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# Regular Council - Oct 11 2023 Agenda

Wednesday, October 11, 2023 at 6:30 PM

Council Chambers

Page

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ADOPTION OF MINUTES**


3.1 Minutes from Regular Meeting 3 - 5
9.23.pdf

3.2 Sheriff Calls 6 - 9
Douglass CFS SEP 2023 (002).pdf

3.3 Financial Information 10 - 11
October 2023.pdf


**4. Citizen's Forum**

**5. Speakers Forum**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

7.1 Road Closures
Trunk or Treat

7.2 Road Closures
Car Show November 18th

**8. City Council Comments**

**9. Mayor Comments**

**10. ADJOURNMENT**

# Billing Adjustment Journal for Period

*For Period 48 - September 2023*

| Adjust Date | Entry Date | Type | Description | Account | Route | Name | Total |
|---|---|---|---|---|---|---|---|
| Charge | Amount | Usage | | | | | |
| **Previous Period Adjustments** | | | | | | | |
| 9/26/2023 | 8/29/2023 | BILL | BILL CALC 2023-08-25 | 0106 | 02 | TRENT ROBERTS | -29.61 |
| WAT01 | -29.61 | | SEW01 -41.20 | | 65GAL | -20.80 | |
| 9/20/2023 | 8/7/2023 | BILL | RECONNECT | 0233 | 01 | JAEDON HEWLETT-MONTEMAYOR | 50.00 |
| Multi | 50.00 | | | | | | |
| 10/2/2023 | 8/29/2023 | BILL | BILL CALC 2023-08-25 | 0780 | 03 | KENNY SOWERS | -38.99 |
| WAT01 | -38.99 | | SEW01 -41.20 | | 95GAL | -22.88 WATPF -0.04 | |
| **Current Period Adjustments** | | | | | | | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0036 | 02 | STEPHANIE WORRELL | -5.52 |
| LC | -5.52 | | | | | | |
| 9/26/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0106 | 02 | TRENT ROBERTS | -4.58 |
| LC | -4.58 | | | | | | |
| 9/27/2023 | 9/27/2023 | BILL | BILL CALC 2023-09-27 | 0136 | 01 | ROD BERG | -29.61 |
| WAT01 | -29.61 | | SEW01 -41.20 | | 65GAL | -20.80 | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0151 | 02 | BRETT ADAIR | -10.72 |
| LC | -10.72 | | | | | | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0209 | 04 | A T & T | -4.88 |
| LC | -4.88 | | | | | | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0372 | 03 | RELIANCE PROPERTY MANAGEMENT | -6.96 |
| LC | -6.96 | | | | | | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0461 | 01 | WHOLESALE FIREWORKS, LLC | -3.74 |
| LC | -3.74 | | | | | | |
| 9/18/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0748 | 04 | SBA CONSTRUCTION COMPANY INC. | -12.12 |
| LC | -12.12 | | | | | | |
| 10/2/2023 | 9/27/2023 | BILL | BILL CALC 2023-09-27 | 0780 | 03 | KENNY SOWERS | -42.34 |
| WAT01 | -42.34 | | SEW01 -41.20 | | 95GAL | -22.88 WATPF -0.06 | |
| 10/2/2023 | 9/27/2023 | BILL | RECONNECT | 0780 | 03 | KENNY SOWERS | -50.00 |
| Recon | -50.00 | | | | | | |
| 10/2/2023 | 9/18/2023 | L/C | Late Charge Calcula | 0780 | 03 | KENNY SOWERS | -5.15 |
| LC | -5.15 | | | | | | |
| 10 Accounts | | | | | | **Total:** | -446.48 |
| 0 Adjustments | | | | | | | |

