginning of the person's work day. When under a house arrest program, the person shall be monitored by an electronic monitoring device that verifies the person's location and shall only be given credit for the time served within the boundaries of the person's residence.

E. In addition, for any conviction pursuant to subsection D, upon a request for probation by an offender, the court shall order a term of one year of supervision by a probation monitor approved by the Lenexa Municipal Court upon release from imprisonment. Such term of supervision shall not be subject to any modification or reduction. During such supervision, the offender may be required to participate in a multidisciplinary model of services for substance use disorders to include assessment and, if appropriate, referral to a community based substance use disorder treatment including recovery management and mental health counseling as needed. Any violation of the conditions of such supervision may subject such person to revocation of supervision and imprisonment for the remainder of the original sentence.

F. In addition, prior to sentencing for any conviction, the court shall order the person to participate in an alcohol and drug evaluation conducted by a provider in accordance with K.S.A. 8-1008, and amendments thereto. The person shall be required to follow any recommendation made by the provider after such evaluation, unless otherwise ordered by the court.

G. Any person 18 years of age or older convicted of violating this Section who had one or more children under the age of 18 years in the vehicle at the time of the offense shall have such person's punishment enhanced by one month of imprisonment. This imprisonment must be served consecutively to any other minimum mandatory penalty imposed for a violation of this Section. Any enhanced penalty imposed shall not exceed the maximum sentence allowable by law. During the service of the enhanced penalty, the judge may order the person on house arrest, work release or other conditional release.

H. If a person is charged with a violation of this Section involving drugs, the fact that the person is or has been entitled to use the drug under the laws of this state shall not constitute a defense against the charge.

I. The court may establish the terms and time for payment of any fines, fees, assessments and costs imposed pursuant to this Section. Any assessment and costs shall be required to be paid not later than 90 days after imposed, and any remainder of the fine shall be paid prior to the final release of the defendant by the court.

J.

1. In lieu of payment of a fine imposed pursuant to this Section, the court may order that the person perform community service specified by the court. The person shall receive a credit on the fine imposed in an amount equal to $5 for each full hour spent by the person in the specified com-munity service. The community service ordered by the court shall be re-quired to be performed not later than one year after the fine is imposed or by an earlier date specified by the court. If by the required date the person performs an insufficient amount of community service to reduce to zero the portion of the fine required to be paid by the person, the remaining balance of the fine shall become due on that date.
2. The court may, in its discretion, waive any portion of a fine imposed pursuant to this Section, except the $250 required to be remitted to the state treasurer pursuant to subsection (T), upon a showing that the person succesfully completed court-ordered education or treatment.

K. The court shall electronically report every conviction of a vio-lation of this Section and every diversion agreement entered into in lieu of further criminal proceedings on a complaint alleging a violation of this Section to the Division of Vehicles including any finding regarding the alcohol concentration in the offender's blood or breath. Prior to sentencing under the provisions of this Section, the court shall request and shall receive from the Division of Vehicles a record of all prior convictions obtained against such person for any violations of any of the motor vehicle laws of this state. On and after July 1, 2012, the amount of $250 from each fine imposed pursuant to this Section shall be remitted by the judge or clerk of the municipal court to the state treasurer in accordance with the provisions of K.S.A. 75-4215, and amendments thereto. Upon receipt of each such remittance, the state treasurer shall credit the entire amount to the community corrections supervision fund established by K.S.A. 75-52,113, and amendments thereto.

L. For the purpose of determining whether a conviction is a first, second, or third conviction in sentencing under this Section:

1. Convictions for a violation of this section, or a violation of a law of any state or an ordinance of any city or resolution of any county which prohibits the acts that this section prohibits, or entering into a diversion agreement in lieu of further criminal proceedings on a complaint alleging any such violations, shall be taken into account, but only convictions or diversions occurring on or after July 1, 2001. Nothing in this provision shall be construed as preventing any court from considering any convictions or diversions occurring during the person’s lifetime in determining the sentence to be imposed within the limits provided for a first, second, third, fourth or subsequent offense;
2. Any convictions for a violation of the following sections occurring during a person’s lifetime shall be taken into account:
    a. Driving a commercial motor vehicle under the influence, K.S.A. 8-2,144, and amendments thereto;
    b. Operating a vessel under the influence of alcohol or drugs, K.S.A. 32-1131, and amendments thereto;
    c. Involuntary manslaughter while driving under the influence of alcohol or drugs, K.S.A. 21-3442, prior to its repeal, or subsection (a)(3) of K.S.A. 2011 Supp. 21-5405, and amendments thereto; and

d. Aggravated vehicular homicide, K.S.A. 21-3405a, prior to its repeal, or vehicular battery, K.S.A. 21-3405b, prior to its repeal, if the crime was committed while committing a violation of K.S.A. 8-1567, and amendments thereto; and

e. Aggravated battery as described in subsection (b)(3) of K.S.A. 21-5413, and amendments thereto;

3. ‘‘Conviction’’ includes:

a. Entering into a diversion agreement in lieu of further criminal proceedings on a complaint alleging an offense described in subsection (L)(2);

b. Conviction of a violation of an ordinance of a city in this state, a resolution of a county in this state or any law of another jurisdiction that would constitute an offense that is comparable to the offense described in subsection (L)(1) or (L)(2);

4. Multiple convictions of any crime described in subsection (L)(1) or (L)(2) arising from the same arrest shall only be counted as one conviction;

5. It is irrelevant whether an offense occurred before or after convic-tion for a previous offense; and

6. A person may enter into a diversion agreement in lieu of further criminal proceedings for a violation of this Section, and amendments thereto, or an ordinance which prohibits the acts of this Section, and amend-ments thereto, only once during the person’s lifetime.

M. For the purposes of determining whether an offense is comparable, the following shall be considered:

1. The name of the out-of-jurisdiction offense;

2. The elements of the out-of-jurisdiction offense; and

3. Whether the out-of-jurisdiction offense prohibits similar conduct to the conduct prohibited by the closest approximate Kansas offense.

N. Upon conviction of a person of a violation of this Section, the Division of Vehicles, upon receiving a report of conviction, shall suspend, restrict or suspend and restrict the person’s driving privileges as provided by K.S.A. 8-1014, and amendments thereto.

O. Upon conviction of a person of a violation of this Section, the court may order the convicted person to pay restitution to any victim who suffered loss due to a violation for which the person was convicted.

P.

1. Upon the filing of a complaint, citation or notice to appear alleging a person has violated this Section, and prior to conviction thereof, a city attorney or designee shall request and shall receive from the

a. Division of Vehicles a record of all prior convictions obtained against such person for any violations of any of the motor vehicle laws of this state; and

b. Kansas Bureau of Investigation Central Repository all criminal history record information concerning such person.

2. If the elements of such violation are the same as the elements of a violation of this Section that would constitute, and be punished as, a felony, the city attorney or designee shall refer the violation to the appropriate county of district attorney for prosecution.

Q. No plea bargaining agreement shall be entered into nor shall any judge approve a plea bargaining agreement entered into for the purpose of permitting a person charged with a violation of this Section to avoid the mandatory penalties established by this Section. This subsection shall not be construed to prohibit an amendment or dismissal of any charge where the admissible evidence is not sufficient to support a conviction beyond a reasonable doubt on such charge. For the purpose

of this subsection, entering into a diversion agreement pursuant to K.S.A. 12-4413 et seq. and amendments thereto, shall not constitute plea bargaining.

R. The alternatives set out in subsection A may be pleaded in the alternative, and city may, but shall not be required to elect one or more of the alternatives prior to submission of the case to the fact finder.

S. As used in this Section:

1. "Alcohol concentration" means the number of grams of alcohol per 100 milliliters of blood or per 210 liters of breath;
2. "Imprisonment" includes any restrained environment in which the court and law enforcement agency intend to retain custody and control of a defendant and such environment has been approved by the board of county commissioners or the governing body of a city; and
3. "Drug" includes toxic vapors such term in defined in K.S.A. 2010 Supp. 21-36a12, and amendments thereto.

T. On and after July 1, 2012, the amount of $250 from each fine imposed pursuant to this Section shall be remitted by the judge or clerk of the municipal court to the state treasurer in accordance with the provisions of K.S.A. 75-4215, and amendments thereto. Upon receipt of each such remittance, the state treasurer shall credit the entire amount to the community corrections supervision fund established by K.S.A. 75-52,113, and amendments thereto.

Section 3-8-A-15 DRIVING A COMMERCIAL MOTOR VEHICLE UNDER THE INFLUENCE.

A. Driving a commercial motor ve-hicle under the influence is operating or attempting to operate any com-mercial motor vehicle, as defined in K.S.A. 8-2,128, and amendments thereto, within this city while:

1. The alcohol concentration in the person's blood or breath, as shown by any competent evidence, including other competent evidence, as defined in paragraph 1 of subsection f of K.S.A. 8-1013, and amendments thereto, is .04 or more;
2. The alcohol concentration in the person's blood or breath, as measured within three hours of the time of driving a commercial motor vehicle, is .04 or more; or
3. Committing a violation of subsection a of K.S.A. 8-1567, and amendments thereto, or the ordinance of a city or resolution of a county which prohibits any of the acts prohibited thereunder.

B. On a first conviction of a violation of this Section, the person convicted shall be sentenced to not less than 48 consecutive hours nor more than six months' imprisonment, or in the court's discretion, 100 hours of public service, and fined not less than $750 nor more than $1,000.

C. On a second conviction of a violation of this Section, the person convicted shall be sentenced to not less than 90 days nor more than one year's imprisonment and fined not less than $1,250 nor more than $1,750. The following conditions shall apply to such sentence:

1. As a condition of any probation granted under this subsection, the person shall serve at least 120 hours of confinement. The hours of confinement shall include at least 48 hours of imprisonment and otherwise may be served by a combination of: Imprisonment; a work release program, if such work release program requires such person to return to the confinement at the end of each day in the work release program; or a house arrest program pursuant to K.S.A. 2021 Supp. 21-6609, and amendments thereto; and
2.
    a. if the person is placed into a work release program or placed under a house arrest program for any portion of the minimum of 120 hours of confinement mandated by

this subsection, the person shall receive hour-for-hour credit for time served in such program until the minimum sentence is met. If the person is placed into a work release program or placed under a house arrest program for more than the minimum of 120 hours of confinement mandated by this subsection, the person shall receive hour-for-hour credit for time served in such program until the minimum of 120 hours of confinement is completed, and thereafter, the person shall receive day-for-day credit for time served in such program unless otherwise ordered by the court; and

b. when in a work release program, the person shall only be given credit for the time served in confinement at the end of and continuing to the beginning of the person's work day. When under a house arrest program, the person shall be monitored by an electronic monitoring device that verifies the person's location and shall only be given credit for the time served within the boundaries of the person's residence; and

D. In addition, prior to sentencing for any conviction, the court shall order the person to participate in an alcohol and drug evaluation conducted by a provider in accordance with K.S.A. 8-1008, and amendments thereto. The person shall be required to follow any recommendation made by the provider after such evaluation, unless otherwise ordered by the court.

E. Any person 18 years of age or older convicted of a violation of this Section, who had one or more children under the age of 18 years in the vehicle at the time of the offense shall have such person’s punishment en-hanced by one month of imprisonment. This imprisonment shall be served consecutively to any other minimum mandatory penalty imposed for a vi-olation of this Section. Any enhanced penalty im-posed shall not exceed the maximum sentence allowable by law. During the service of the enhanced penalty, the judge may order the person on house arrest, work release or other conditional release.

F. If a person is charged with a violation of this Section involving drugs, the fact that the person is or has been entitled to use the drug under the laws of this state shall not constitute a defense against the charge.

G. The court may establish the terms and time for payment of any fines, fees, assessments and costs imposed pursuant to this Section. Any assess-ment and costs shall be required to be paid not later than 90 days after imposed, and any remainder of the fine shall be paid prior to the final release of the defendant by the court.

H.

1. In lieu of payment of a fine imposed pursuant to this Section, the court may order that the person perform community service specified by the court. The person shall receive a credit on the fine imposed in an amount equal to $5 for each full hour spent by the person in the specified community service. The community service ordered by the court shall be required to be performed not later than one year after the fine is imposed or by an earlier date specified by the court. If by the required date the person per-forms an insufficient amount of community service to reduce to zero the portion of the fine required to be paid by the person, the remaining balance of the fine shall become due on that date.

2. The court may, in its discretion, waive any portion of a fine imposed pursuant to this Section, except the $250 required to be remitted to the state treasurer pursuant to subsection (R), upon a showing that the person successfully completed court-ordered education or treatment.

I. The court shall electronically report every conviction of a vio-lation of this Section to the Division of Vehicles including any finding regarding the alcohol concentration in the offender's blood or breath. Prior to sentencing under the provisions of this Section, the court shall request and shall receive from the:

1. Division of Vehicles a record of all prior convictions obtained against such person for any violation of any of the motor vehicle laws of this state; and
2. Kansas Bureau of Investigation Central Repository all criminal history record information con-cerning such person.

J. Upon conviction of a person of a violation of this Section, the Division of Vehicles, upon receiving a report of conviction, shall:
1. Disqualify the person from driving a commercial motor vehicle under K.S.A. 8-2,142, and amendments thereto; and
2. Suspend, restrict or suspend and restrict the person's driving privileges as provided by K.S.A. 8-1014, and amendments thereto.

K. Upon conviction of a person of a violation of this Section, the court may order that the convicted person pay restitution to any victim who suffered loss due to the violation for which the person was convicted.

L.
1. Upon the filing of a complaint, citation or notice to appear al-leging a person has violated this Section, and prior to conviction thereof, a city attorney or designee shall request and shall receive from the:
   a. Division of Vehicles a record of all prior convictions obtained against such person for any violations of any of the motor vehicle laws of this state; and
   b. Kansas Bureau of Investigation Central Repository all criminal history record information concerning such person.
2. If the elements of such violation are the same as the elements of a violation of this Section that would constitute, and be punished as, a felony, the city attorney or designee shall refer the violation to the appropriate county or district attorney for prosecution. The county or district attorney shall accept such referral and pursue a disposition of such violation, and shall not refer any such violation back to the city attorney.

