Regular Council - Jan 14 2026 Agenda

Wednesday, January 14, 2026 at 6:30 PM

Council Chambers

Page

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA

5. CONSENT AGENDA

5.1 Minutes- Regular City Council Meeting 4 - 9

MINUTES- 12.25.pdf

Special Meeting Minutes.pdf

5.2 Sheriff Calls 10 - 12

Copy of 12-December Douglass Stat Sheet.pdf

5.3 Financials 13 - 16

Visa Breakdown- Visa Breakdown 11-2025.pdf

Financial Spreadsheet- Monthly Finance 2026.pdf

6. SWEARING IN OF COUNCIL MEMEBERS

7. COUNCIL PRESIDENT APPOINTMENT

8. CITIZEN'S FORUM

JJ Irby

9. SPEAKER'S FORUM 17 - 18

Lieutenant Gurley

Harry Stockwell- Lions Club discussion

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10. OLD BUSINESS

10.1 Fire Department Training Facility- Map

10.2 Survey update on 20mph Speed Limit

10.3 City Sign- Update on pricing and colors

10.4 Cash Drawer Quotes

11. NEW BUSINESS

11.1 NLC- Mark Roberts and Jay Sanderson

11.2 Franchise Fee- Kansas Gas

11.3 Loyd Group Invoice- Audit 19

Invoice_20251231_0001.pdf

11.4 Mayors Appointments 20

Mayors Appointments.pdf

12. STAFF REPORTS 21

Public Works Notes December 2025.docx

13. CITY COUNCIL COMMENTS

14. MAYOR'S COMMENTS

15. EXECUTIVE SESSION

Ty Lasher Update

16. ADJOURNMENT

Regular Council - December 10th 2025

Wednesday, December 10, 2025 at 6:30 PM

Council Chambers

Page

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

The meeting was called to order at 6:30pm

3. ROLL CALL

Roll call was taken and all that were present were Councilmembers: Bill Akers, Kandyce Gunther, Mark Roberts, Mayor Mike Shirley. Mike Powell, Amie Whitt, Andrew Marino, and Mike Gowlovech.

4. AMENDMENTS TO THE AGENDA

There was a motion to approve an amendment to the agenda to add 9.8- NRP Update to the agenda.

Moved by: Kandyce Gunther

Seconded by: Mark Roberts

3-0

5. CONSENT AGENDA

There was a motion to approve the consent agenda.

Moved by: Kandyce Gunther

Seconded by: Mark Roberts

3-0

5.1 Minutes- Regular City Council Meeting 6 - 9

Regular Council - Nov 12 2025 - Minutes - Members.docx

5.2 Special Meeting- 12.5.25 10

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5.3 Sheriff Calls

5.4 Financials 11 - 14

Monthly Finance 2025.pdf

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6. CITIZEN'S FORUM

7. SPEAKER'S FORUM

8. OLD BUSINESS

8.1 Fire Department Lease

There was a motion to approve the Fire Department Lease with a map provided in January.

Moved by: Mark Roberts
Seconded by: Kandyce Gunther

3-0

8.2 Off Street Parking Ordinance

No action was taken- Discussion on clarification in January.

8.3 Ty Lasher Supplemental Agreement #1 15 - 17

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There was a motion to approve Ty Lasher's Agreement. 15 - 17

Moved by: Bill Akers
Seconded by: Mark Roberts

3-0

9. NEW BUSINESS

9.1 Sales Tax Renewals

No motion was taken- Ballot of 2026 for November 2027 ballot.

9.2 Proposed new city info sign

There was no action taken. Pricing and coloring at January's meeting.

9.3 Speed Limit change

No action was taken. Comments from the public bring back to January meeting.

9.4 Ty Lasher Supplemental Agreement #2 18 - 20

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There was a motion to approve Ty Lasher's agreement #2. 18 - 20

Moved by: Kandyce Gunther
Seconded by: Mark Roberts

3-0

9.5 CMB Licenses

Dollar General-

Family Dollar

Green Frog

There was a motion to approve Dollar General's CMB license for 2026.