## Previous Period Adjustments

| Charge | Amount | Usage | | |
|---|---|---|---|---|
| **Water** | | | | |
| **WAT01** | -68.60 | | | |
| **Total:** | **-68.60** | | | |
| **Sewer** | | | | |
| **SEW01** | -82.40 | | | |
| **Total:** | **-82.40** | | | |
| **Trash** | | | | |
| **65GAL** | -20.80 | **95GAL** | -22.88 | |
| **Total:** | **-43.68** | | | |
| **MultiRecon** | | | | |
| **Multi** | 50.00 | | | |
| **Total:** | **50.00** | | | |
| **Primacy Fee** | | | | |
| **WATPF** | -0.04 | | | |
| **Total:** | **-0.04** | | | |
| | **-144.72** | | | |

## Current Period Adjustments

| Charge | Amount | Usage |
|---|---|---|

# Billing Adjustment Journal for Period

*For Period 48 - September 2023*

| Adjust Date | Entry Date | Type | Description | Account | Route | Name | Total |
|---|---|---|---|---|---|---|---|
| Charge | Amount | Usage | | | | | |
| **Water** | | | | | | | |
| **WAT01** | -71.95 | | | | | | |
| **Total:** | **-71.95** | | | | | | |
| **Sewer** | | | | | | | |
| **SEW01** | -82.40 | | | | | | |
| **Total:** | **-82.40** | | | | | | |
| **Trash** | | | | | | | |
| **65GAL** | -20.80 | | **95GAL** | -22.88 | | | |
| **Total:** | **-43.68** | | | | | | |
| **LateCharge** | | | | | | | |
| **LC** | -53.67 | | | | | | |
| **Total:** | **-53.67** | | | | | | |
| **Reconnect** | | | | | | | |
| **Recon** | -50.00 | | | | | | |
| **Total:** | **-50.00** | | | | | | |
| **Primacy Fee** | | | | | | | |
| **WATPF** | -0.06 | | | | | | |
| **Total:** | **-0.06** | | | | | | |
| | **-301.76** | | | | | | |

# Billing Adjustment Journal for Period

*For Period 48 - September 2023*

| Adjust Date | Entry Date | Type | Description | Account | Route | Name | Total |
|---|---|---|---|---|---|---|---|
| Charge | Amount | Usage | | | | | |

## Grand Totals By Charge

| Charge | Amount | Usage | | | |
|---|---|---|---|---|---|
| **Water** | | | | | |
| **WAT01** | -140.55 | 0. | | | |
| **Total:** | **-140.55** | **0.** | | | |
| **Sewer** | | | | | |
| **SEW01** | -164.80 | 0. | | | |
| **Total:** | **-164.80** | **0.** | | | |
| **Trash** | | | | | |
| **65GAL** | -41.60 | 0. | **95GAL** | -45.76 | 0. |
| **Total:** | **-87.36** | **0.** | | | |
| **LateCharge** | | | | | |
| **LC** | -53.67 | 0. | | | |
| **Total:** | **-53.67** | **0.** | | | |
| **Reconnect** | | | | | |
| **Recon** | -50.00 | 0. | | | |
| **Total:** | **-50.00** | **0.** | | | |
| **MultiRecon** | | | | | |
| **Multi** | 50.00 | 0. | | | |
| **Total:** | **50.00** | **0.** | | | |
| **Primacy Fee** | | | | | |
| **WATPF** | -0.10 | 0. | | | |
| **Total:** | **-0.10** | **0.** | | | |
| | **-446.48** | **0.** | | | |