M. No plea bargaining agreement shall be entered into nor shall any judge approve a plea bargaining agreement entered into for the purpose of permitting a person charged with a violation of this Section, to avoid the mandatory pen-alties established by this Section. This subsection shall not be construed to prohibit an amendment or dismissal of any charge where the admissible evidence is not sufficient to support a conviction beyond a reasonable doubt on such charge.

N. The alternatives set out in subsection A may be pleaded in the alternative, and city may, but shall not be required to elect one or more of the alternatives prior to submission of the case to the fact finder.

O. For the purpose of determining whether a conviction is a first, sec-ond or third conviction in sentencing under this Section:
1. Convictions for a violation of K.S.A. 8-1567, and amendments thereto, or a violation of an ordinance of any city or resolution of any county which prohibits the acts that such section prohibits, or entering into a diversion agreement in lieu of further criminal proceedings on a complaint alleging any such violations, shall be taken into account, but only convictions or diversions occurring on or after July 1, 2001. Nothing in this provision shall be construed as preventing any court from considering any convictions or diversions occurring during the person's lifetime in determining the sentence to be imposed within the limits provided for a first, second, third, fourth or subsequent offense;
2. Any convictions for a violation of the following sections occurring during a person's lifetime shall be taken into account:

a. Driving a commercial motor vehicle under the influence, K.S.A. 8-2,144, and amendments thereto, or a violation of an ordinance of any city or resolution of any county which prohibits the acts that such section prohibits;

b. Operating a vessel under the influence of alcohol or drugs, K.S.A. 32-1131, and amendments thereto;

c. Involuntary manslaughter while driving under the influence of alcohol or drugs, K.S.A. 21-3442, prior to its repeal, or subsection (a)(3) of K.S.A. 2011 Supp. 21-5405, and amendments thereto; an

d. Aggravated vehicular homicide, K.S.A. 21-3405a, prior to its repeal, or vehicular battery, K.S.A. 21-3405b, prior to its repeal, if the crime was committed while committing a violation of K.S.A. 8-1567, and amendments thereto; and

e. Aggravated battery as described in subsection (b)(3) of K.S.A. 21-5413, and amendments thereto;

3. "Conviction" includes:

a. Entering into a diversion agreement in lieu of further criminal proceedings on a complaint alleging a violation of a crime described in subsection (P)(2);

b. Conviction of a violation of an ordinance of a city in this state, a resolution of a county in this state or any law of another jurisdiction that would constitute an offense that is comparable to the offense described in subsection (P)(1) or (P)(2);

4. It is irrelevant whether an offense occurred before or after conviction for a previous offense; and

5. Multiple convictions of any crime described in subsection (P)(1) or (P)(2) arising from the same arrest shall only be counted as one conviction.

P. For the purposes of determining whether an offense is comparable, the following shall be considered:

1. The name of the out-of-jurisdiction offense;

2. The elements of the out-of-jurisdiction offense; and

3. Whether the out-of-jurisdiction offense prohibits similar conduct to the conduct prohibited by the closest approximate Kansas offense.

Q. For the purpose of this Section:

1. ''Alcohol concentration'' means the number of grams of alcohol per 100 milliliters of blood or per 210 liters of breath;

2. ''Imprisonment'' includes any restrained environment in which the court and law enforcement agency intend to retain custody and control of a defendant and such environment has been approved by the board of county commissioners or the governing body of a city; and

3. ''Drug'' includes toxic vapors as such term is defined in K.S.A. 2010 Supp. 21-36a12, and amendments thereto.

R. On and after July 1, 2012, the amount of $250 from each fine imposed pursuant to this Section shall be remitted by the judge or clerk of the municipal court to the state treasurer in accordance with the provisions of K.S.A. 75-4215, and amendments thereto. Upon receipt of each such remittance, the state treasurer shall credit the entire amount to the community corrections supervision fund established by K.S.A. 75-52,113, and amendments thereto.

Section 3-8-A-16 CHEMICAL TEST REFUSAL. (Rep. Ord. 5616, 10/10/2017)

Article 3-8-B LOCAL REGULATIONS

Section 3-8-B-1 PERMANENT TRUCK ROUTES.

A. Permanent Truck Routes Established: It shall be unlawful for any person to operate a truck in excess of a rated capacity of one and one-half (1 1/2) tons or a truck, trailer or semitrailer with load in excess of one and one-half (1 1/2) tons on any street within the corporate boundaries of the City other than the following:

College Boulevard (east City limits to Renner Boulevard).
Lackman Road (95th Street to Santa Fe Trail Drive).
Lenexa Drive (north City limits to 87th Street Parkway).
Lenexa Drive/Monrovia Street (Quivira Road to 96th Terrace).
Lenexa Drive (96th Terrace to Pflumm Road).
Marshall Drive (north City limits to 101st Terrace).
Pflumm Road (95th Street to College Boulevard).
Quivira Road (75th Street to 103rd Street).
Renner Boulevard (I-435 Southbound Ramps to south City limits).
Santa Fe Trail Drive (95th Street to south City limits).
Strang Line Road (College Boulevard to south City limits).
79th Street (Nieman Road to Quivira Road).
81st Street/Nieman Road (Marshall Drive to north City limits).
87th Street Parkway (east City limits to I-435).
Rosehill Road from Marshall Drive westerly, then north to its terminus.
95th Street (Quivira Road to Renner Boulevard).
96th Terrace (Monrovia Street to Lenexa Drive).

B. Exceptions: The truck route restrictions in subsection A of this Section shall not apply to:

1. Trucks making service deliveries to commercial establishments or residences on streets not identified as permanent or temporary truck routes and in accordance with the provisions cited in Section 3-8-B-2-A of this Article.
2. Street segments other than those listed in subsection A of this Section which are within or adjacent to areas zoned BP-1 or BP-2.

C. Violation; Penalties: It is unlawful for any person to violate any of the provisions of this Section. Persons violating this Section shall be punished for the first conviction hereof by a fine of not more than one hundred dollars ($100.00) or by imprisonment of not more than ten (10) days; for a second such conviction within one (1) year thereafter, such person shall be punished by a fine of not more than two hundred dollars ($200.00) or by imprisonment of not more than twenty (20) days or by both such fine and imprisonment; upon a third or subsequent conviction within one (1) year after the first conviction, such person shall be punished by a fine of not more than five hundred dollars ($500.00) or by imprisonment of not more than six (6) months or by both such fine and imprisonment.

Section 3-8-B-2 PARKING REGULATIONS.

See Section 4-1-D-1 of this Code for off-street parking and loading requirements.

A. Restricted And Prohibited Acts:

1. General Restrictions And Prohibitions: No person shall:

a. Park any vehicle upon any private property, private commercial parking area, private residential parking area or private residential common area without the consent of

the owner or agent or the person entitled to the possession and use of said property.

b. Park a motor vehicle on any part of a designated bicycle path or sidewalk.

c. Park a vehicle or any portion thereof on any grass, vegetated area or yard area unless otherwise authorized by the City.

d. Park a vehicle within 5 feet of a street side mailbox between 8:00 a.m. and 5:00 p.m., except Sundays and Holidays.

e. Park a vehicle upon any public street or any public property, continuously, for a period in excess of forty eight (48) hours unless otherwise posted. The provision of this subsection may not be defeated by a mere location change of any offending vehicle.

f. Use a vehicle as living quarters.

g. Park a vehicle in violation of the *Standard Traffic Ordinance*, incorporated by reference in Section 3-8-A-1 of this Code.

h. Park any vehicle upon a Primary Arterial or Secondary Arterial, as defined in Section 4-3-D-2 of the City's Unified Development Code, unless such Primary Arterial or Secondary Arterial is specifically designated for on-street parking by an official traffic-control device or otherwise authorized by the City.

i. Park any vehicle, except authorized vehicles, overnight in the Civic Campus parking garage or in the Shawnee Mission School District Aquatic Center parking garage.

j. Park any vehicle in a parking spot whenever any appropriate sign is placed by the lawful authority of the City giving notice that such parking spot is reserved for authorized vehicles on specific dates and/or during certain times or park any vehicle, except authorized vehicles, in any reserved spot in the Civic Campus parking garage.

2. Vehicle for Sale or Lease: No person shall:

a. Park a vehicle upon public property, including public streets, avenues, alleys or other public rights-of-way, within any zoning district for the purpose of advertising the vehicle for sale or lease.

b. Park a vehicle upon private property within any zoning district, except for those properties where the sale and leasing of vehicles is the primary business, for the purpose of advertising the vehicle for sale or lease unless the following conditions are met:

1. The owner of the vehicle obtains the written consent of the property owner.

2. The vehicle must be parked in compliance with this Section.

c. For properties in which the sale or leasing of vehicles is the primary business, the business must be authorized to operate in that location under this Code, which includes, but is not limited to, proper zoning, a business license and a certificate of occupancy.

3. Commercial Vehicles: No person shall park a Commercial Vehicle, as defined in Section 3-8-B-7-B, on any public street, avenue, alley or other public right-of-way and any private street or private property in a Residential Zoning District for more than two (2) consecutive hours except as follows:

a. In emergency situations;

b. The Commercial Vehicle is actively engaged in legitimate loading or unloading activities;

c. The Commercial Vehicle is present as a part of lawfully permitted construction or service call actively underway on adjacent property;

d. The Commercial Vehicle is making routine deliveries to adjacent property;

e. The Commercial Vehicle is located within a completely enclosed structure.

The provisions of this subsection A-3 may not be defeated by a mere location change of any offending vehicle.

4. Device Parking: No person shall park, place or store a Device, as defined in Section 3-8-B-7-B, outside a fully enclosed structure in a Residential Zoning District unless specifically permitted in this Section. No Device shall exceed forty feet (40') in length, nine feet (9') in width or twelve feet (12') in height. A Device may be parked outside of a fully enclosed structure subject to the following restrictions:

   a. The area a Device is parked, placed or stored on shall be maintained in a clean and neat manner, and the Device shall be in usable and working condition at all times. The area the Device is parked, placed or stored on must be a dust-free, rut-free surface, including areas covered with grass or ground cover (but not exposed dirt), existing gravel, water-permeable grass paver, cement, asphalt or other similar type material.

   b. Devices parked, placed or store in a side yard or rear yard are subject to the following conditions:

      1. Any Device parked in the side yard or rear yard shall be placed behind the front building line of the house, and shall be placed as close to the main building as possible;

      2. Any Device that cannot be stored in the rear yard or in the non-street side side yard of a corner lot may be stored in the street side side yard, but not within fifteen feet (15') (measured from the closest curb) of any public street.

   c. Devices parked, placed or stored in the side yard or rear yard shall be substantially screened to the full height and length of the Device by the use of fencing and/or vegetation such that it prevents the Device from being visible from all adjacent public streets and from the ground level of neighboring properties.

      1. If fencing is used for screening purposes, it shall comply with all height, materials, appearance and maintenance requirements set forth in Section 4-1-B-24-F-5:

         a. A permit may be obtained to exceed the maximum height restrictions if required to substantially screen the full height of the Device. In no event shall the fencing exceed twelve feet (12') in height measured from ground level.

         b. All permits shall be subject to approval by the Community Development Department.

         c. Any fencing used for screening purposes that exceeds 6' in height must be removed when it is no longer necessary to screen the Device.

      2. If vegetation is used for screening purposes, it may be used in conjunction with berming to increase the effective height of the screen, and shall comply with the following requirements:

         a. The size of the vegetation planted shall provide effective full height screening at time of initial planting;

b. The vegetation shall be planted and maintained in a manner that provides effective year-round screening.

d. Devices parked, placed or stored in a driveway shall be subject to the following restrictions:

1. No Devices shall be parked, placed or stored in a driveway in excess of four (4) separate twenty-four (24) hour time periods within a thirty (30) day span.
2. The twenty-four (24) hour time period commences when the Device is first parked, placed or stored in the driveway and terminates twenty-four (24) hours thereafter.
3. Each twenty-four (24) hour time period constitutes a separate time period for the purpose of determining the existence of a violation.
4. In the event that a person shall require in excess of four (4) twenty-four (24) hour time periods in any thirty (30) day span for the purposes expressly provided in this subsection, he or she may apply for a temporary permit from Community Development Department, which may grant a permit for up to seven (7) days. No more than four (4) permits will be allowed in a calendar year at the same address or on the same premises.
5. Devices may be parked in a driveway solely for purposes of active and expeditious loading or unloading of passengers, freight or merchandise, and/or for servicing activities associated with trip preparation for up to two (2) consecutive hours.

e. The total number of Devices parked, placed or stored outside a fully enclosed structure on any one (1) property at any time shall be subject to the following limitations:

Lot Size:	Total Number of Devices Allowed:
Less than 1 acre	1 Device
1 to 5 acres	2 Devices
More than 5 acres	Unlimited Devices

f. Devices parked, placed or stored in multi-family off-street parking lots shall be subject to the following restrictions:

1. No devices shall be parked, placed or stored in multi-family off-street parking lots outside of areas designated on the site plan or approved in writing by the Community Development Director.
2. Devices shall be parked, placed or stored within the identified dimensions of the multi-family off-street parking lot's individual parking spaces.
3. The areas designated for Device parking shall be located behind the building setback line of the multi-family residential complex so that the Device is either minimally visible or not visible from a public street or right-of-way.
4. The areas designated for Device parking shall be substantially screened in accordance with Section 3-8-B-2-A-4-C
5. Devices may be parked in a multi-family off-street parking lot without the required screening solely for purposes of active and expeditious loading or unloading of passengers, freight or merchandise, and/or for servicing activities associated with trip preparation for up to two (2) consecutive hours.

6. Notwithstanding any other provision of this Article to the contrary, the total number of Devices parked, placed or stored outside a fully enclosed structure in multi-family off-street parking lots shall not exceed 5 percent of the total licensed rental units within the multi-family property but in no case shall the total number of Devices parked exceed ten (10) within the multi-family property.