Moved by: Kandyce Gunther
Seconded by: Mark Roberts

3-0

There was a motion to approve Family Dollar's CMB license

for 2026.

Moved by: Kandyce Gunther
Seconded by: Mark Roberts

3-0

There was a motion to approve Green Frog Brewery CMB license for 2026.

Moved by: Kandyce Gunther
Seconded by: Mark Roberts

3-0

9.6 Mobile Home License Applications
Trudi Haynes-

Glenn Miller- 77 Mobile Home

Lorna Cherry-

There was a motion to approve Trudi Haynes MHP license for 2026.

Moved by: Bill Akers
Seconded by: Kandyce Gunther

3-0

There was a motion to approve Glenn Miller (77 MHP) MHP license for 2026.

Moved by: Bill Akers
Seconded by: Kandyce Gunther

3-0

There was a motion to approve Lorna Cherry's MHP license for 2026.

Moved by: Bill Akers

Seconded by: Kandyce Gunther

3-0

9.7 Pay Matrix

There was a motion to approve the Pay Matrix for 2026.

Moved by: Bill Akers
Seconded by: Kandyce Gunther

3-0

9.8 NRP Update

No action waiting on full update.

10. STAFF REPORTS

Public Works Notes November 2025.docx

11. CITY COUNCIL COMMENTS

12. MAYOR'S COMMENTS

Jan. 21st @ 6pm Workshop- Office Operation and Public Works Projects.

13. EXECUTIVE SESSION

14. ADJOURNMENT

There was a motion to adjourn the meeting at 8:03.

Moved by: Kandyce Gunther
Seconded by: Bill Akers

3-0

CAO

Mayor

322 S. Forrest
P.O. Box 412
Douglass, Kansas 67039
316-747-2109

Mayor: Mike Shirley City Clerk/Administrator: Mike Powell Deputy City Clerk: Brittany Nordstedt

Special Meeting- December 17th 2025 @ 6:00pm

1. Call to Order- The meeting was called to order at 6:00pm
2. Roll Call- Roll call was taken all that were present were Jay, Bill, Mark, Mike Powell, Brittany Nordstedt, and Amie Whitt
3. Ordinance 937- Jay made a motion to accept ordinance 937, Bill seconded the motion. All were in favor. 3-0
4. Quotes for Payment Window and Security Camera- There was discussion of the quotes provided. There was a motion to table the topic by Jay and a second by Bill. All were in favor. 3-0
5. Adjournment- There was a motion to adjourn the meeting by Jay and a second by Bill at 6:33pm.