# September, 2023 Douglass Calls For Service

Complied by Dep S. Parker

| Date | Call Type | Location | Outcome | Officer |
|---|---|---|---|---|
| 09/01/23 | Traffic Stop | E 3RD ST / S FOREST ST, Douglass | Citation | Parker |
| 09/01/23 | Traffic Stop | E 6TH ST / S HWY 77, Douglass | Warning | Maloney |
| 09/01/23 | Traffic Stop | 910 E 1ST ST, Douglass | Warning | Maloney |
| 09/02/23 | Traffic Stop | E 1ST ST / N PECAN ST, Douglass | Warning | District |
| 09/02/23 | Traffic Stop | S ELM ST / E 5TH ST, Douglass | Warning | District |
| 09/02/23 | Traffic Stop | S WALNUT ST / E 3RD ST, Douglass | Warning | District |
| 09/02/23 | Traffic Stop | 103 S HWY 77, Douglass | Warning | District |
| 09/02/23 | Traffic Stop | E 1ST ST / N WALNUT ST, Douglass | Warning | District |
| 09/02/23 | Fraud/ Forgery | 324 N ELM ST LOT 1, Douglass | HBO | Maloney |
| 09/03/23 | Traffic Stop | N WALNUT ST / E 1ST ST, Douglass | Warning | Maloney |
| 09/03/23 | Traffic Stop | S TAYLOR ST / W 1ST ST, Douglass | Warning | Maloney |
| 09/03/23 | Traffic Stop | E 1ST ST / N WILLOW ST, Douglass | Warning | District |
| 09/03/23 | Traffic Stop | E 8TH ST / S HWY 77, Douglass | Warning | Maloney |
| 09/05/23 | Civil | 213 N PECAN ST, Douglass | HBO | White |
| 09/05/23 | Traffic Stop | S HWY 77 / E 8TH ST, Douglass | Warning | Parker |
| 09/05/23 | Suspicious Vehicle | 833 E 1ST ST, Douglass | HBO | Parker |
| 09/06/23 | Disturbance/ DV | 502 E 2ND ST, Douglass | HBO | District |
| 09/06/23 | Traffic Stop | E 8TH ST / S HWY 77, Douglass | Citation | Maloney |
| 09/07/23 | Traffic Stop | E PINE ST / N PECAN ST, Douglass | Warning | Maloney |
| 09/07/23 | Assist EMS | 305 S FOREST ST, Douglass | HBO | District |
| 09/07/23 | Accident/ 10-47 | 111 S SCHOOL ST, Douglass | Accident | Maloney |
| 09/07/23 | Civil | 324 N ELM ST LOT 1, Douglass | HBO | Maloney |
| 09/07/23 | Traffic Stop | E 6TH ST / S HWY 77, Douglass | Citation | Maloney |
| 09/08/23 | Fraud/ Forgery | 910 E 1ST ST, Douglass | Report | District |
| 09/08/23 | Accident/ 10-47 | 910 E 1ST ST, Douglass | Accident | District |
| 09/08/23 | Warrant | E 1ST ST / N FOREST ST, Douglass | Arrest | Parker |
| 09/08/23 | Suspicious Activity | 103 S HWY 77, Douglass | HBO | Parker |
| 09/09/23 | Check Welfare | 214 N FOREST ST, Douglass | HBO | White |
| 09/10/23 | Traffic Stop | 628 S WILLOW ST, Douglass | Warning | Parker |
| 09/11/23 | Miscellaneous | S FOREST ST / E 7TH ST, Douglass | HBO | Parker |
| 09/11/[illegible] | Assault | 1117 E 6TH ST, Douglass | HBO | District |
| 09/11/[illegible] | Warrant | 530 N HWY 77 LOT 16B, Douglass | Arrest | District |
| 09/11/[illegible] | Warrant | 324 N ELM ST LOT 5, Douglass | Arrest | District |
| 09/12/[illegible] | Stalking | 114 S WILLOW ST, Douglass | Arrest | District |

