Regular Council - Apr 09 2025 Agenda

Wednesday, April 9, 2025 at 6:30 PM

Council Chambers

Page

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

The meeting was called to order at 6:30pm

3. ROLL CALL

Roll Call was taken and all that were present were Councilmembers Jay Sanderson, Bill Akers, Ken Phillips, Kandyce Gunther, Mark Roberts, City Administrator/Clerk Mike Powell, Deputy City Clerk: Brittany Nordstedt, City Superintendent: Mike Gowlovech, City Attorney: Nolan Wright.

4. AMENDMENTS TO THE AGENDA

5. CONSENT AGENDA

5.1 Minutes- Regular City Council Meeting 4 - 7

Regular Council - Mar 13 2025 - Minutes - Members.pdf

5.2 Sheriff Calls 8 - 10

3-March 2025 Douglass Calls for service.pdf

5.3 Financials 11 - 14

Monthly Finance 2025.pdf

Visa Breakdown 02-2025.pdf

6. CITIZEN'S FORUM

7. SPEAKER'S FORUM

Larry Beck

8. OLD BUSINESS

9. NEW BUSINESS

9.1 Resolution 25-002- Personnel Policy (Health Benefits) 15

Resolution Amending Personnel Policy .pdf

9.2 Trash Rates 16 - 17

City of Douglass Rate Increase Letter 2025.pdf

Ordinance to Set Solid Waste Fee by Resolution.pdf

9.3 Pool Pass- Library Reading Program

9.4 Vacation Order 18 - 22

Vacation Ordinance 928

Vacation Ordinance 25-01 Depenbush.docx

VACATION ORDER Depenbusch.pdf

Planning and Zoning Meeting 1.16.25.pdf

9.5 Water Bill Write-Offs 23 - 25

Reimbursement- Water Bill.pdf

Pro Home- Letter.pdf

write-offs.pdf

9.6 2025 Street Project

10. STAFF REPORTS 26

Public Works Notes March 2025 updated.pdf

11. CITY COUNCIL COMMENTS

12. MAYOR'S COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Regular Council - Mar 13 2025 Minutes

Thursday, March 13, 2025 at 6:30 PM
Council Chambers

Page

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

The meeting was called to order at 6:30

3. ROLL CALL

Roll Call was taken and all present were Mayor Mike Shirley, Council members: Jay Sanderson, Bill Akers, Ken Phillips, Kandyce Gunther, and Mark Roberts, City Attorney: Nolan Wright, City Admin/Clerk: Mike Powell, Deputy City Clerk: Brittany Nordstedt, City Superintendent: Mike Gowlovech.

4. AMENDMENTS TO THE AGENDA

There was an amendment to the agenda to add item 8.4: Mobile Home Application.

5. CONSENT AGENDA

There was a motion to approve the consent agenda.

Moved by: Kandyce Gunther
Seconded by: Bill Akers

5.1 Minutes- Regular City Council Meeting # - #

Regular Council - Feb 12 2025 - Minutes - Pdf.pdf

Draft

5.2 Sheriff Calls # - #

February 2025 calls in Douglass.pdf

5.3 Financials # - #

Monthly Finance 2025.pdf

Document_20250311_0001.pdf

6. CITIZEN'S FORUM

7. SPEAKER'S FORUM

8. OLD BUSINESS

8.1 Code Enforcement Officer Update

There was a motion to go into executive session at 6:36 for 10 minutes by Bill Akers 2nd by Jay Sanderson.
Regular City Council meeting resumed at 6:46pm

There was a motion to suspend till September.

Moved by: Mark Roberts
Seconded by: Ken Phillips

Motion Carries 3-2

8.2 Update on JW Douglass

No action was taken.

8.3 Engineering Firm update

There was a motion to accept Mike Powell's recommendation to use PEC for special zoning projects

Moved by: Bill Akers

Draft

Seconded by: Mark Roberts

5-0

9. NEW BUSINESS

9.1 Insurance Renewal

There was a motion to approve the change in personnel policy to split Health Benefits 80% City and 20% Employee.