5. Farm Machinery and Implements: No farm machinery or implements, as defined in Section 3-8-B-7, shall be parked or stored in any zoning district other than AG except for those establishments where the sale and leasing farm machinery or implements is the primary business, and the placement and display thereof is in accordance with the provisions of Title 4 of this Code. Further, said farm machinery or implement, when parked or stored in an AG District, shall not be parked or stored in the front yard and shall be adequately screened from any public street. Provided, however, that no farm machinery or implements shall be parked or stored in any AG zoning district unless the subject property is actually used for agricultural purposes on a regular basis and otherwise complies with the requirements established in Section 4-1-B-4-G.

B. Presumptions: The named owners contained on any official title or registration document of any vehicle shall be presumed jointly and severally responsible for any unlawful act prohibited by subsection A of this Section.

Section 3-8-B-3 IMMOBILIZATION OR TOWING OF HAULING TRAILERS.

A. Parking or Storing Hauling Trailer on Public Property Prohibited: No person shall leave unattended or abandoned any hauling trailer on any public street, right-of-way or public property by unhooking said hauling trailer from its motor vehicle for a period in excess of forty-eight (48) consecutive hours. No person shall park or store any hauling trailer in such a manner as to damage the public street, right-of-way or public property.

B. Authority to Remove: Any police officer is authorized to remove or cause to be removed any hauling trailer that is parked or stored on any public street, right-of-way or public property when the hauling trailer has been unhooked from its motor vehicle for a period in excess of forty-eight (48) hours and only after compliance with procedures in 3-8-D-2. Any police officer is authorized to immediately remove or cause to be removed any hauling trailer which, because of its position and placement, could cause damage or has caused damage to the public street, right-of-way or public property.

C. Immobilization of Hauling Trailer:

1. Authority to Immobilize: Under the circumstances set out in subsection B of this Section, any police officer is also authorized to temporarily immobilize such hauling trailer by installing on or attaching to the trailer a device designed to restrict the normal movement of such trailer. The officer installing or attaching the device shall affix to the trailer a notice stating that such trailer has been immobilized for violation of the City ordinances, that release may be obtained at a designated place, that attempting to remove the device is unlawful, that unless arrangements are made for the release of the trailer within forty eight (48) hours, the trailer will be removed from the streets, that the City is not responsible for the hauling trailer or its contents during the period of immobilization and that if the trailer is removed, the owner is responsible for the towing and storage charges incurred.

2. Tampering With Device Prohibited:

   a. It shall be unlawful for any person to remove or attempt to remove the immobilization device or to move the trailer before a release is obtained as provided in this Section.

   b. It shall be unlawful for any person to damage an immobilization device.

3. Fee: When a trailer has been properly immobilized under this Section, a fee as adopted by ordinance or resolution or as otherwise permitted shall be paid to the City before the trailer is released. This fee

is for the cost of installation and removal of the immobilization device only and does not include any fees for towing or storage, fees for damages caused to the public street, right-of-way, or public property, or fines imposed by the Municipal Court upon conviction of a violation of this Section, if applicable.

D. Notice of Towing; Release; Fees: Whenever any hauling trailer has been towed under this Section , the owner, operator or person having control over said hauling trailer shall be entitled to release of said trailer upon proof of ownership and current registration and payment of any and all fees to the tow company and after providing the City a letter of credit, cash deposit or bond in the amount of one thousand dollars ($1,000.00) to provide for funds to repair any damage to the street when damage is observed or reasonably suspected. Any unused portion of the letter of credit, cash deposit or bond will be refunded to the person posting said amount.

This does not eliminate any charge which might have been filed in Municipal Court. Any fine or provision imposed by the Court shall be in addition to any and all fees which have been assessed against the owner or person in control pursuant to this Article.

E. Hearing Procedure: To contest the validity of any tow pursuant to this Section, the hearing procedure found at [@@2122] shall be used.

F. Penalties: Any person violating the provisions of this Section shall, upon conviction thereof, be punished by a fine of not less than two hundred dollars ($200.00) nor more than five hundred dollars ($500.00) or by imprisonment for a period of not exceeding three (3) months or by both such fine and imprisonment, at the discretion of the Municipal Judge. Each day any violation of this Section continues shall constitute a separate offense.

Section 3-8-B-4 USE OF CONTROLLED ACCESS FACILITIES BY CERTAIN VEHICLES PROHIBITED.

The use of the controlled access highway system facilities in the City by pedestrians, bicycles, horse-drawn vehicles, animals lead, driven or ridden, other non-motorized traffic or motor-driven cycles is prohibited.

It is unlawful for any person to violate any of the provisions of this Section. Persons violating this Section shall be punished for the first conviction hereof by a fine of not more than one hundred dollars ($100.00) or by imprisonment of not more than ten (10) days; for a second such conviction within one (1) year thereafter, such person shall be punished by a fine of not more than two hundred dollars ($200.00) or by imprisonment of not more than twenty (20) days or by both such fine and imprisonment; upon a third or subsequent conviction within one (1) year after the first conviction, such person shall be punished by a fine of not more than five hundred dollars ($500.00) or by imprisonment of not more than six (6) months or by both such fine and imprisonment.

Section 3-8-B-5 INOPERABLE VEHICLES

3-8-B-5-A PURPOSE.

The City Council finds that junked, wrecked, dismantled, inoperative, discarded or abandoned vehicles in and upon real property within the City is a matter affecting the health, safety and general welfare of the citizens of the City for the following reasons:

A. Such vehicles serve as a breeding ground for flies, mosquitoes, rats and other insects and rodents.

B. They are a danger to persons, particularly children, because of broken glass, sharp metal protrusions, insecure mounting on blocks, jacks or supports and because they are a ready source of fire and explosion.

C. They encourage pilfering and theft and constitute a blighting influence upon the area in which they are located, thereby causing a loss in property value in surrounding property.

D. They constitute a fire hazard in that they block access for the Fire Department to adjacent buildings and structures.

3-8-B-5-B ENCLOSED STORAGE REQUIRED.

It is unlawful for any person or his agent, either as owner, lessee, tenant or occupant of any lot or land within the City, to park, store or deposit, or permit to be parked, stored, or deposited thereon, an inoperable vehicle, unless it is enclosed in a garage or other building.

3-8-B-5-C PRESUMPTIONS.

Any one of the following conditions shall be deemed prima facie evidence that a vehicle is inoperable:

A. Absence of a current license plate upon such vehicle.

B. Placement of the vehicle or parts thereof upon jacks, blocks, chains or other supports.

C. Absence of one (1) or more parts of the vehicle necessary for the lawful operation of the vehicle upon the streets and highways.

3-8-B-5-D ZONING PROVISIONS CONTROL.

Nothing in this Section is intended to amend, modify or repeal any provisions of the zoning land use regulations, as amended,* and in the event the provisions, regulations or restrictions on the placement of inoperable vehicles in the zoning land use regulations are more restrictive than those provided herein, the provisions, regulations or restrictions in such zoning land use regulations shall prevail and control.

See Title 4, Chapter 4-1 of this Code.

3-8-B-5-E PENALTIES.

Any person violating the provisions of this Section is guilty of a public offense and upon conviction thereof shall be subject to the penalties set forth in Section 1-1-C-3 of this Code. Each day any violation of this Section continues shall constitute a separate offense.

Section 3-8-B-6 FUNERAL PROCESSIONS.

A. Definition

1. For the purposes of this Section:

a. “Funeral procession” is defined as a group of vehicles moving along the roadway in an orderly manner in connection with funeral ceremonies.

b. “Funeral escort service” is defined to mean and include any person or business hired to direct or control traffic for a funeral procession while escorting the procession through the streets and highways of the city.

B. Registration Required

1. Application

a. No person shall operate a funeral escort service in the City without first registering.

b. A person desiring to operate a funeral escort service shall register with the City Clerk or designee. Registration shall be on such form and contain such information as the City Clerk shall require including, but without limitation, the following:

1. The name and address of the applicant, or, if a firm or corporation, the names and addresses of persons owning a financial interest therein;
2. The number and type of funeral escort vehicles proposed to be operated by the applicant; and
3. A copy of the applicant's general liability, automotive liability, and workers compensation insurance policy information.

c. Such registration shall be renewed annually and expires on December 31st of each year.

2. Insurance

a. Before registration to operate a funeral escort service shall be approved, the applicant shall file with the City Clerk a standard Accord form, demonstrating that the applicant has general and automotive liability insurance and worker's compensation insurance, naming the City as an additional insured and certificate holder and providing coverage of no less than the amounts specified as follows:

1. General Liability Insurance: Minimum coverage shall be in the amounts of $1,000,000 for any person killed or injured in any one accident or occurrence and $1,000,000 for more than one person injured or killed in any one accident or occurrence. Such policies shall also provide $500,000 minimum coverage for all damage arising out of injury to or destruction of property.
2. Business Automotive Liability: Protection limits of at least $500,000 Combined Single Limits, bodily injury and property damage. Policy must include one of the following:
    a. Any Auto;
    b. All Owned, Hired and Non-Owned Autos; or
    c. All Scheduled, Hired and Non-Owned Autos.
3. Workers Compensation: Protection against all claims under applicable state workers compensation laws. The funeral escort service shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of workers compensation law. The policy limits shall not be less than the following:
    a. Employers Liability
        1. Bodily Injury by Accident: $100,000 Each Accident
        2. Bodily Injury by Disease: $500,000 Policy Limit
        3. Bodily Injury by Disease: $100,000 Each Employee
    b. Workers' Compensation: Statutory

b. Every insurance policy shall extend for the period covered by the registration to operate a funeral escort service and the insurer shall be obligated to give not less than 30 days' notice to the City Clerk of the cancelation or termination of such policy or policies. The cancelation or termination of such policy or policies shall automatically revoke and terminate the registration to operate a funeral escort service, unless another insurance policy or policies complying with the provisions of this section shall be provided and in effect at the time of such cancelation or termination.

c. Any lapse, revocation, or termination of a funeral escort service registration for failure to maintain the required insurance shall be considered a violation of this chapter.

3. Revocation of Registration

a. Upon violation of any section throughout this Chapter, the City may revoke a funeral escort service registration.

b. The City, before revoking or suspending any funeral escort service registration, shall give at least ten (10) calendar days' written notice of the charges against the funeral escort service and the opportunity to request a hearing before the City Manager or designee at which time the owner may present evidence bearing upon the question. In such cases, the charges shall be specific and in writing.

c. Upon request of a hearing, the hearing will be set by the City as soon as is reasonably practicable, and the rules, regulations and procedures for the hearing will be provided to the funeral escort service owner.

d. The City Manager or designee may uphold the revocation or suspension; or may rescind the revocation or suspension, and if applicable, specify certain conditions and stipulations associated therewith.

e. Any funeral escort service aggrieved by the City Manager's decision under this Section may seek judicial review of the decision pursuant to Kansas law.

C. Regulations

1. Funeral Escort Service

a. Authority

1. A funeral escort service permitted as provided in this Section shall be authorized to escort funeral processions along the streets and through intersections in the city, and while doing so, the driver of the escort vehicle shall be authorized to direct or regulate traffic on the streets and highways of the city pursuant to guidelines established in Section C-1-d herein.

b. Number of Funeral Escort Vehicles Required

1. Every funeral procession shall have no less than three (3) funeral escort vehicles accompanying the procession through the streets and highways of the city.
2. One funeral escort vehicle must remain at the front of the procession at all times.
3. One funeral escort vehicle must remain at the end of the procession at all times.

c. Vehicle Markings and Lighting

1. Any vehicle being operated as a funeral escort vehicle shall be clearly and visibly marked with the words “Funeral Escort” on both the left and right sides of the vehicle and/or motorcycle. The lettering on a vehicle must be at least five (5) inches in height on both sides. The lettering on a motorcycle must be at least two (2) inches in height on both sides.
2. Any vehicle used as a funeral escort vehicle shall be subject to inspection at any time by the Chief of Police or the Chief's authorized designee according to applicable state and federal law.
3. Any vehicle being operated as a funeral escort vehicle shall be equipped with front flashing lights and back hazard lights that must be illuminated at all times while escorting a funeral procession. These lights must be white and/or amber.
4. Any funeral escort vehicle equipped with overhead lights, shall illuminate those lights if conducting traffic control at an intersection.
5. The use of red or blue lights is strictly prohibited.

d. Duties

1. The owner of the funeral escort service shall require all drivers of funeral escort vehicles to have a valid personal driver’s license and the funeral escort service insurance documentation in the funeral escort vehicle at all times.
2. The drivers of the funeral escort vehicles shall at all times be responsible for the orderly movement of the vehicles in the funeral procession.

3. On approaching a red light, the driver of the front funeral escort vehicle shall wait until the light turns green before proceeding through the intersection. The driver of a funeral escort vehicle may then hold the intersection until the funeral procession has fully cleared the intersection.
4. The driver of a funeral escort vehicle shall first enter any controlled intersection and direct all other vehicles approaching thereto to stop and yield the right-of-way to all vehicles in the procession before any such vehicle in the procession shall be permitted to enter or proceed through the intersection.
5. No driver of a funeral escort vehicle shall exceed the posted speed limit or operate said vehicle in a reckless or negligent manner, which operation unreasonably endangers the safety of any person or the public at large, or causes an unreasonable risk of damage to either public or private property.

2. Vehicles in Funeral Procession

a. It shall be the responsibility of the funeral escort service to inform drivers in the funeral procession of the following guidelines and to require compliance:
1. The driver of every vehicle in a funeral procession shall illuminate the headlights of such vehicle to identify it as part of the procession.
2. Every driver in a funeral procession shall follow the vehicles ahead as close as is practicable and safe.
3. The driver of every vehicle in a funeral procession shall yield the right-of-way to an approaching emergency vehicle emitting an audible siren and/or flashing lights and shall yield the right-of-way when directed to do so by law enforcement personnel.
4. Vehicles in a funeral procession should proceed at a maximum speed of 10 miles per hour below the posted speed limit on any public street or highway, however, if a funeral procession is traveling on a highway or interstate with a posted minimum speed limit, the funeral procession should proceed at the posted minimum speed limit.

D. Penalty

1. Any person who violates any provision of this Section shall be fined not less than five hundred dollars ($500) nor more than two thousand five-hundred dollars ($2,500). In addition to any such fine, the Court may sentence any person convicted hereunder to a period of confinement of up to six (6) months in jail.
2. Any penalty imposed by this provision shall be in addition to any other remedy at law or equity available to the City for any failure to comply with the provisions of this Section.