| | | | | |
|---|---|---|---|---|
| 09/12/23 | Check Welfare | 322 S FOREST ST, Douglass | HBO | District |
| 09/13/23 | Traffic Stop | E 1ST ST / S ELM ST, Douglass | Citation | White |
| 09/13/23 | Traffic Stop | 530 N HWY 77, Douglass | Citation | White |
| 09/13/23 | Traffic Stop | 530 N HWY 77, Douglass | Citation | White |
| 09/13/23 | Traffic Stop | N FOREST ST / E 1ST ST, Douglass | Citation | White |
| 09/13/23 | Traffic Stop | N CHESTNUT ST / E 1ST ST, Douglass | Citation | White |
| 09/13/23 | Traffic Stop | 200 N HWY 77, Douglass | Citation | White |
| 09/13/23 | Assist Other | 103 S HWY 77, Douglass | HBO | Parker |
| 09/14/23 | Traffic Stop | S HWY 77 / E 8TH ST, Douglass | Citation | White |
| 09/14/23 | Traffic Stop | N HWY 77 / E 1ST ST, Douglass | Warning | White |
| 09/14/23 | Traffic Stop | S HWY 77 / E 6TH ST, Douglass | Citation | White |
| 09/14/23 | Traffic Stop | S HWY 77 / E 7TH ST, Douglass | Citation | White |
| 09/14/23 | Civil | 106 N PECAN ST, Douglass | HBO | White |
| 09/14/23 | Assist EMS | 703 S FOREST ST, Douglass | HBO | Parker |
| 09/15/23 | Miscellaneous | 109 E 2ND ST, Douglass | HBO | District |
| 09/15/23 | Traffic Stop | E 1ST ST / N HWY 77, Douglass | Arrest | Maloney |
| 09/16/23 | Traffic Stop | E 1ST ST / N HWY 77, Douglass | Warning | Maloney |
| 09/16/23 | Traffic Stop | E 1ST ST / N HWY 77, Douglass | Warning | Maloney |
| 09/17/23 | Traffic Stop | E 3RD ST / S HWY 77, Douglass | Citation | Maloney |
| 09/17/23 | Traffic Stop | E 8TH ST / S HWY 77, Douglass | Citation | Maloney |
| 09/17/23 | Traffic Stop | E 3RD ST / S HWY 77, Douglass | Warning | Maloney |
| 09/17/23 | Civil | 1002 E 6TH ST, Douglass | HBO | District |
| 09/17/23 | Disturbance | 324 N ELM ST LOT 1, Douglass | HBO | District |
| 09/17/23 | Fraud/ Forgery | 103 S HWY 77, Douglass | Report | Maloney |
| 09/17/23 | Traffic Stop | W 1ST ST / S RIVERVIEW ST, Douglass | Warning | Maloney |
| 09/18/23 | Accident/ 10-47 | S SCHOOL ST / E 1ST ST, Douglass | Accident | White |
| 09/18/23 | Traffic Stop | 318 S MAPLE ST, Douglass | Warning | White |
| 09/18/23 | Traffic Complaint | W 3RD ST / S TAYLOR ST, Douglass | HBO | Parker |
| 09/18/23 | Miscellaneous | 910 E 1ST ST, Douglass | HBO | Parker |
| 09/18/23 | Suspicious Activity | 301 E 5TH ST, Douglass | HBO | Parker |
| 09/18/23 | Suspicious Person | S HWY 77 / E 3RD ST, Douglass | HBO | Parker |
| 09/19/23 | Suspicious Person | 103 S HWY 77, Douglass | HBO | Parker |
| 09/19/23 | Miscellaneous | 101 S WILLOW ST, Douglass | Arrest | Parker |
| 09/19/ | Traffic Stop | E 1ST ST / N WILLOW ST, Douglass | Warning | Parker |
| 09/19/ | Disturbance | 327 N POPLAR ST, Douglass | HBO | Parker |
| 09/19/ | Traffic Stop | 530 N HWY 77, Douglass | Citation | White |
| 09/19/ | Civil | 801 S ELM ST, Douglass | HBO | White |