Moved by: Jay Sanderson
Seconded by: Kandyce Gunther

5-0

There was a motion to approve

9.2 Street Patching

There was a motion to approve the street project bid with South Central Sealing for $28,052.40

Moved by: Bill Akers
Seconded by: Kandyce Gunther

4-1

9.3 Pool Pass- PTO Bulldog Dash # - #

73a0885e-f7f9-497e-becf-0ba9fc2aa953.jpg

There was a motion to approve the PTO Bulldog Dash Pool Pass # - #

Moved by: Kandyce Gunther
Seconded by: Ken Phillips

5-0

10. STAFF REPORTS

Public Works Notes

Public Works Notes February 2025.pdf

Draft

11. CITY COUNCIL COMMENTS

12. MAYOR'S COMMENTS

13. EXECUTIVE SESSION

13.1 Executive Session- Regards to (1) Non- elected personnel

There was a motion to terminate employment of Jack Wunderlich in regards to section 9.02a

Moved by: Jay Sanderson
Seconded by: Kandyce Gunther

5-0

There was a motion to go into an executive session for 10 minutes from 6:36 for 6:46 to discuss non-elected personnel matters.

Moved by: Bill Akers
Seconded by: Jay Sanderson

5-0

14. ADJOURNMENT

There was a motion to adjourn the meeting.

Moved by: Kandyce Gunther
Seconded by: Ken Phillips

5-0

CAO

Mayor

Draft

March, 2025 Douglass Calls For Service

Date	Call Type	Location	Outcome	Officer
3/1/2025	Past Theft	700 blk S Elm	HBO	District
3/1/2025	Traffic Stop	400 blk N Elm	Warning	Bogle
3/1/2025	Business Check	W 1st ST/ S Taylor ST	HBO	Bogle
3/1/2025	Traffic Stop	N Poplar/ E 1st ST	Warning	Bogle
3/1/2025	Traffic Stop	E 1st ST/ S School ST	Warning	Bogle
3/1/2025	Suspicious Vehicle	900 blk E 1st ST	HBO	Bogle
3/2/2025	Traffic Stop	S HWY 77/ E 6th ST	NTA	Bogle
3/2/2025	Traffic Stop	S HWY 77/ E 8th ST	NTA	Bogle
3/2/2025	Traffic Stop	E 1st ST/ N Elm ST	Warning	Bogle
3/3/2025	Traffic Stop	S HWY 77/ E 8th ST	Warning	Bogle
3/4/2025	Welfare Check	E 3rd ST/ S Poplar ST	HBO	District
3/5/2025	Traffic Stop	E 1st ST/ N Pecan ST	Warning	Manning
3/5/2025	Outside Agency Assist	300 blk N Elm ST	HBO	Manning
3/5/2025	Administrative	300 blk N Elm ST	HBO	Manning
3/5/2025	Traffic Stop	E 1st ST/ S HWY 77	Warning	Bogle
3/5/2025	Traffic Stop	400 blk W 1st ST	Warning	Bogle
3/6/2025	Minor Traffic Complaint	E 1st ST/ S HWY 77	HBO	Manning
3/6/2025	Traffic Stop	100 blk S Elm ST	Warning	Manning
3/6/2025	Traffic Stop	E 1st ST/ N Elm ST	Warning	Manning
3/6/2025	Traffic Stop	W 6tth ST/ S Taylor ST	Warning	Bogle
3/6/2025	Traffic Stop	100 blk S Elm ST	Warning	Bogle
3/6/2025	Outside Agency Assist	100 blk S HWY 77	HBO	Bogle
3/6/2025	Traffic Stop	400 blk W 1st ST	Warning	Bogle
3/6/2025	Traffic Stop	E 1st ST/ S School ST	Warning	Bogle
3/6/2025	Abandoned Vehicle	E 2nd CIR/ S School ST	HBO	Bogle
3/7/2025	Suspicious Vehicle	1000 blk E 1st ST	HBO	Bogle
3/7/2025	Welfare Check	900 blk S Maple ST	HBO	District
3/7/2025	Outside Agency Assist	300 blk E 8th ST	HBO	District
3/8/2025	Intrusion Alarm	300 blk S Forest ST	HBO	District
3/10/2025	Tresspassing	100 blk S HWY 77	HBO	Manning
3/10/2025	Tresspassing	600 blk E 1st ST	HBO	Manning
3/10/2025	Traffic Stop	N Pecan ST/ E 1st ST	Warning	Manning
3/10/2025	Traffic Stop	N Elm ST/ E 1st ST	Warning	Manning
3/10/2025	Warrant Arrest	500 blk N HWY 77	Arrest	District
3/10/2025	Tresspassing	600 blk E 1st ST	HBO	Manning
3/10/2025	Traffic Stop	E 6th ST/ S HWY 77	Arrest	Bogle
3/11/2025	Traffic Stop	N Walnut ST/ E 1st ST	Warning	Manning
3/11/2025	Outside Agency Assist	200 blk N Forest ST	HBO	Manning
3/11/2025	Traffic Stop	S HWY 77/ E 3rd ST	Warning	Bogle
3/11/2025	Traffic Stop	100 blk S HWY 77	NTA	Bogle
3/11/2025	Traffic Stop	100 blk S HWY 77	Warning	Bogle
3/14/2025	Traffic Stop	E 8th ST/ S HWY 77	Warning	Manning
3/14/2025	Custody Issue	200 blk S Taylor ST	HBO	District
3/14/2025	Misc.	200 blk S Forest ST	HBO	Bogle