Section 3-8-B-7 DEFINITIONS.

3-8-B-7-A PARKING DEFINITIONS GENERALLY.

For purposes of Section 3-8-B-2 of this Chapter, the words and terms in Section 3-8-B-7-A through Section 3-8-B-7-H of this Article shall have the meanings set out therein.

3-8-B-7-B PARKING DEFINITIONS - A-H.

AGENT: Any person designated to act for any person, firm, association, partnership or corporation that has fee simple title in any real property used as a private commercial parking area or a private residential parking area or a private residential common area.

AUTHORIZED VEHICLE: For the purposes of Section 3-8-B-2, any vehicle owned by a public entity and clearly identifiable as such, either through registration, official markings, or logos and any other vehicle authorized by permit issued by the City or the Shawnee Mission School District. Public entities include but are not limited to the City, the Shawnee Mission School District, the Johnson County Library, and the Johnson County Parks and Recreation District.

CAMPING TRAILER AND SHELL: Any vehicle without motor power which is designed primarily as temporary living quarters for recreational camping, vacation or travel use, which is mounted on or drawn by another vehicle. This includes travel trailers, house trailers, camping trailers, pop-up campers, slide-in campers, shells, truck caps and all other similar devices. This does not include modular mobile homes which are designed for long-term habitation.

COMMERCIAL VEHICLE: Any vehicle that meets one or more of the following specifications: A designated weight specification in excess of 10,000 pounds; length is longer than twenty three feet (23'); height is taller than eight feet (8'); width is wider than nine feet (9'); any flatbed trucks, dump trucks, utility wreckers, or tow trucks; any vehicle designed to transport 16 or more passengers including the driver; any vehicle with permanently mounted equipment, such as aerial buckets or platforms, welding equipment, mechanical or hydraulic devices designed to assist in loading and unloading freight; or any vehicle designed for and commonly used in construction. This definition does not include Devices as defined herein.

DEVICE: Any watercraft, recreational vehicle, motorhome, camping trailer and shell, truck cap, pop-up camper, slide-in camper, personal hauling trailer and other similar devices. This definition does not include Commercial Vehicle as defined herein.

FARM MACHINERY AND IMPLEMENTS: Any tool, vehicle or piece of equipment which is designed to perform specific objectives relative to agricultural practices. This includes, but is not limited to, tractors, animal trailers, harrows, manure spreaders and combines.

HAULING TRAILER: A vehicle, without motor power, designed primarily for the purpose of transporting goods, products, property or self-propelled devices and is drawn by a motor vehicle.

3-8-B-7-C PARKING DEFINITIONS - I-O.

MOTOR VEHICLE: Any automobile, truck or motorcycle which as originally built contained an engine, regardless of whether it contains an engine at any other time. This definition does not include Commercial Vehicle or Devices as defined herein.

MOTORHOME: Every vehicle with motor power constructed primarily for recreational purposes and as temporary living quarters.

OVERNIGHT: For the purposes of Section 3-8-B-2, overnight shall mean between the hours of 1:00 a.m. and 4:00 a.m.

OWNER or REGISTERED OWNER: A person, other than a lienholder, having property rights in or title to a motor vehicle or device, and such term includes a person entitled to the use and possession of a motor vehicle or device subject to a security interest in another person.

3-8-B-7-D PARKING DEFINITIONS - P-R.

PARK or PARKING: The standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

PRIVATE COMMERCIAL PARKING AREA: That private property adjacent to any building housing a trade, business or profession, used for the parking of motor vehicles belonging to members of the trade, business or profession, their customers, clients or invitees.

PRIVATE PROPERTY: All realty not owned by the public.

PRIVATE RESIDENTIAL PARKING AREA or PRIVATE RESIDENTIAL COMMON AREA: Every way or place in private ownership or private homeowner's association ownership and used for vehicular travel and parking by the owner or those persons who are beneficiaries of a private easement for the purpose of ingress or egress and those persons having express or implied permission from the owner, but not other persons.

RECREATIONAL VEHICLE: A vehicular-type unit built on or for use on a chassis and designed primarily as temporary living quarters for recreational, camping, vacation or travel use and which has its own motive power or is mounted on or drawn by another vehicle. This definition shall include vehicles originally manufactured and sold as recreation vehicles meeting the conditions listed above and other vehicles specifically modified to meet the conditions listed above.

RESIDENTIAL ZONING DISTRICT: Any place or area where the property is owned for residential occupancy in the following zoning districts: AG, RE, RP-E, R-1, RP-1, RP-2, RP-3, RP-4, RP-5.

3-8-B-7-E PARKING DEFINITIONS - S-Z.

VEHICLE: Any camping trailer and shell, commercial vehicle, farm machinery and implements, hauling trailer, motor vehicle, motorhome, recreational vehicle or watercraft.

WATERCRAFT: A marine vessel designed to be operable upon any waterway and propelled by paddles, sails or through the use of a motor or engine.

YARD: An open space at grade between a building and the adjoining lot lines, street curb line or pavement line, unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided.

YARD, FRONT: A yard across the full width of the lot extending from the front line of the building to the front line of the lot.

YARD, REAR: A yard between the rear lot line and the rear line of the main building and the side lot lines.

YARD, SIDE: A yard between the side lot line and side of the main building extending from the front property line to the rear property line.

3-8-B-7-F IMMOBILIZATION OR TOWING OF HAULING TRAILERS.

The following words and phrases, when used in Section 3-8-B-3 of this Chapter, shall have the meanings respectively ascribed to them herein:

HAULING TRAILER: A device, without motor power, designed primarily for the purpose of transporting goods, products, property or devices and to be drawn by a motor vehicle.

OWNER: A person, other than a lienholder, having property rights in or title to a hauling trailer, and such term includes a person entitled to the use and possession of the hauling trailer subject to a security interest in another person.

3-8-B-7-G USE OF CONTROLLED ACCESS FACILITIES BY CERTAIN VEHICLES.

The following, when used in Section 3-8-B-4 of this Chapter, shall have the meanings ascribed herein:

CONTROLLED ACCESS HIGHWAY: Every highway, street or roadway in respect to which owners or occupants of abutting lands and other persons have no legal right of access to or from the same except at such points only and in such manner as may be determined by the public authority having jurisdiction over such highway, street or roadway.

3-8-B-7-H INOPERABLE VEHICLES.

Whenever the following words and terms are used in Section 3-8-B-5 of this Chapter, they shall have the meanings ascribed to them in this Section:

ADMINISTRATIVE OFFICER: The Public Officer or his appointee.

MOTOR VEHICLE: Every vehicle, other than a motorized bicycle or a motorized wheelchair, which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wires but not operated upon rails.

VEHICLE: Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

Section 3-8-B-8 BICYCLES, ROLLER SKATES AND SKATEBOARDS.

A. It shall be unlawful for any person to ride, skate or otherwise use a motorized or non-motorized bicycle, coaster, roller skates, roller blades, skateboard, scooter, or other similar device upon sidewalks, public parking lots or garages, and other facilities within the Lenexa civic campus.

B. Whenever any person is operating such a device upon a sidewalk immediately adjacent to or abutting any public street within the Lenexa civic campus, such person shall:
   1. Yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian;
   2. Travel at a speed that is reasonable and prudent under existing conditions; and
   3. Ride, skate or otherwise use such device for transportation only and shall not engage in any careless, negligent or reckless activities so as to endanger persons or property.

C. For purposes of this section, "civic campus" is defined as the following area: The area between the east curb line of Winchester Street to the west curb line of Penrose Lane and between the south curb line of the eastbound lanes of West 87th Street Parkway to the north curb line of 88th Street; provided, however, this definition shall not include the sidewalks immediately adjacent to and abutting the identified public streets.

D. This section shall not apply to a law enforcement officer engaged in the performance of their duties.

E. This section shall not apply to any person in a wheelchair, either manually or mechanically propelled, or other manually or low powered, mechanically propelled vehicle designed specifically for use by a physically disabled person or any person using an electric personal assistive mobility device.

F. Any person found guilty of a violation of this section shall:
   1. Upon the first violation, be fined $25.
   2. Upon the second or further violation, be fined $50.

Each violation of any provision of this section shall constitute a separate offense, punishable as set forth herein.

Article 3-8-C TOWING REGULATIONS

Section 3-8-C-1 TOWING OF VEHICLES PROCEDURES(CITY INITIATED).

3-8-C-1-A TOWING/IMPOUNDING VEHICLES.

A. Authority to Tow: The Lenexa Police Department may cause any motor vehicle to be immediately towed under any of the following circumstances:

1. Any unattended motor vehicle which, because of the physical location or condition of the motor vehicle, poses a danger to the public health, safety or welfare; or
2. Any motor vehicle:
    a. that has been reported stolen or taken without the consent of its owner; or
    b. for which the person in charge of such vehicle is unable to provide for its custody or removal; or
    c. for which the person in charge of such vehicle has been arrested or otherwise taken into custody or detained for an alleged offense; or
    d. that is subject to seizure as evidence in a criminal prosecution; or
    e. that is subject to seizure or forfeiture under the laws of the State; or
    f. that is unattended and found illegally parked on public or private property in such a manner as to constitute a hazard or interfere with the normal movement of traffic; or
    g. that is unattended or abandoned upon a right-of-way, highway, public street or public property in such position or under such circumstances as to interfere with the normal movement of traffic;
    h. that is unattended or abandoned upon a right-of-way, highway, street, roadway or public property, and which does not interfere with the normal movement of traffic, for a period in excess of forty eight (48) consecutive hours and only after compliance with procedures in C-1-B;
    i. that is unattended and found illegally parked overnight in violation of 3-8-B-2-A-1-i;
    j. that is unattended and found illegally parked in a reserved spot in violation of 3-8-B-2-A-1-j.

B. Authority to Impound: The police department may cause any motor vehicle to be immediately impounded as they deem necessary within the normal course of business.

3-8-C-1-B UNATTENDED OR ABANDONED VEHICLES.

No motor vehicle that is unattended or abandoned upon a right-of-way, highway, street, roadway or public property and that does not interfere with the normal movement of traffic may be towed until the Lenexa Police Department has placed on its windshield or in another prominent location a sticker or placard indicating the City's intent to tow the motor vehicle in forty-eight (48) hours unless it is removed. After forty eight (48) hours from the time the sticker or placard was attached to the motor vehicle, an authorized tow service provider, at the direction of the Lenexa Police Department, may tow the motor vehicle. The sticker or placard shall include such other information as the Police Chief determines is necessary.

3-8-C-1-C NOTICE TO OWNER OF TOWED VEHICLE.

Whenever any motor vehicle is towed pursuant to the provision of Section 3-8-C-1-A of this Article, the tow company shall comply with all provisions as outlined in K.S.A. 8-1102 through 8-1104 and amendments thereto.

3-8-C-1-D RELEASE OF TOWED VEHICLE.

A. All motor vehicles towed pursuant to the provisions of this Chapter shall be released to the owner by the tow company upon satisfaction of the provisions as outlined in K.S.A. 8-1102 through 8-1104, and amendments thereto.

3-8-C-1-E HEARING PROCEDURE.

A. Owners who wish to contest the validity of a motor vehicle tow initiated by the Lenexa Police Department may request a hearing for such purpose by notifying the Clerk of the Municipal Court of the request, in writing, on a hearing form provided by the City. The request will specifically identify the facts upon which the owner believes the tow was not authorized by Section 3-8-C-1-A. The request for hearing must be made within ten (10) calendar days of the day the vehicle was towed.

B. A hearing for the sole purpose of determining if the vehicle was towed pursuant to Section 3-8-C-1-A shall be held by the Municipal Court Judge within fourteen (14) calendar days after the City's receipt of the request for hearing. The time and date of the hearing shall be set by the Clerk of the Municipal Court, who has authority to grant an extension for good cause shown. Notice of the hearing shall be mailed by the Clerk to the owner at the address provided in the request form. The hearing shall be informal and not subject to the rules of civil and/or criminal procedure.

C. Pending such hearing, the owner may retrieve the towed vehicle upon payment to the authorized tow service provider of an amount equal to the towing and storage fees incurred. Upon receipt of payment, the tow service provider shall immediately release the motor vehicle to the owner or person lawfully entitled thereto, in compliance with Section 3-8-C-1-D of this Article. If the owner does not make advance payment of the fees, the vehicle may remain in storage until the requested hearing is held or forfeited, and until payment of all tow and storage fees incurred. Nothing in this Section shall impair the rights of the authorized tow service provider pursuant to Section 3-8-C-1-F.

D. At the hearing, if the Municipal Court Judge determines the vehicle was lawfully towed pursuant to the authority of Section 3-8-C-1-A, the Court shall enter an order so stating and all charges of the tow service provider shall be paid by the owner of the vehicle.

E. At the hearing, if the Municipal Court Judge determines the vehicle was not lawfully towed pursuant to the authority of Section 3-8-C-1-A, the Court shall provide a written order so stating and order the immediate release of the vehicle to its lawful owner without costs.

F. If any owner does not appear at the designated time for hearing, after notice of said hearing, the right to a hearing shall be forfeited and the tow affirmed, absent a finding by the Municipal Court Judge of good cause for failure to appear.

3-8-C-1-F LIEN CREATED; SALE OF VEHICLE.

An authorized tow service provider may proceed to dispose of towed vehicles, or to foreclose any possessory lien created by operation of law, in the manner provided in K.S.A. 8-1102 through 8-1104 and amendments thereto, unless a hold has been requested for a particular vehicle by the police department.

3-8-C-1-G IMPOUNDED VEHICLES.

Any vehicle impounded at the direction of the police department shall be disposed of in accordance with any orders of a court having jurisdiction over the matter, or as otherwise allowed by law once the vehicle is no longer needed for evidentiary purposes.

Section 3-8-C-2 TOWING OF VEHICLES FROM PRIVATE PROPERTY (NON-CITY INITIATED).

It is unlawful for any person or his agent, either as owner, lessee, tenant or occupant of any lot or land within the City, to park, store or deposit, or permit to be parked, stored, or deposited thereon, an inoperable vehicle, unless it is enclosed in a garage or other building.

3-8-C-2-A UNLAWFUL ACTS.