| | | | | |
|---|---|---|---|---|
| 09/19/23 | Miscellaneous | 127 N WALNUT ST, Douglass | HBO | Parker |
| 09/20/23 | Theft | 415 S WILLOW ST, Douglass | Report | District |
| 09/20/23 | Harassment | 716 S FOREST ST, Douglass | HBO | District |
| 09/20/23 | Traffic Stop | 320 W 1ST ST, Douglass | Warning | District |
| 09/20/23 | Traffic Stop | S FOREST ST / E 2ND ST, Douglass | Citation | District |
| 09/20/23 | Traffic Complaint | S WILLOW ST / E 4TH ST, Douglass | Arrest | Maloney |
| 09/22/23 | Fraud/ Forgery | 227 S CHESTNUT ST, Douglass | Report | White |
| 09/22/23 | Traffic Stop | W 1ST ST / S TAYLOR ST, Douglass | Warning | Parker |
| 09/22/23 | Traffic Complaint | 619 S HWY 77, Douglass | HBO | Parker |
| 09/22/23 | Traffic Stop | E 8TH ST / S ELM ST, Douglass | Citation | Parker |
| 09/23/23 | Suspicious Vehicle | 103 S HWY 77, Douglass | HBO | Parker |
| 09/23/23 | Traffic Stop | 400 W 1ST ST, Douglass | Warning | Parker |
| 09/23/23 | Traffic Stop | W 1ST ST / S TAYLOR ST, Douglass | Citation | White |
| 09/23/23 | Threats | 405 S FOREST ST APT C, Douglass | HBO | Parker |
| 09/25/23 | Noise Complaint | 227 S CHESTNUT ST, Douglass | HBO | Parker |
| 09/25/23 | Suspicious Activity | 530 S RIVERVIEW ST, Douglass | HBO | District |
| 09/25/23 | Assist EMS | 910 E 1ST ST, Douglass | HBO | Maloney |
| 09/25/23 | Traffic Stop | E 1ST ST / N HWY 77, Douglass | Warning | Maloney |
| 09/26/23 | Traffic Stop | S RIVERVIEW ST / W 1ST ST, Douglass | Warning | Maloney |
| 09/26/23 | Drug Law Violation | 1002 E 1ST ST, Douglass | HBO | District |
| 09/26/23 | Animal at Large/ Domestic | 530 N HWY 77 LOT 11B, Douglass | HBO | District |
| 09/26/23 | Battery | 910 E 1ST ST, Douglass | Report | District |
| 09/26/23 | Animal at Large/ Domestic | 1010 E 5TH ST, Douglass | HBO | Maloney |
| 09/26/23 | Check Shots | 530 N HWY 77, Douglass | HBO | Maloney |
| 09/27/23 | Trespass Warning Issued | 530 N HWY 77 LOT 15A, Douglass | Report | Parker |
| 09/27/23 | Check Welfare | 405 S FOREST ST APT B, Douglass | HBO | Parker |
| 09/27/23 | Traffic Stop | E 8TH ST / S HWY 77, Douglass | Citation | Parker |
| 09/27/23 | Suspicious Activity | 102 E OAK ST, Douglass | HBO | Parker |
| 09/28/23 | Traffic Stop | E 1ST ST / N CHESTNUT ST, Douglass | Warning | Parker |
| 09/29/23 | Check Welfare | 327 S MAPLE ST, Douglass | HBO | District |
| 09/30/23 | Traffic Stop | S TAYLOR ST / W 3RD ST, Douglass | Arrest | Maloney |

# Call Breakdown by Deputy

| | White | Maloney | Parker | Open | District |
|---|---|---|---|---|---|
| **Total Calls For** | 19 | 26 | 30 | 0 | 27 |
| **Calls Handled** | 4 | 5 | 18 | 0 | 12 |
| **Accident Repo** | 1 | 1 | 0 | 0 | 1 |
| **Criminal Repo** | 1 | 1 | 1 | 0 | 3 |
| | | | | | |
| **Traffic Citatio** | 11 | 4 | 3 | 0 | 1 |
| **Traffic Warnir** | 2 | 12 | 6 | 0 | 7 |
| **Arrests** | 0 | 3 | 2 | 0 | 3 |