3/14/2025	Traffic Stop	S Willow ST/ E 3rd ST	Warning	Bogle
3/15/2025	Non-Injury MVA	100 blk S Elm ST	HBO	Manning
3/15/2025	Traffic Stop	100 blk S Elm ST	Warning	Bogle
3/15/2025	Traffic Stop	E 1st ST/ N Maple ST	Warning	Bogle
3/16/2025	Traffic Stop	N HWY 77/ E Sunset DR	Warning	Bogle
3/16/2025	Suspicious Vehicle	100 blk S HWY 77	HBO	Bogle
3/16/2025	Suspicious Vehicle	W 3rd ST/ S Riverview ST	HBO	Bogle
3/19/2025	Suspicious Activity	500 blk N HWY 77	HBO	District
3/19/2025	Outside Agency Assist	400 blk E Pine ST	HBO	Manning
3/20/2025	Traffic Stop	300 blk S Taylor ST	Warning	Manning
3/20/2025	Traffic Stop	E 1st ST/ N Poplar ST	Warning	Manning
3/20/2025	Traffic Stop	500 blk E 3rd ST	Warning	Manning
3/20/2025	Traffic Stop	300 blk W 1st ST	Warning	Manning
3/20/2025	Hazardous Vehicle	E 3rd ST/ S Forest ST	HBO	Manning
3/20/2025	Traffic Stop	100 blk S HWY 77	Warning	Manning
3/20/2025	Traffic Stop	1100 blk E 7th ST	Warning	Manning
3/21/2025	Animal Info	500 blk N HWY 77	HBO	District
3/22/2025	Extra	100 blk S Poplar ST	HBO	District
3/23/2025	Minor Traffic Complaint	E 6th ST/ S Willow ST	HBO	District
3/24/2025	Traffic Stop	N Poplar ST/ E 1st ST	Warning	Manning
3/25/2025	Misc.	300 blk W 1st ST	HBO	Bogle
3/25/2025	Traffic Stop	N HWY 77/ E Sunset DR	NTA	Bogle
3/25/2025	Traffic Stop	100 blk S Elm ST	Warning	Bogle
3/25/2025	Traffic Stop	E 6th ST/ S Walnut ST	Warning	District
3/25/2025	Traffic Stop	1000 blk E 1st ST	Warning	Bogle
3/28/2025	Traffic Stop	N Poplar ST/ E 1st ST	Warning	Manning
3/28/2025	Traffic Stop	N Elm ST/ E 1st ST	Warning	Manning
3/28/2025	Traffic Stop	100 blk S Elm ST	Warning	Manning
3/28/2025	Traffic Stop	400 blk W 1st ST	Warning	Bogle
3/28/2025	Traffic Stop	400 blk W 1st ST	NTA	Bogle
3/28/2025	Traffic Stop	S HWY 77/ E 6th ST	Warning	Bogle
3/28/2025	Traffic Stop	E 1st ST/ N Poplar ST	Warning	Bogle
3/29/2025	Traffic Stop	E 1st ST/ N Forest ST	Warning	Manning
3/29/2025	Theft	800 blk E 2nd Cir	HBO	District
3/29/2025	Traffic Stop	W 1st ST/ N Maple ST	Warning	Bogle
3/29/2025	Traffic Stop	400 blk W 1st ST	Warning	Bogle
3/29/2025	Traffic Stop	E 1st ST/ N Forest ST	Warning	Bogle
3/30/2025	Misc.	900 blk E 1st ST	HBO	Bogle
3/30/2025	Traffic Stop	N Poplar ST/ E 1st ST	Warning	Manning
3/30/2025	Traffic Stop	400 blk W 1st ST	Arrest	Manning
3/30/2025	Traffic Stop	E 8th ST/ S HWY 77	Warning	Bogle
3/31/2025	Extra	100 blk S Poplar ST	HBO	District