December, 2025 Douglass Calls For Service

Date	Call Type	Location	Outcome	Officer
12/1/2025	Check Welfare	E 8th St. & HWY 77	HBO	Merz
12/1/2025	Fraud/Forgery	322 S. Forrest St.	HBO	District
12/2/2025	Intrusion Alarm	104 S. Elm St	HBO	Merz
12/2/2025	Miscellaneous	311 S. Forrest St.	HBO	Merz
12/2/2025	Traffic Stop	W. 1st St. & Riverview St.	Warning	Merz
12/2/2025	Warrant Arrest	427 S. Maple St.	Arrest	warrants
12/5/2025	Intrusion Alarm	104 S. Elm St	HBO	Merz
12/5/2025	Traffic Stop	W. 1st St. & Riverview St.	Warning	Merz
12/5/2025	Traffic Stop	E. 1st St. & N. Maple St.	Citation	Merz
12/6/2025	Traffic Stop	E. 1st St. & N Willow St.	Warning	Merz
12/7/2025	Traffic Complaint	515 S. Elm St.	HBO	Merz
12/11/2025	Traffic Stop	E 1st St. & Chestnut St.	Warning	Merz
12/12/2025	Welfare Check	910 E. 1st St.	HBO	Martinez
12/12/2025	Traffic Complaint	103 S. HWY 77	HBO	District
12/13/2025	Traffic Stop	E 1st St. & N Poplar	Warning	Martinez
12/13/2025	Traffic Stop	S HWY 77 & E 8th St	Warning	District
12/13/2025	Traffic Hazard	103 S. HWY 77	HBO	District
12/13/2025	Traffic Stop	S Riverview St & W 1st St	VW	Martinez
12/13/2025	Traffic Stop	104 S Elm St	VW	Martinez
12/15/2025	Traffic Stop	E 6th & HWY 77	VW	District
12/15/2025	Traffic Stop	S Taylor & W 1st St	VW	District
12/16/2025	Noise Complaint	205 N Pecan	HBO	District
12/17/2025	Civil Issue	324 N Elm st Lot 8	HBO	District
12/20/2025	Traffic Stop	N Willow St & E 1st St	Warning	District
12/20/2025	Traffic Stop	W 1st St & S Riverview St	Warning	District
12/21/2025	Traffic Stop	W 1st St & S Riverview St	Warning	Merz
12/22/2025	Welfare Check	218 S Chestnut St	HBO	Martinez
12/23/2025	Traffic Hazard	910 E 1st St	HBO	District
12/24/2025	Welfare Check	1106 E 7th St	HBO	Merz
12/24/2025	Found Person	803 E. 3rd St	HBO	Merz
12/24/2025	Found Property	322 S Forrest St	HBO	Merz
12/25/2025	Traffic Hazard	200 N Pecan	HBO	District
12/26/2025	Noise Complaint	E 3rd St & S Willow St	HBO	Martinez
12/27/2025	Traffic Stop	E 1st St & N Elm St	Warning	Martinez
12/28/2025	Assault	803 E 2nd Cir	HBO	Martinez
12/28/2025	Runaway Juvenile	803 E 3rd St	HBO	Martinez
12/29/2025	Warrant Arrest	334 N Willow St	Arrest	Warrants
12/29/2025	Fire	308 N Willow St	HBO	Warrants
12/30/2025	Traffic Stop	W 1st St & S Taylor St	Warning	Merz
12/30/2025	Past Theft	625 S Willow St	HBO	Merz
12/30/2025	Traffic Stop	E 1st St & N Walnun St.	Warning	Merz
12/30/2025	Noise Complaint	301 S. Pecan St	HBO	District

12/31/2025	**Extra Patrol**	**1201 E. 7th St.**	**HBO**	**Martinez**
12/31/2025	**Traffic Stop**	**W 1st St. & S Riverview St.**	**Warning**	**Martinez**
12/31/2025	**Fireworks Complaint**	**S HWY 77 & E 8th St**	**HBO**	**District**

Call Breakdown by Deputy

	Martinez	Merz	District
Total Calls For Service	11	17	14
Calls Handled By Officer	6	9	9
Traffic Citations	0	0	0
Traffic Warnings	3	7	3
Arrests	0	0	0

Card User	Vender	Cost	Description
Mike G	Key Refrigeration	$728.00	Shop heater
	Casey's	$6.11	City Hall ice
	Family Dollar	$15.50	Christmas lights
	Walmart	$46.33	Christmas lights
	Betty's	$3.00	Ice
Mike P	Holiday Inn Express	$119.21	KMAAG class
Brittany	Amazon	$16.13	Trash bags
	Amazon	$168.05	Heater Animal Control
	Amazon	$31.31	Bathroom supplies
	Amazon	$30.61	Cleaning supplies
	Walmart	$65.10	Shirts
	Amazon	$176.62	Christmas décor/office supplies
	Surgar Shanes	$152.46	Staff Thanksgiving/safety meeting
City Card	Adobe	$21.69	Software fees
	Intuit	$76.00	Time sheets
	USPS	$10.48	Return check certified
	Adobe	$24.48	Software fees
	USPS	$10.48	Visa certified
	Adobe	$13.83	Software fees
		$1,715.39	