| | Expenses | | |
|---|---|---|---|
| Check # | Recipient | Description | Amount |
| 38197 | RWD #6 | Water | $ 9,597.88 |
| 37198 | Waste Connections | Trash | $ 13,863.55 |
| 38199 | O'Reilly Automotive | GMC and Degreaser | $ 240.66 |
| 38200 | Terminix | Shop Pest Control | $ 218.00 |
| 38201 | Salina Supply Co | Shop Supplies | $ 4,530.01 |
| 38202 | Advantage Computer | Jayhawk | $ 2,186.00 |
| 38203 | DHS | Basic Sponsor | $ 150.00 |
| 38204 | Cox Business | Internet | $ 568.00 |
| 38205 | Kerry Unrein Painting & Signs | Public Works Logos | $ 180.00 |
| 38206 | KS Gas Service | Gas | $ 292.20 |
| 38207 | D & S Auto Supply | Shop Supplies | $ 626.27 |
| 38208 | Bannon Trucking | Rock Hauling | $ 161.83 |
| 38209 | Vision Care Direct | Insurance | $ 271.84 |
| 38210 | William Muret | Legal | $ 600.00 |
| 38211 | Wichita Winwater Works | Shop Supplies | $ 1,913.33 |
| 38212 | KS One Call System | Locates | $ 31.20 |
| 38213 | AT&T | Shop Phones | $ 254.82 |
| 38214 | Big Tool Store | Shop Supplies | $ 127.68 |
| 38215 | Verizon Wireless | Office Phones | $ 316.81 |
| 38216 | Capital One Northern Tool | Credit Card | $ 98.00 |
| 38217 | Evergy | Electric | $ 4,661.39 |
| 38218 | Security Oil | Fuel | $ 2,208.00 |
| 38219 | River Valley Supply | Shop Supplies | $ 286.21 |
| 38220 | Visa | Credit Card | $ 4,041.83 |
| 38221 | Gibson, Watson, Marino, LLC | Legal | $ 2,393.47 |
| 38222 | BCBSKS | Insurance | $ 12,593.25 |
| 38223 | AFLAC | Insurance | $ 116.76 |
| 38226 | Kirby Gibson | HRA | $ 118.21 |
| 38227 | Axle & Wheel Aligning Co | 03 Dodge | $ 1,025.48 |
| 38228 | EMC Insurance | Insurance | $ 3,942.30 |
| 38229 | Loyd Group | Budget | $ 1,500.00 |
| 38230 | Xerox | Copiers | $ 556.19 |

| Revenue | |
|---|---|
| Water | $ 88,670.90 |
| Trash | $ 16,358.60 |
| Sewer | $ 27,730.66 |
| Total | $ 132,760.16 |
| | |
| Statement Date | 9/1/2023 - 10/1/2023 |
| | |
| Prev. Balance | $ 1,250,553.04 |
| Deposits/Credits | $ 224,238.90 |
| Checks/Debits | $ 194,834.18 |
| Interest Paid | $ 1,583.29 |
| Current Balance | $ 1,281,541.05 |

| | | | |
|---|---|---|---|
| 38231 | South West Butler Quarry LLC | Rock | $ 311.74 |
| 38232 | Evergy | Electric | $ 46.82 |
| 38233 | Butler County/ Prisoner Care | Prisoner Care | $ 105.00 |
| 38234 | Young & Assoc | Meters | $ 1,305.00 |
| 38235 | Arnold's Family Heating & Air | Maintenance | $ 675.00 |
| 38236 | Lowe's Business | Credit Card | $ 169.16 |
| 38237 | ICI - Strategic Insurance EMC | Insurance | $ 175.00 |
| 38238 | Cox Business | Internet | $ 1,166.00 |
| 38225 | Law Office of Amber Brehm | Garnishment | $ 984.83 |
| 38239 | USPS | Newsletters, Bills | $ 865.00 |
| 38240 | Petty Cash | | $ 400.00 |
| | | Payroll 9/22/23 | $ 14,112.67 |
| | | Payroll 10/6/2023 | $ 13,144.20 |
| | | Total | $ 103,131.59 |
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