Call Breakdown by Deputy

	Open	Manning	Sullivan	Bogle	District
Total Calls For Service	0	30	0	42	14
Calls Handled By Officer		10	0	10	12
Traffic Citations		0	0	5	0
Traffic Warnings		19	0	26	1
Arrests		1	0	1	1

	Expenses		
Check #	**Recipient**	**Description**	**Amount**
39268	Tigertough	Seat Covers	$ 297.00
39269	RWD #6	Water	$ 5,884.25
39270	Young & Assoc	Engineering	$ 1,312.50
39271	Terminix	Pest Control	$ 249.00
39272	Verizon Wireless	AMI SIM Card	$ 40.01
39273	Cox Business	Pool Phone	$ 75.08
39274	Midwest Truck Equipment	Plow Parts	$ 1,238.25
39275	Hub International	Insurance	$ 250.00
39276	Solvaris Net LLC	TextCaster	$ 100.00
39277	Meridian Analytical Labs	Wastewater Samples	$ 348.00
39278	Eric Triplett	Inspections	$ 245.35
39279	Galaxie	Paper	$ 54.20
39280	Advance Insurance	Insurance	$ 606.03
39281	Wichita Tractor Supply	Kubota Blade	$ 3,600.00
39282	Butler County Sheriff's Dept	Contracts	$ 6,609.59
39283	D&S Auto Supply	Feb NAPA	$ 220.70
39284	River Valley Supply	Shop Supplies	$ 242.01
39285	O'Reilly Automotive	Backhoe Parts	$ 88.58
39286	Lan Flippo	Office Cleaning	$ 150.00
39287	UV & S	Shredding	$ 25.00
39288	MCCi LLC	Gov Built	$ 4,594.61
39289	Ewertz Excavation	Sewer Main	$ 6,500.00
39290	Foley Equipment	Backhoe Parts	$ 443.59
39291	League of KS Mun	Forum Bel Aire	$ 30.00
39292	Hach Company	Pool Supplies	$ 244.10
39293	Waste Connections	Trash	$ 14,300.94
39294	Winzer	Shop Supplies	$ 308.58
39295	Gibson, Watson, Marino, LLC	Legal	$ 1,759.50
39296	Vision Care Direct	Insurance	$ 215.76
39297	Law Office of William Muret	Legal	$ 600.00
39298	KS Gas Service	Gas	$ 1,562.80
39299	Visa	Credit Card	$ 3,018.36
39301	Ks Employment - Security Fund	Delinquent Taxes	$ 220.57
39302	Olympic Shop Equipment	Vehicle Lift	$ 99.00
39307	AFLAC	Insurance	$ 54.72
39308	BCBSKS	Insurance	$ 9,442.13
39309	Larry Edgington	Garden Reimbursement	$ 152.48
39310	Professional Engineering Consultants	Zoning	$ 786.25
39311	Foley Equipment	Backhoe Parts	$ 1,063.33
39312	Salina Supply Co	Water Supplies	$ 61.78
39313	ArchiveSocial	Social Media Archiving	$ 4,397.40
39314	ICI Strategic Insurance EMC	Insurance	$ 4,153.00
39315	Ablaze Fire & Safety	Brackets	$ 38.00
39316	Advance Insurance	Insurance	$ 553.29