It is the intent of this Section to further the safety of the general public by ensuring that a private property owner or lessee has provided adequate authorization for the removal of a vehicle from his or her property, and to attempt to avoid towing mistakes and false vehicle theft reports, thereby promoting the safety of those persons involved in ordering the removal of the vehicle as well as those persons removing, towing, and storing the vehicle.

It shall be unlawful and a violation of this Chapter for any person to fail to comply with the following regulations when involved in the towing or request of towing of motor vehicles from private property at the request of third parties and without the consent of the owner or operator of the vehicle:

A. Notification: Prior to the person or tow company towing or removing a vehicle from private property, they shall notify the Lenexa Police Department of their intent and of the following information concerning the tow or removal:

1. Vehicle make, model, style, color and year;
2. Vehicle Identification Number (VIN);
3. License plate number and State of issuance;
4. Ultimate destination where the vehicle is to be towed and stored, and a contact number for the owner to call for information regarding release of the vehicle;
5. Reason for the tow; and
6. Person ordering the tow.

B. Mandatory Disconnect: If the owner or other legally authorized person in control of the vehicle arrives at the scene prior to removal or towing of the vehicle, the vehicle shall be disconnected from the towing or removal apparatus, and that person shall be allowed to remove the vehicle without interference upon the payment of a reasonable service fee of not more than one-half (1/2) of the posted rate for such towing or removal, for which a receipt shall be given unless that person refuses to remove the vehicle from the property where it is otherwise unlawfully parked. There shall be no charge if the vehicle has not been connected to the tow truck.

C. Notice and Sign Requirements: Except for property appurtenant to and obviously a part of a single-family residence, which shall include duplexes, townhomes, and residential planned unit developments, and except for instances when notice is personally given to a vehicle owner or operator that the area where the vehicle is parked is reserved or otherwise unavailable for unauthorized vehicles which are subject to being towed at the owner or operator's expense, any private property owner or other person in legal possession of the property, prior to towing or removing any vehicle from private property without the consent of the owner or operator, must post a notice meeting the following requirements:

1. The notice must be prominently placed at each primary driveway access or curb cut allowing vehicular access to the property.
2. The notice must clearly indicate, in not less than two inch (2") high, light-reflective letters on a contrasting background, that "Unauthorized Vehicles Will Be Towed".
3. The sign structure containing the required notices shall not exceed three (3) square feet in area and must be permanently installed, with the bottom of the sign not less than four feet (4') and not more than five feet (5') above ground level and must be continuously maintained on the property for not less than twenty four (24) hours prior to the towing or removal of vehicles.

D. Right to Enter Vehicle: A tow company may enter a vehicle for the sole purpose of removing the vehicle, provided reasonable care is used in entering the vehicle, and the tow company or person entering the vehicle is responsible for the security of the vehicle and its contents. The right of entry is conditioned on the tow service having the keys or other legal non-damaging means of entering the vehicle.

E. Owner Access: Any owner of a vehicle towed pursuant to this Chapter shall have access to personal property in such vehicle for up to 48 hours after such vehicle has been towed, and such personal property shall be released to said owner unless it is being held or seized as evidence.

F. Report of Location: No later than two hours after the tow or removal of a vehicle, the tow company shall report the final location of the towed vehicle to the Lenexa Police Department.

3-8-C-2-B MAXIMUM TOW AND STORAGE FEES.

The maximum fee a person or tow company may charge for towing vehicles from private property at the request of a third party or for storage of a vehicle shall not exceed the rates as provided in Section 3-8-C-3-K.

3-8-C-2-C PENALTY.

A. Any person or tow company that violates the provisions of this Article shall be fined not less than five hundred dollars ($500.00) nor more than two thousand five hundred dollars ($2,500.00). In addition to such fine, the Court may sentence any person convicted hereunder to a period of confinement of up to six (6) months in jail.

B. Any penalty imposed by this provision shall be in addition to any other remedy at law or equity available to the City for any failure to comply with the provisions of this Article.

Section 3-8-C-3 POLICE ROTATION TOW PROCEDURES.

3-8-C-3-A PURPOSE.

The purpose of this Section is to provide a uniform system for the licensing and regulation of tow companies which are engaged in or which intend to engage in the practice of towing, removing and storing of motor vehicles at the request of the Lenexa Police Department.

It is hereby declared and found by the City Council to be of vital importance to the safety of the traveling public for disabled vehicles and vehicles found on public streets to be removed as promptly as possible; that delay in removal can impede the movement of traffic unnecessarily and can cause further accidents; that the solicitation of tows at accident scenes can lead to unnecessary traffic congestion and unsafe and chaotic conditions; and that the towing of vehicles is a matter affecting public safety. Consequently, vehicle tows should be subject to City supervision and administrative control for the purpose of safeguarding the public.

It is further declared and found by the City Council that in order to protect the public, to protect the rights of persons whose cars may be towed, and to preserve the peace and safety of the community, the practice of towing, removing and storing of motor vehicles are matters affecting public safety, and any person desiring to conduct such a business shall be required to obtain a license, enter into a tow service provider agreement, and obey the regulations as hereinafter provided.

Any person desiring to perform tow services at the request of the Lenexa Police Department, and who meets the requirements of all other provisions of this Section, shall be eligible to be placed on a rotation tow list and be called on a rotation basis.

3-8-C-3-B LICENSE AND AGREEMENT REQUIRED.

A. No person shall operate a tow company, as defined in this Chapter, in the City without first obtaining a City business license and paying the applicable license fee.

B. Each tow company seeking placement on the rotation tow list and designation as an authorized tow service provider shall make written application to the City and submit a one (1) time, non-refundable

application fee as set forth by ordinance or resolution or as otherwise permitted. Each approved tow company shall also be required to enter into a tow service provider agreement with the City.

C. Each tow company seeking to renew its designation as an authorized tow service provider shall annually pay a renewal fee as set forth by ordinance or resolution or as otherwise permitted and renew their tow service provider agreement with the City.

3-8-C-3-C ROTATION TOW REQUIREMENTS.

The following requirements and criteria shall be met by any tow company seeking placement on the rotation tow list and designation as an authorized tow service provider.

A. Exclusive of state recognized holidays, each tow company shall be open and have a representative actually on the premises of the location or area where towed vehicles are stored or kept nine and one-half (9 1/2) hours per day, from eight o'clock (8:00) A.M. to five thirty o'clock (5:30) P.M., Monday through Friday. In addition thereto, each tow company shall conspicuously post a sign at the front of its business stating the business name and a telephone number where information can be obtained about any vehicle towed or stored by the business.

B. Tow companies and drivers must be available on a twenty four (24) hour, seven (7) days a week basis.

C. Each tow company must have properly zoned outside storage facilities within the corporate boundaries of the City or within a three (3) mile radius thereof. The outside storage areas shall be fenced, with a minimum six foot (6') high fence and shall be adequately secured.

D. Each tow company must have a storage area which is totally enclosed within a building either within the corporate boundaries of the City or within a three (3) mile radius thereof. This indoor storage shall be kept available for: the protection and security of recovered stolen property, vehicles involved in major crimes and awaiting evidence processing, and to protect valuable property left in vehicles. This storage facility shall be adequately secured at all times.

E. Each tow company must agree to handle and tow abandoned vehicles in addition to tow requests received from the Police Department for damaged or disabled vehicles.

F. Throughout the term of any tow service provider agreement, each tow company must maintain insurance in the following type and amount and provide the City with proof of the following insurance protection upon execution of the Tow Service Provider Authorization and Indemnification Agreement. Thereafter, updated certificates of insurance shall be provided each time such tow service provider agreement is renewed.

1. Commercial General Liability OR Garage Liability: Protection limits of at least $500,000 Combined Single Limits, bodily injury and property damage including products and completed operations.
2. Business Automotive Liability: Protection limits of at least $500,000 Combined Single Limits, bodily injury and property damage. Policy must include one of the following:
    a. Any Auto;
    b. All Owned, Hired and Non-Owned Autos; or
    c. All Scheduled, Hired and Non-Owned Autos.
3. Garagekeepers Legal Liability Coverage: Protection limits of at least $75,000 per garage location.
4. On-Hook/Cargo: Protection limits of at least $50,000.
5. Workers Compensation: Protection against all claims under applicable state workers compensation laws. The Tow Company shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of workers compensation law. The policy limits shall not be less than the following:
    a. Employers Liability
        1. Bodily Injury by Accident: $100,000 Each Accident

2. Bodily Injury by Disease: $500,000 Policy Limit
3. Bodily Injury by Disease: $100,000 Each Employee

b. Workers' Compensation: Statutory

6. Proof of insurance must be furnished on standard Acord© certificate of insurance forms. The City is to be named as an additional insured on all required insuring agreements, with the exception of Workers Compensation.
7. The City will only accept coverage from an insurance carrier who offers proof that it:
   a. Is licensed to do business in the State of Kansas;
   b. Carries a Best's policy holder rating of "A-" or better; and
   c. Carries at least a Class X financial rating; or
   d. Is a company approved by the City.

G. Each tow company must enter into and sign a Tow Service Provider Authorization and Indemnification Agreement.

H. If the owner or other legally authorized person in control of the vehicle arrives at the scene prior to removal or towing of the vehicle, and is legally capable of removing the vehicle, the vehicle shall be disconnected from the towing or removal apparatus, and that person shall be allowed to remove the vehicle without interference upon the payment of a reasonable service fee of not more than one-half (1/2) of the applicable rate for such towing or removal, for which a receipt shall be given unless that person refuses to remove the vehicle from the property where it is otherwise unlawfully parked. There shall be no charge if the vehicle has not been connected to the tow truck.

I. The criteria and requirements set forth in subsection 1 through 8 of this Section shall not apply when the person whose vehicle is to be towed requests services from a specific tow company.

J. The tow company is solely responsible for cleaning all accident debris including but not limited to dirt, broken glass, metal or broken pieces, and the use of oil dry or a similar product to clean up any fluid spills, etc., from the roadway unless otherwise directed by the City. All debris shall be removed and deposited in a trash receptacle at the tow company's place of business.

3-8-C-3-D ROTATION TOW LIST.

The Lenexa Police Department shall maintain a list of authorized tow service providers to be used in providing rotation tow services for the City.

A. When a tow is needed, the police officer will communicate the need for a tow to the police dispatcher on duty. On receiving this communication, the dispatcher shall call the next authorized tow service provider on the rotation tow list to remove the vehicle. On each succeeding communication, the next tow company on the list is assigned. In the event an authorized tow service provider cannot be reached by the dispatcher or cannot provide the requested tow, that tow service provider shall forfeit its turn and the dispatcher shall call the next succeeding tow company on the list. The dispatcher shall keep a continuous rotation of each authorized provider on the master rotation tow list.

B. Placement on the rotation tow list shall be by alphabetical order. In the event a new tow company becomes authorized, it shall be placed on the list in alphabetical order, regardless of its resulting place in the rotation.

C. The Police Department shall not be obligated to use the rotation tow list for special events where more than one tow may be necessary. Instead, the City may enter into an agreement with one or more authorized tow service providers for the rights to tow vehicles, as needed at the request of the City, during those special events. For purposes of this section, special events shall include, but not be limited to, festivals, sobriety checkpoints, or any other similar type event that is outside the regular duties of the Police Department.

3-8-C-3-E FEES AND CHARGES.

All authorized tow service providers on the Police Department rotation tow list shall charge only those towing and storage fees, as provided in Section 3-8-C-3-K.

3-8-C-3-F PERSONAL PROPERTY IN TOWED VEHICLES. (Rep. Ord. 4722, 2/15/2005)

3-8-C-3-G ENFORCEMENT AUTHORITY.

The Police Chief, or designee, shall have authority to enforce reasonable practices and regulations for tow companies, subject to compliance with the provisions of this Chapter and K.S.A. 8-1102 through 8-1104 and amendments thereto, as deemed appropriate for the safety, well-being and protection of citizens and their property within the City.

3-8-C-3-H SUSPENSION OR REVOCATION OF APPROVAL AND AUTHORIZATION; GROUNDS.

A. Suspension: The Police Chief may, for just cause, suspend an authorized tow service provider from the rotation tow list. Any such suspension shall be at the discretion of the Police Chief for a specified period of time or until the cause or reason for the suspension has been remedied to the satisfaction of the Police Chief.

B. Revocation: The Police Chief may order the revocation of an authorized tow service provider from the rotational tow list for just cause. Such provider shall not be eligible for reinstatement for at least one (1) year from the date of revocation.

C. Appeal: Such suspension or revocation shall be by written notice to the tow service provider. The tow service provider may appeal such decision to the City Council by filing notice with the City Clerk's office within ten (10) days of the notice of suspension or revocation. The City Council shall have the power to reverse, alter, modify, uphold or increase any suspension or revocation ordered by the Police Chief.

D. Vested Rights: Nothing in this Section or, specifically, the issuance of any license to any tow company, the utilization of any tow company, or the designation as an authorized tow service provider shall confer any vested property rights upon the tow company to continue on the City's rotational tow list.

E. Termination: A tow company may terminate its designation as an authorized tow service provider, and therefore be removed from the rotation tow list, by providing five (5) days written notice to the Police Chief.

3-8-C-3-I SOLICITATION PROHIBITED.

No tow company or tow company employee, driver or contractor on duty with a tow company, shall stop, stand or park a tow truck at or near the scene of an accident or at or near a disabled vehicle within the City for the purpose of soliciting an agreement for towing services, unless such tow company, employee, driver or contractor has been called to the scene by the Lenexa Police Department, by another law enforcement agency, or by the owner of an involved vehicle or his or her authorized representative.

3-8-C-3-J ACCESS TO PROPERTY; LOCATION NOTICE REQUIRED.

A. Any owner of a vehicle towed pursuant to this Chapter shall have access to personal property in such vehicle for up to 48 hours after such vehicle has been towed, and such personal property shall be released to said owner unless it is being held or seized as evidence. The authorized tow provider will be notified of vehicles that are being held or seized as evidence by the Lenexa Police Department within two (2) hours after such vehicle has been towed. All vehicles being held or seized as evidence will be identified as such with a placard or other sign.

B. The authorized tow service provider shall report the final location of any towed vehicle to the Lenexa Police Department no later than within two hours after towing the vehicle.