	Expenses		
Check #	**Recipient**	**Description**	**Amount**
39821	Lan Flippo	Office Cleaning	$ 200.00
39822	Professional Engineering Consultants	KDOT Grant	$ 242.50
39823	UV&S	Shredding	$ 26.25
39824	BuCo Sheriff's Dept	Contracts (Oct, Nov, Dec)	$ 33,849.24
39825	Wichita WinSupply Co	Shop Supplies	$ 390.04
39826	Meridian Analytical Labs LLC	Water Samples	$ 90.00
39827	Lease Finance Partners	Copiers	$ 644.24
39828	Cox Business	Phones and Internet	$ 1,363.00
39829	Advance Insurance Company	Insurance	$ 571.39
39830	Wichita State University	CCMFOA 2025	$ 400.00
39831	Tractor Supply Credit Plan	Credit Card	$ 219.99
39832	Security Oil	Fuel Nov 2025	$ 2,271.65
39833	BuCo Treasurer's Office	2nd half Taxes	$ 147.83
39834	Spiraledge Inc	Swimsuits from 2023	$ 66.60
39835	USPS	2026 Permit	$ 370.00
39836	KS Municipal Ins Trust	Insurance	$ 5,574.00
39837	KS Gas Service	Gas	$ 414.56
39838	RWD #6	Water	$ 5,564.86
39839	Wichita WinSupply Co	Shop Supplies	$ 390.04
39840	Verizon Wireless	AMI Card	$ 40.01
39841	KS One Call System Inc	Locates	$ 10.64
39842	Great Plains Classics LLC	Shop Truck	$ 146.46
39843	D&S Auto Supply	Shop Supplies	$ 593.72
39844	Eric Triplett	Inspections	$ 175.00
39845	River Valley Supply	Shop Supplies	$ 224.54
39846	BuCo Times Gazette	2026 Subscription	$ 176.26
39847	South West Butler Quarry LLC	Rebilling	$ 237.40
39848	Waste Connections	Trash	$ 15,338.97
39849	Murdock Electric	Shop Supplies	$ 77.91
39850	Galaxie Business Equipment	Paper	$ 49.00
39851	Liberty National	Insurance	$ 223.00
39852	Mike Shirley	Mayor & Reimbursement	$ 391.00
39853	Guv Guy Consulting	Consulting	$ 522.40
39856	Law Office of William Muret	Legal	$ 600.00
39857	Hub International	Insurance	$ 250.00
39858	Advantage Computer	DBS Annual	$ 1,003.50
39859	South Central Sealing LLC	Pavement	$ 8,387.50
39860	EMC Insurance	Insurance	$ 4,403.58
39861	Eric Triplett	Inspections	$ 352.79
39862	Maximum Outdoor Equipment	Sander Repair	$ 235.40
39863	Guv Guy Consulting	Housing	$ 1,500.00
39864	Visa	Credit Card	$ 1,715.39
39865	BuCo / Prisoner Care	Inmate Care	$ 140.00
39866	Evergy	Electric	$ 1,810.04

39867	Sadie Camac	Shirts	$ 694.00
39868	Mike Powell	Mileage	$ 112.00
39869	BCBSKS	Insurance	$ 10,657.69
39870	AFLAC	Insurance	$ 54.72
39872	Ewertz Excavation	Rock & Sand	$ 469.66
39873	Advance Insurance Company	Insurance	$ 571.39
39874	Vision Care Direct	Insurance	$ 215.98
39875	Wichita WinWater Works Inc	Water Supplies	$ 259.81
39876	Gibson, Watson, Marino, LLC	Legal	$ 1,472.50
39877	Evergy	Electric	$ 111.74
39878	Cox Business	Phone/ Internet	$ 1,317.35
39879	KS Rural Water Assoc	2026 Membership	$ 712.00
39880	Lease Finance Partners	Copiers	$ 651.34
39881	Foley Equipment Company	N Generator Repair	$ 2,450.05
39882	UV&S	Shredding	$ 26.25
39883	KS Dept of Rev - Alcoholic Bev Control	Green Frog	$ 25.00
39884	USPS	Postage	$ 200.00
39885	Meridian Analytical Labs LLC	Water Samples	$ 528.00
39886	Douglass Library	BuCo 12/18/2025	$ 2,330.80
39887	Cox Business	Pool Phones	$ 77.16
39888	Guv Guy Consulting	Consulting	$ 6,569.89
		Payroll 12/12/2025	$ 14,088.76
		Payroll 12/26/2025	$ 13,632.90
		Payroll 1/9/2026	$ 14,065.19
		Total	$ 162,694.88