3-8-C-3-K MAXIMUM TOW AND STORAGE FEES.

A. The maximum towing, storage and other fees for any vehicle towed or impounded pursuant to this Chapter shall not exceed the following:

1.	Basic tow, including wheel lift, rollback or flatbed tow: (to tow lot, police station, or City service center)	$ 100.00 max
2.	Mileage:	$ 4.50/mile
3.	Storage – Outside:	$ 25.00/day
4.	Storage – Inside:	$ 30.00/day
5.	Dolly required: (this fee is in addition to the basic tow service charge)	$ 43.00
6.	Winch/Rollover required, prorated per ¼ hour: (this fee is in addition to the basic tow service charge)	$100.00
7.	Motorist Assist:	$ 55.00 plus $3.50/mile
8.	Tarp fee:	$15.00

B. These fees include clean-up of all accident debris, including but not limited to the use of oil dry or a similar product to clean up any fluid spills.

C. An authorized tow service provider may charge a full day's storage fee for any portion of a day the vehicle is stored. Storage fees for Saturday, Sunday or holiday storage are only permitted if tow company personnel are on site and available to release a vehicle from at least 8:00 a.m. to 12:00 p.m. on those days.

3-8-C-3-L PENALTY.

A. Any person who violates any provision of this Section shall be fined not less than five hundred dollars ($500.00) nor more than two thousand five-hundred dollars ($2500.00). In addition to any such fine, the Court may sentence any person convicted hereunder to a period of confinement of up to six (6) months in jail.

B. Any penalty imposed by this provision shall be in addition to any other remedy at law or equity available to the City for any failure to comply with the provisions of this Section.

Section 3-8-C-4 DEFINITIONS.

3-8-C-4-A TOWING OF VEHICLES PROCEDURES.

The following words and phrases, when used in Section 3-8-C-1 and Section 3-8-C-3 of this Chapter, shall have the meanings respectively ascribed to them herein:

AUTHORIZED TOW SERVICE PROVIDER: Any person, firm, partnership or corporation engaged in the tow business that has been approved to provide rotation tow services for the City .

DOLLY: A low, non-motorized mobile platform that rolls on wheels to carry a load.

IMPOUND: To seize and hold a vehicle at the direction of the police department for evidentiary purposes.

MOTOR VEHICLE: Every vehicle, other than a motorized bicycle or a motorized wheelchair, which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wires but not operated upon rails.

OWNER: The registered owner of the subject vehicle on record with the State Department of Revenue division of vehicles, or any other legally authorized person in control of the subject vehicle, such as a lessee, bona fide purchaser, or lienholder.

ROLLBACK OR FLATBED TOW: The use of a towing vehicle in which the vehicle being towed is fully loaded upon the bed of the towing vehicle.

TOW COMPANY: Any person, firm, partnership or corporation engaged in the towing business.

TOW or TOWING: The preparation of a motor vehicle for moving or removal or the actual moving or removal of a motor vehicle with or without the knowledge or actual consent of the owner or the person in legal possession of the vehicle for which a service fee is charged.

VEHICLE: Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

WHEEL LIFT: The use of any type of towing vehicle in which a single set of wheels on the vehicle being towed are lifted.

WINCH/ROLLOVER: Winching vehicles from off the road, ditches, ravines, and other difficult situations.

3-8-C-4-B POLICE ROTATION TOW PROCEDURES.

The following words and phrases, when used in Section 3-8-C-3 of this Chapter, shall have the meanings respectively ascribed to them herein:

ROTATION TOW LIST: The list of authorized tow service providers used by the Lenexa Police Department for rotation tows.

STORAGE: The custody and control of a vehicle by a tow company or the City following a tow.

TOW COMPANY: Any person, firm, partnership or corporation engaged in the towing business.

TOW TRUCK: Any truck or other vehicle adapted or used for the purpose of towing, winching, carrying or otherwise removing another vehicle from a given location for commercial purposes.

3-8-C-4-C TOWING OF VEHICLES FROM PRIVATE PROPERTY.

The following words and phrases, when used in Section 3-8-C-2 of this Chapter, shall have the following meanings respectively ascribed to them herein:

PRIVATE PROPERTY: All property privately owned, regardless of whether the property is open to public access.

STORAGE: The custody and control of a vehicle by a tow company following a tow.

TOW COMPANY: Any person, firm, partnership or corporation engaged in the towing business.

TOW TRUCK: Any truck or other vehicle adapted or used for the purpose of towing, winching, carrying or otherwise removing another vehicle from a given location for commercial purposes.

TOW or TOWING: The preparation of a motor vehicle for moving or removal or the actual moving or removal of a motor vehicle with or without the knowledge or actual consent of the owner or the person in legal possession of the vehicle for which a service fee is charged.

Section 3-8-C-5 PENALTIES.

Any person violating the provisions of this Article is guilty of a public offense and upon conviction thereof shall be subject to the penalties set forth in Section 1-1-C-3 of this Code. Each day any violation of this Article continues shall constitute a separate offense.

DOUGLASS PUBLIC SCHOOLS
UNIFIED SCHOOL DISTRICT 396

Robert D. Reynolds, Superintendent of Schools
Scott M. Dunham, Principal, Douglass High School & Sisk Middle School
Jason A. Menard, Asst Principal/Activities Director, Douglass High School & Sisk Middle School
Kim K. McCune, Elementary School Principal

To: Danielle Gabor
From: Rob Reynolds
Date: 10/12/26
RE: District Concerns about E-bikes and Mini Bikes

Danielle,

Thank you very much for reaching out regarding the districts concerns about E-Bikes, E-Scooters and Mini Bikes. Recently we have had issues with all three classes of vehicles. I will say that there have been a few E-Scooters that have been spotted coming to school via the city sidewalks and they have parked at school. The E-mini Motorcycle type vehicles and the gas powered mini Bikes have been a major problem and have been banned. The biggest issue has been that they are dangerous and are not street legal, registered/ tagged and insured. The E-Scooters, one wheels and E-Bicycles are dangerous as well but they fall in a class that are allowed currently on city streets. So it's hard to ban them totally. We have responded to a few on a case by case basis we have revoked privileges just like we do with kids who drive recklessly.

Concerns about all classes:

- Operators tend to disobey traffic laws.
- Operators use the pedestrian sidewalks and become a danger to pedestrians.
- The vehicles are short to the ground and are hard to see.
- They are not insured when they are intermingling with traffic.
- With young beginning inexperienced drives (Like our Population) they create an added danger.
- Most of the time the operators do not have protective gear.
- There is a lack of parent supervision and accountability. Some parents are not aware that they are bringing them to school.
- Have had a few incidents of kids riding along and across 77 and a lot of kids riding across and along First Street.

Not sure what the solution is? But here are a few of my thoughts.

- Partner with legal and law enforcement to set some regulations.
- Look at limiting them from pedestrian sidewalks
- Hold parents accountable for problem situations. (reckless, destructive, non-compliant)

Thank you for asking for input. I would be happy to be involved in further discussion. I will also include our SRO in future discussion as well.

TO: Mayor Shirley and Douglass City Council

FROM: Danielle Gabor, City Administrator

DATE: October 14, 2026

SUBJECT: Amending Zoning Regulations

SUMMARY:

Ordinance No. 946 is before you for consideration. The ordinance amends Appendix C of the City's zoning regulations to update the timeframe for issuing or disapproving zoning permits and to correct spelling errors in the existing regulations.

The proposed amendment changes the current ten (10) day timeframe for zoning permit action to ten (10) business days. This gives staff additional flexibility to account for weekends and holidays, as well as the time potentially needed to properly review applications.

The ten-business-day period is a maximum timeframe. Staff may issue or disapprove a zoning permit sooner when the application has been adequately reviewed. The amendment also allows additional time if needed when the applicant agrees.

The ordinance also corrects six instances of the misspelling "Zani ng" to "Zoning" within Appendix C, Articles 9, Sections 100, 101, and 102. These corrections are typographical and do not change the substance or application of the regulations.

The City held a public hearing on September 22, 2026, regarding the proposed zoning regulation changes. No members of the public appeared at the hearing or contacted City staff or the Board of Zoning Appeals regarding the proposed changes. Following the public hearing, the Board of Zoning Appeals voted to recommend approval of the proposed changes to the City Council.

STAFF RECOMMENDATION OF COUNCIL ACTION:

Staff recommends approval of Ordinance No. 946, amending Appendix C of the City of Douglass Code to revise the timeframe for issuing or disapproving zoning permits to 10 business days and correct typographical errors in the existing zoning regulations.

Staff is happy to answer any questions.
Thank you, Danielle Gabor

(Published in _____ on _____, 2026.)

ORDINANCE NO. 946

AN ORDINANCE AMENDING ZONING REGULATIONS OF THE CITY OF DOUGLASS, KANSAS, APPENDIX C, ARTICLE 9, SECTIONS 100, 101, AND 102 OF THE CITY CODE, RELATING TO THE TIME FOR ISSUANCE OR DISAPPROVAL OF ZONING PERMITS, AND MAKING CORRECTIONS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLASS, KANSAS:

Section 1. Amendment. Zoning Regulations, Appendix C, Article 9, Section 101(6) of the Code of the City of Douglass, Kansas, is hereby amended to read as follows:

> 6. Issuance. A zoning permit shall be either issued or disapproved by the Zoning Administrator within ten (10) business days after the receipt of an application thereof or within such further period as may be agreed to by the applicant. When the Zoning Administrator refuses to issue a zoning permit, he shall advise the applicant in writing of the reasons for the disapproval.
>
> In addition, the word "Zoning" is misspelled throughout the Zoning Regulations, Appendix C, Article 9, Sections 100, 101, and 102, as ""Zani ng." Wherever such a misspelling occurs, it shall be corrected to "Zoning."

Section 2. Repeal. Existing Appendix C, Article 9, Section 101(6), and all ordinances or portions thereof in conflict with this Ordinance, are hereby repealed.

Section 3. Severability. If any section, subsection, sentence, clause, or provision of this Ordinance is determined to be invalid or unenforceable, such determination shall not affect the validity of the remaining provisions of this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect and be in force from and after its passage and publication as provided by law.

PASSED AND APPROVED by the Governing Body of the City of Douglass, Kansas, this ____ day of _____, 2026.

_____
Mike Shirley, Mayor

ATTEST:

_____
Kate Schieferecke, City Clerk

TO: Mayor Shirley and Douglass City Council

FROM: Danielle Gabor, City Administrator

DATE: October 14, 2026

SUBJECT: Repeal of Pit Bull Dogs Ordinance

SUMMARY:

Ordinance No. 947 is before you for consideration. The ordinance repeals Chapter 2, Article 3 of the Code of the City of Douglass, Kansas, entitled "Pit Bull Dogs," including Sections 2-301, 2-302, and 2-303. Repealing the current pit bull provisions would not eliminate the City's ability to address dogs that threaten public safety. We currently have vicious dog regulations.

Mayor Shirley raised this for the Council's discussion and consideration. City Hall has also received calls about the City's current pit bull regulations and their impact on individuals considering moving to Douglass. One call came from a local realtor who said she had encountered individuals who did not move to Douglass because they owned pit bulls. She said the potential residents' pit bulls were very sweet. Other City staff have also received similar calls about the City's restrictions on pit bulls.

In discussions with the City Attorney, staff was advised that other Kansas communities have also been reviewing and often removing breed-specific regulations and instead addressing dog-related concerns based on the animal's behavior.

The City Attorney is also reviewing the City's existing vicious dog regulations and will prepare an ordinance for staff to bring to the City Council next month. It will be a more extensive ordinance and will take more time to prepare. The proposed update for council consideration will bring the City's regulations more in line with Kansas law and other Kansas communities.

STAFF RECOMMENDATION OF COUNCIL ACTION:

Staff recommends approval of Ordinance No. 947 repealing Chapter 2, Article 3, "Pit Bull Dogs," of the Code of the City of Douglass, Kansas.

Staff is happy to answer any questions.

Thank you, Danielle Gabor

(Published in _____ on _____, 2026.)

ORDINANCE NO. 947

AN ORDINANCE RELATING TO ANIMAL CONTROL AND REGULATION; REPEALING CHAPTER 2, ARTICLE 3 OF THE CODE OF THE CITY OF DOUGLASS, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLASS, KANSAS:

Section 1. Repeal. Chapter 2, Article 3, entitled "Pit Bull Dogs," of the Code of the City of Douglass, Kansas, including Sections 2-301, 2-302, and 2-303, is hereby repealed in its entirety.

Section 2. Codification. The City Clerk is directed to cause the City Code to be updated to reflect this repeal and to designate Chapter 2, Article 3 as "Reserved." The numbering of all remaining articles and sections shall remain unchanged.

Section 3. Effect of Repeal. All other provisions of the City Code shall remain unchanged and in full force and effect. Consistent with Section 1-104 of the City Code, this repeal shall not revive any ordinance previously repealed or affect any right accrued, duty imposed, penalty incurred, or proceeding commenced under the repealed provisions before the effective date of this ordinance.

Section 4. Effective Date. This ordinance shall take effect and be in force from and after its passage, approval, and publication as provided by law.

PASSED by the City Council and **APPROVED** by the Mayor this _____ day of _____, 2026.