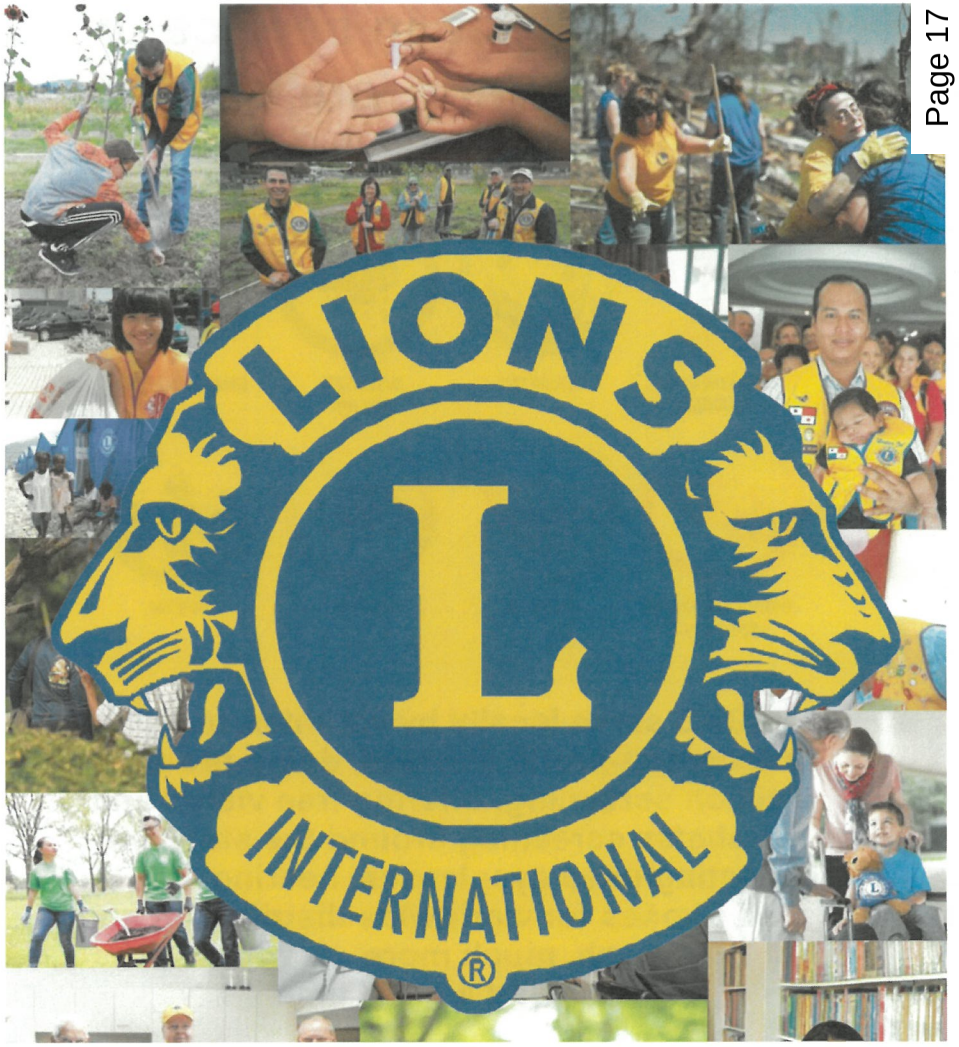
Revenue		
Water	$	38,958.37
Trash	$	18,350.93
Sewer	$	30,292.26
Total	$	87,601.56
Statement Date	12/1/2025 - 12/31/2025	
Prev. Balance	$	684,777.63
Deposits/Credits	$	173,008.79
Checks/Debits	$	178,406.41
Interest Paid	$	460.21
Current Balance	$	679,840.22

Billing Usage Nov 2025	$	86,445.46
Collections Dec 2025	$	89,919.10

5 REASONS TO JOIN A LIONS CLUB

1. Become a Community Superhero (with a side of laughter!)
2. Forge Unforgettable Friendships (and maybe even some dance-offs!)
3. Unleash Your Inner Innovator & Leader (no capes required, but encouraged!)
4. Travel the World (or at least your district!) & Make Global Connections
5. Experience the Joy of Giving Back (the ultimate mood booster!)

Lions District 201 V5



We Serve

Come join us in service to our community, our country and our world

CHILDHOOD CANCER

DIABETES

DISASTER RELIEF

ENVIRONMENT

HUMANITARIAN EFFORTS

HUNGER

VISION

YOUTH

LIONS serve locally by volunteering with various non-profit charities, doing pre-school vision screening, offering free vision and diabetes screening around the state and collecting used eyeglasses, hearing aids and cell phones for worldwide distribution and much, much more, all while having a good time

Lions Club members help sort and pack food boxes for those in need.

Our Disaster Alert Truck and Trailer respond to many natural disasters in the State of Kansas

From diapers to shovels, rakes and tarps we provide the many resources that other agencies do not cover, and it is all free.

Planting Trees and encouraging kids to read by giving free books away are just some of the ways Lions Serve there community.

To find out more about Lions and how we serve your community call the following Lions.

Harry Stockwell	Richard Caldwell
316-644-7622	316-461-8738

Loyd Group, LLC
520 S Main St
PO Box 7
Galva, KS 67443
620-888-4433
billing@loyd-group.com

LOYD GROUP, LLC
Certified Public Accountants

INVOICE

BILL TO
City of Douglass
322 S Forrest
Douglass, KS 67039

INVOICE # 2009
Client # 1010
DATE 01/06/2026
DUE DATE 02/05/2026
TERMS Net 30

ACTIVITY	QTY	AMOUNT
Initial 60% billing for 12/31/25 Audit	1	$7,560.00
	Total:	**$7,560.00**

Please email billing@loyd-group.com when initiating ACH payments OR checks may be mailed to:

Loyd Group, LLC

P.O. Box 7

Galva, KS 67443

Thank you for your business!

322 S. Forrest
P.O. Box 412
Douglass, Kansas 67039
316-747-2109

Mayor: Mike Shirley City Clerk/Administrator: Mike Powell Deputy City Clerk: Brittany Nordstedt

Mayors Appointments 2026

Housing Authority Board
-Mark Roberts
-Bill Akers
-Ken Phillips
-Trent Roberts
-Jay Sanderson

Zoning Board
-Eric Triplett
-Jeff Taylor
-Michelle Leeper
-Jay Lewis
-Jeff Linville
-Curtis Phillips

Public Works Notes December 2025

Water Department

Water leak 215 S Poplar
Two-day water leak 914 E 2nd Circle
Water leak at school bus barn

Small salt spreader engine and chain drive repaired,

Spreaders installed and working X 2
CL-17 system to Hach for yearly service per contract, reinstalled and operating New toilet installed at maintenance shop
North and South lift stations serviced
Winch plate reinstalled on 2003 Ram
2015 Ram electrical issues. Sent to Canady for repair, returned and put back in service, but acted up again with same symptoms, so will go back to Augusta on 12/16
Easement behind 421 S Taylor repaired
Light pole @ 413 fuel tanks reinforced, filters replaced
Left front wheel bearing assembly replaced on 2007 GMC
Excess spoils from sewer repair behind elementary school removed
Clean-up after tree removal completed