_____
Mike Shirley, Mayor

ATTEST:

_____
Kate Schieferecke, City Clerk

TO: Mayor Shirley and Douglass City Council

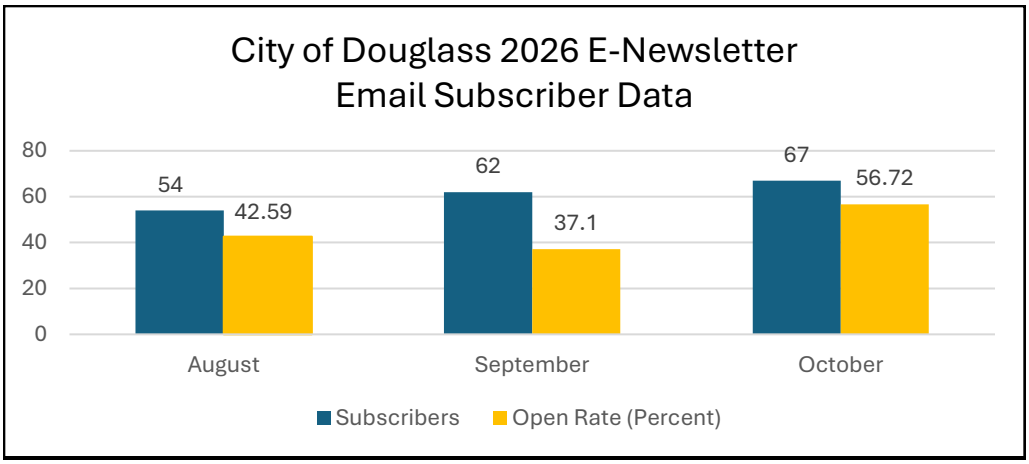
FROM: Danielle Gabor, City Administrator

DATE: October, 14, 2026

SUBJECT: City Administrator Report

SUMMARY:

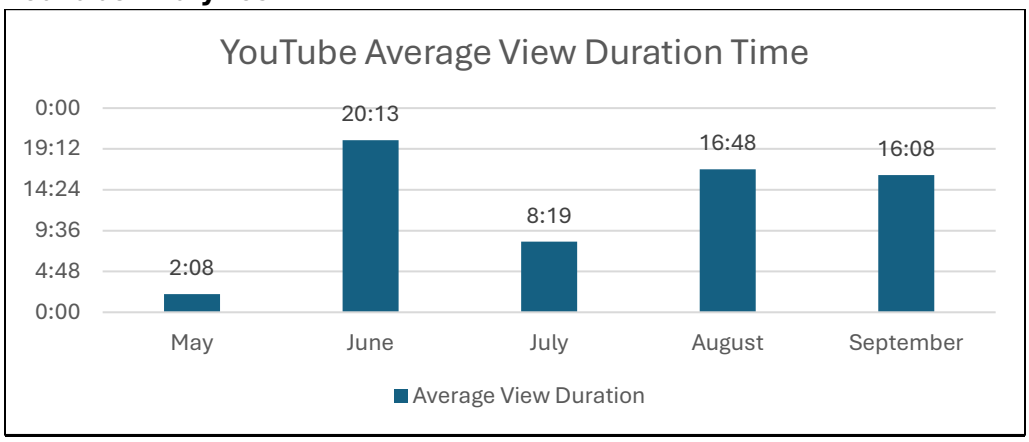
- **Weatherization Program**: The community can still sign up for Weatherization. Applications and income guideline information are at City Hall. The presentation is attached to this report.
- **.gov Domain and Website**:
    - .gov email: City Staff have now moved to the .gov email. Jayhawk is working on getting all council members moved to the .gov now.
        - If you would like help on getting your .gov emails on your phones or laptops, please let us know.
    - Website:
        - We are continuing to work on the new .gov website. It will be both PC- and mobile-friendly. It will include several changes, so we ask everyone to be patient during this transition as we work to make the website more user-friendly.
        - We will be adding your new .gov emails to the website. Can you please also give me a short bio? If you need help with a bio, just let me know.
- **Tablets**: If council can give us feedback on whether you are using the tablets, we will know which ones we need to make sure are prepared for you during council.
- **Domestic Violence Cases** in Douglass will now be charged in Butler County. We contract with Butler County Sheriffs, and their system is well set up to handle DV cases and includes a required 72-hour hold. All resulting court cases will be at the Butler County court in El Dorado rather than Douglass.
- **November Council Meeting**: The November Council meeting is on November 11, Veterans Day. I would like Council feedback on whether you meet that day or move it to another day.
- **Social media**: Social media is a great resource to get information out to residents. Below shows how impactful those resources can be.
- **Newsletter**: The City's September newsletter was sent on October 1, 2026, via email subscribers (67 total) and Facebook. Open rate as of 10/5/26.

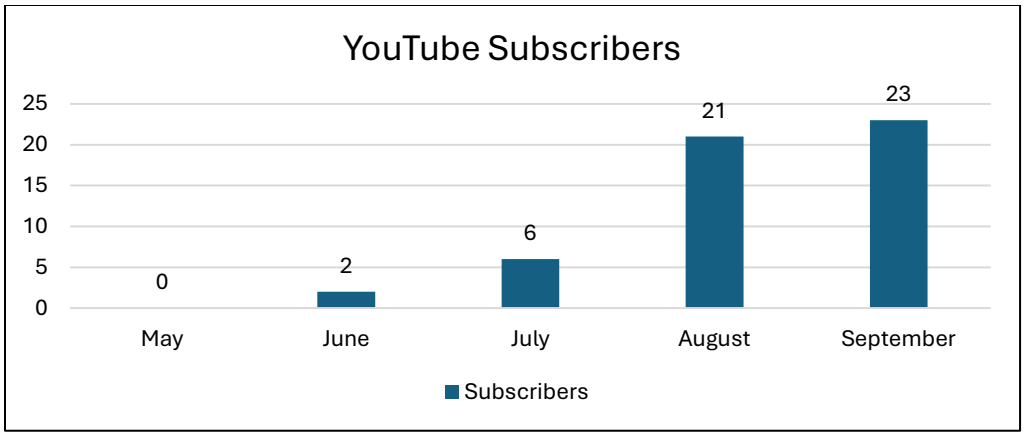


- **Facebook Analytics**: September 1-30, 2026

Analytic	Definition	Amount
Views	Content was played or displayed for 1 millisecond on screen	29,800
Content Interactions	The number of likes or reactions, saves, comments, shares, and replies	266
Link Clicks	The number of clicks, taps, or swipes on links	369

- **YouTube Analytics**





YouTube Views

Month	Views
May	11
June	31
July	930
August	53
September	31

Upcoming Events/Meetings

- October 22: Events Committee, 6 PM
- October 27: Planning and Zoning Meeting, 5:30 PM
- October 31: Trunk or Treat, 5-6 PM
    - Road Closure on Forrest (3rd to 4th) and 3rd (Forrest to Walnut), 4-6:30 PM

STAFF RECOMMENDATION OF COUNCIL ACTION: No action required.
Staff is happy to answer any questions.
Thank you,
Danielle Gabor

COMMUNITY INFORMATION SESSION

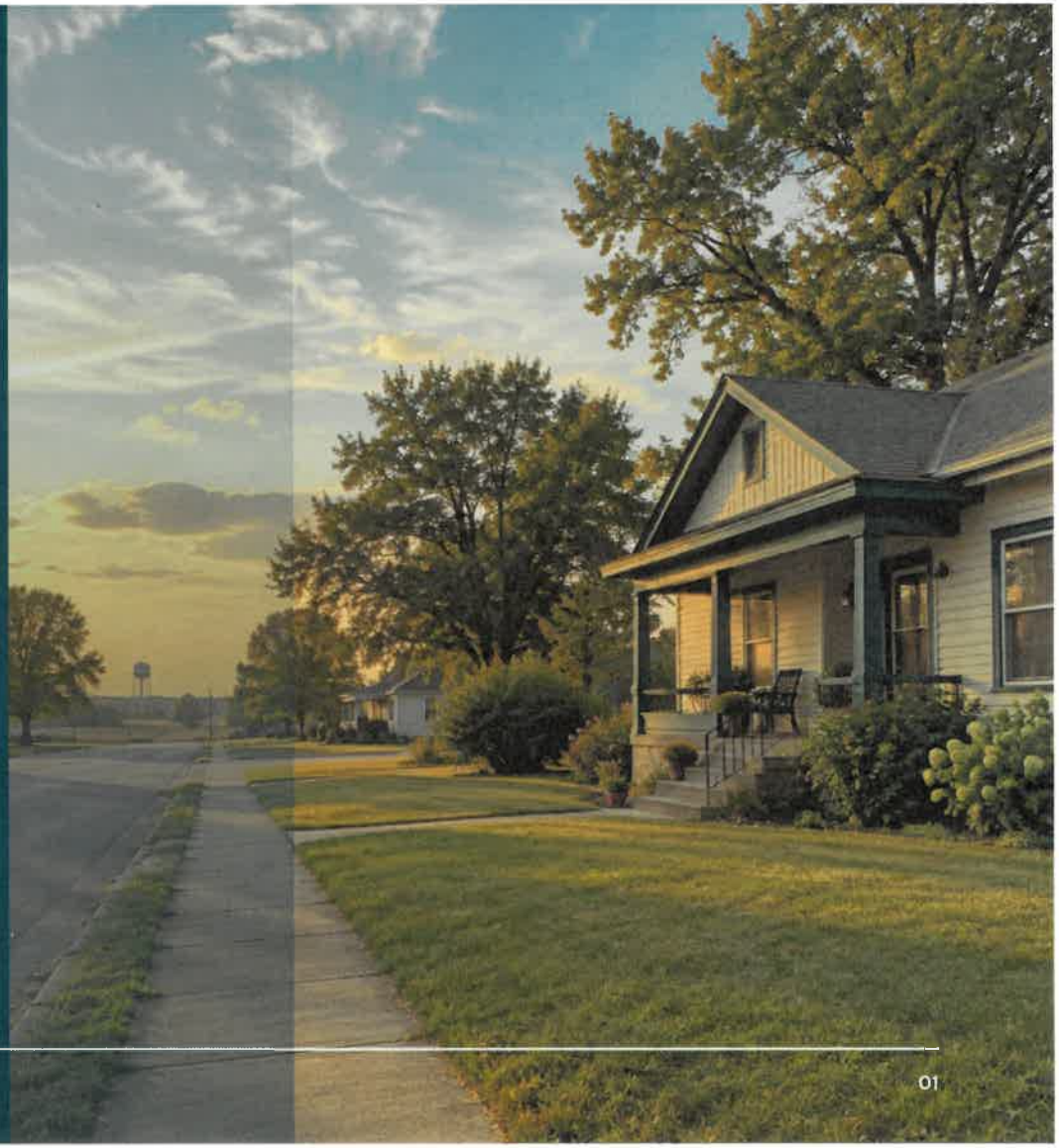
Weatherization in Douglass

Practical help for a safer, more comfortable, more energy-efficient home.

WELCOME, NEIGHBORS

SCKEDD

Douglass City Hall • Douglass, Kansas



TONIGHT

A short, practical conversation.

01

UNDERSTAND

What weatherization is—and what it is not.

02

EXPLORE

What the process can look like for each household.

03

TAKE A STEP

Know who to contact and what happens next.

MEET SCKEDD

A regional partner, close to home.

SCKEDD is a nonprofit serving communities across south-central Kansas. Our weatherization team helps eligible households navigate practical home energy improvements—one home, one assessment, one clear next step at a time.

Local relationships.
Regional know-how.
Plain-language help.

WHAT IS WEATHERIZATION?

A whole-home approach to using less energy.

Weatherization starts with an assessment. The team looks at how the home uses and loses energy, identifies health and safety considerations, and recommends cost-effective work when appropriate.

It is not cosmetic remodeling—and every home's plan is different.

WHAT COULD WEATHERIZATION INCLUDE?

The assessment determines the work.

Examples—not a guaranteed list of improvements.

01

Air sealing

Reduce drafts and uncontrolled air leaks.

02

Insulation

Improve the home's thermal boundary.

03

Heating systems

Evaluate efficiency and safe operation.

04

Health & safety

Address qualifying concerns tied to the work.

What to Expect During the Home Inspection

The inspection takes **2 to 4 hours**, depending on your home's size, access, and conditions.

Help us prepare by having an adult at home, clearing access areas, securing pets, and sharing any known concerns.

We focus on energy-saving improvements that support comfort, safety, and health.

Some items may not qualify. When available, **supplemental funds** may help address health, safety, or repair barriers.

Inspector Talking Point: *Every home is different. We'll explain what we find and what may be possible for your home.*

FROM APPLICATION TO A WEATHERIZED HOME

Five clear steps.

Timing and recommended work vary by household and home.

WHO SHOULD REACH OUT?

If energy costs or home comfort are a concern, ask.

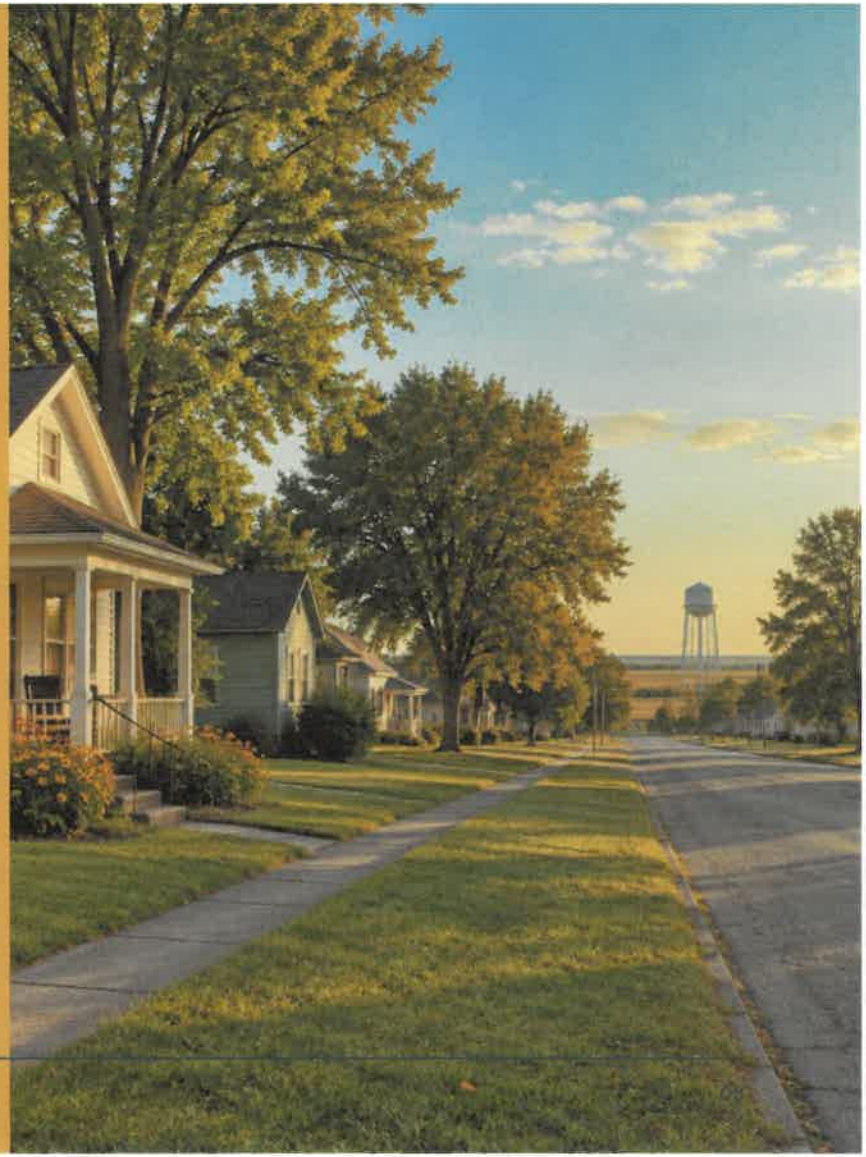
Renters and homeowners may inquire. Income guidelines, household details, the property, and program requirements all matter—but you do not need to decide on your own whether you qualify.

A conversation is the first step—not a commitment.

AN EASY WIN FOR DOUGLASS

ONE HOME
at a time.

City coordination can help more neighbors hear about the program, find the right contact, and take a practical first step. That is tangible local progress.



WHY THE CITY PARTNERSHIP MATTERS

Trusted local connection. Practical support.

The City of Douglass helps share accurate information, connects residents with SCKEDD, and provides a familiar place for community conversation. SCKEDD manages the weatherization program, applications, assessments, and qualified work.

Thank you to Douglass leaders and staff for opening the door.

MEET OUR WEATHERIZATION TEAM

Real people. Clear answers.

Our staff are here to help you understand the process.

Arielle
ADMINISTRATIVE ASSISTANT III

Ashley
PROGRAM MANAGER

Brandon
PRODUCTION COORDINATOR

Erin
HOUSING INSPECTOR

Jeremy B
HOUSING INSPECTOR

James
HOUSING INSPECTOR

Jeremy G
PROGRAM PRODUCTION OFFICER

Julia
WEATHERIZATION CONTROLLER

Mike
PRODUCTION COORDINATOR

Nikki
ADMINISTRATIVE ASSISTANT I

Olivia
ASST OPERATIONS COORDINATOR

Victoria
ADMINISTRATIVE ASSISTANT III

HOW TO GET STARTED

Call. Ask. Apply.

1 Contact SCKEDD

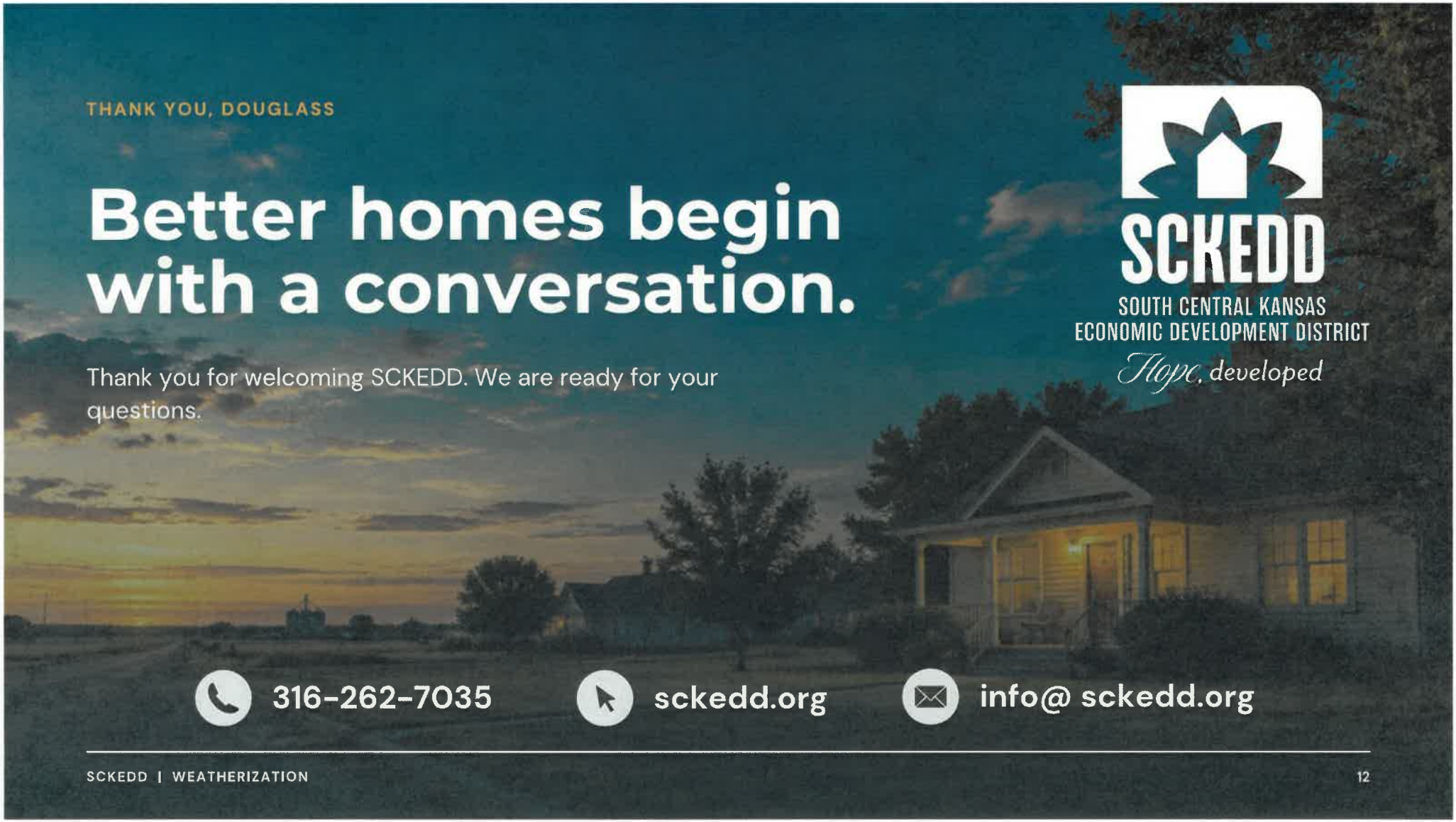
2 Share household basics

3 Learn your next step

316-262-7035

sckedd.org

info@ sckedd.org


THANK YOU, DOUGLASS
Better homes begin with a conversation.
Thank you for welcoming SCKEDD. We are ready for your questions.
SCKEDD
SOUTH CENTRAL KANSAS ECONOMIC DEVELOPMENT DISTRICT
Hope, developed
316-262-7035
sckedd.org
info@ sckedd.org
SCKEDD | WEATHERIZATION
12

TO: Mayor Shirley and Douglass City Council

FROM: Kate Schieferecke, City Treasurer

DATE: October 14th, 2026

SUBJECT: City Treasurer's Report

SUMMARY:

This City Treasurer's report is to provide Council with an update on unresolved topics discussed in the September 9th Treasurer's Report. Additional information relevant to the City's finances is also provided.

Unresolved topics from August 12th Treasurer's Report:

I. IRS

Staff have determined the best next step for inquiring about the City's IRS history is to file the Form 941s we have no record of filing previously. Council will continue to be updated as these reports are filed and updates are received from the IRS.

II. Software Cost Savings

As mentioned in the September Treasurer's Report, staff has initiated cancelling subscriptions to underutilized software licenses, including:

- CivicPlus Social Media Archiving
- Mcci / Govbuilt
- Diligent

CivicPlus and Govbuilt have been successfully terminated. Diligent was notified of the City's intent for non-renewal on September 18th. The contract was set to renew on September 19th. The first week of October, Diligent's billing team contacted City staff with notification that per the original agreement signed by previous City staff in September of 2023, the City must provide 30 days of notice prior to canceling an annual contract. Staff requested a copy of the original contract and is in the process of consulting the City Attorney about if the City is

obligated to renew the subscription due to failure to provide notice 30 days prior to the contract renewal.

STAFF RECOMMENDATION OF COUNCIL ACTION:

No action required.

Staff is happy to answer any questions.

Thank you,

Kate Schieferecke
City Clerk / Treasurer

TO: Mayor Shirley and Douglass City Council

FROM: Mike Gowlovech, Public Works Superintendent

DATE 10/06/2026

SUBJECT: Public Works Report September, 2026

SUMMARY:

Water Department

- Water leak repaired at 221 S Poplar
- Water leak repaired at 102 E Second
- Electrical problem started at well 15, then at well 14; after several days of pulling our hair out, it turned out to be an Evergy problem and has been fixed.

Public Works

- Swimming pools both covered and winterized
- Preparations for Frontier Day: streets cleaned and weeded, picnic tables painted, park bathrooms cleaned, streets closed.
- Downtown cleaned up after Frontier Day.
- Door at senior center temporarily repaired
- Fire hydrants all checked and greased
- Riprap rock installation complete at first pond
- Lead and copper survey exploration to begin soon. I would like to start on 1st Street to get it out of the way. We will detour traffic around us one block at a time. Once 1st Street is complete, we will move south and work our way from old to newest

STAFF RECOMMENDATION OF COUNCIL ACTION:
None

Thank you,
Mike Gowlovech

TO: The Governing Body

FROM: Mya Godinez, Deputy City Clerk / Utility Clerk / Court Clerk

DATE: October 8, 2026

SUBJECT: Utility / Court Report

SUMMARY:

Utility Report

During the month of **September,** the Utility department recorded **10 new residential** service move-ins. The front counter now has the **automated cash drawer** fully operational. As a result, customer payments are processed and posted to utility accounts more quickly than before, improving both accuracy and overall efficiency.

Court Report

The municipal court processed **7 citations issued through September 2026**. The violations below provide a detailed breakdown of citation types. This summary is intended to give the governing body a clear view of monthly enforcement trends and the operational activity occurring within the town.

- (1) Speeding (***S.T.O. 33)***
- (2) Speeding in a School Zone (***S.T.O. 33***)
- (4) Vehicle tag (***S.T.O. 198)***
- (2) liability insurance (***S.T.O. 200***)

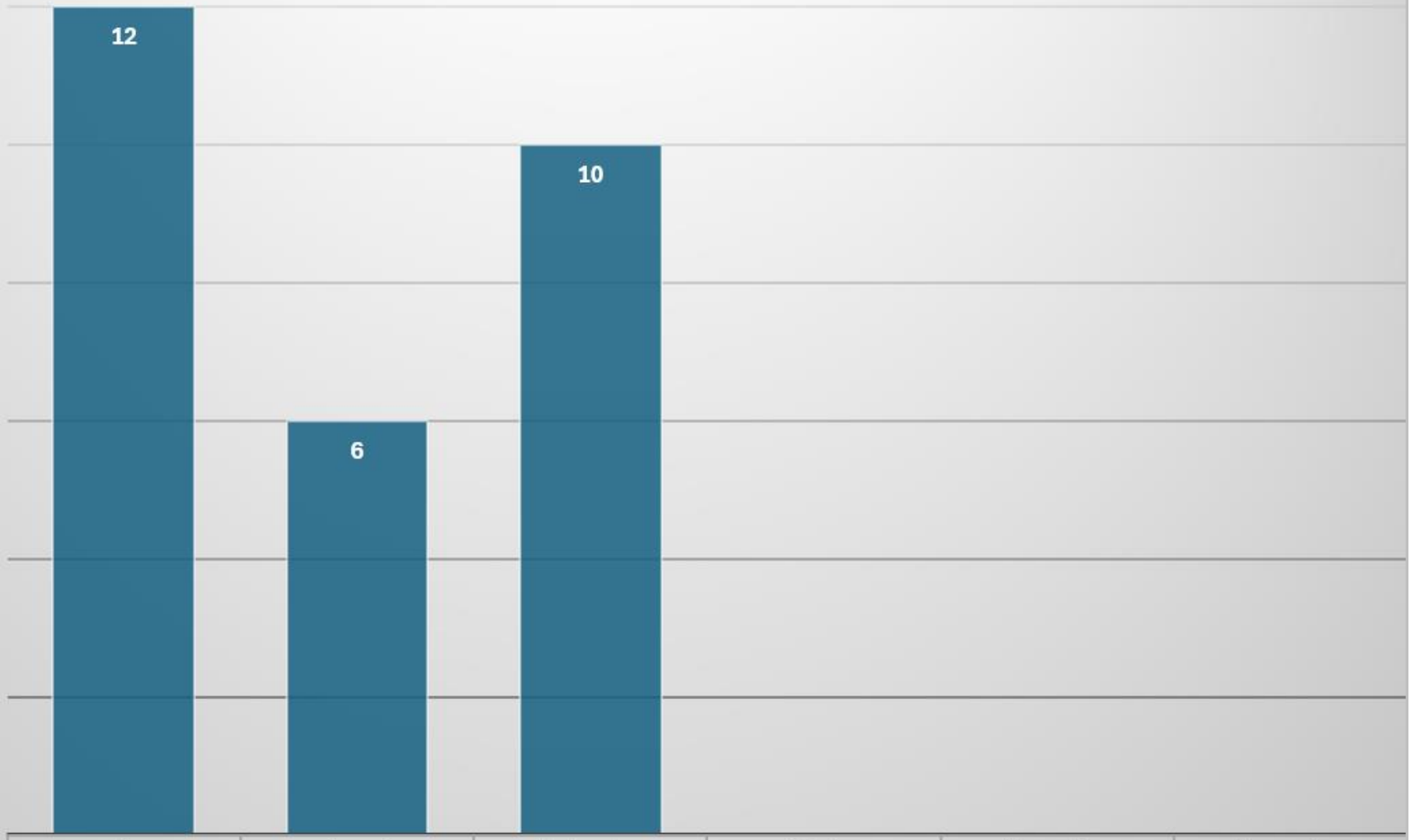
For citations with multiple violations, each violation is logged individually

STAFF RECOMMENDATION OF COUNCIL ACTION:

No action required. Informational only.

Thank you,
My Godinez

Utility Services Started



	July	August	September	October	November	December
Services Started	12	6	10			

Services Started