39317	CNA Surely	Bond Insurance	$ 16.25
39318	Lease Finance Partners	Copiers	$ 644.24
39319	Cox Business	Shop Internet	$ 138.00
39320	Cox Business	City Hall Phones & Intenet	$ 848.34
39321	Cox Business	Pool Internet	$ 300.00
39322	Evergy	Electric	$ 6,647.54
39323	Galaxie	Paper	$ 54.20
39324	Wichita WinSupply Co	Garden Parts	$ 253.66
39325	Wichita Tractor Supply	Counter Invoice	$ 92.03
39326	Terminix	Pest Control	$ 296.00
39327	Security Oil	Fuel	$ 798.62
39328	Guv Guy Consulting	Consulting	$ 1,735.14
39329	Hub International	Insurance	$ 250.00
39330	A-Ford-Able Locksmithing	Re-Key Lock	$ 484.00
39331	D Gerber Commercial	Pool Supplies	$ 6,571.23
39332	Advantage Computer	IT Support	$ 56.25
39333	Brittany Nordstedt	HRA	$ 320.00
39334	Cox Business	Pool Phone	$ 75.25
39335	KMIT	Work Conference	$ 718.00
39336	Butler County Sheriff's Dept	Contracts	$ 11,590.95
39337	Eric Triplett	Inspections	$ 1,217.78
39338	River Valley Supply	Shop Supplies	$ 864.51
39339	BuCo/Prisoner Care	Inmate Housing	$ 140.00
39340	Solvaris Net LLC	TextCaster	$ 100.00
39341	Verizon Wireless	AMI SIM Card	$ 40.01
39342	Douglass Library	BuCo Treasurer	$ 3,859.62
39343	Augusta Saw & Mower	Chainsaw	$ 117.85
39344	Liberty National	Insurance	$ 327.32
		Payroll 3/21/2025	$ 11,622.71
		Payroll 4/4/2025	$ 12,849.57
		Total	$ 139,264.81

Revenue	
Water	$ 37,722.12
Trash	$ 16,314.95
Sewer	$ 28,612.34
Total	$ 82,649.41
Statement Date	3/3/25 - 3/31/25
Prev. Balance	$ 1,503,003.38
Deposits/Credits	$ 309,738.77
Checks/Debits	$ 185,684.67
Interest Paid	$ 1,917.86
Current Balance	$ 1,528,975.34

Card User	Vender	Cost	Description
Mike G	Lumberts Auto	$257.50	2003 Dodge parts
	USPS	$13.25	Water sample
	MAKS Enterprise	$557.34	2003 Dodge parts
	MAKS Enterprise	$149.99	2003 Dodge parts
	MAKS Enterprise	-$24.99	Shipping credit
	Lumberts Auto	-$257.50	2003 Dodge parts return
	G & G Properties	$1.50	Ice
	USPS	$9.70	Water sample
	USPS	$13.25	Water sample
	Walmart	$26.80	Water
	Walmart	$232.91	Monitor, office supplies
	USPS	$9.70	Water sample
	Walmart	$9.88	Computer mouse
Mike P	Walmart	$46.54	Office supplies
Brittany	Southwest Airline	$444.36	Jay Sanderson Airfare
	Southwest Airline	$444.36	Mark Roberts Airfare
	Staples	$51.05	Office supplies
	PODBEAN	$108.00	Podcasting fee
	KACM	$50.00	Judge fees
	USPS	$21.30	Surfaces to Jayhawk
	Firehouse subs	$119.33	Safety meeting/Employee lunch
City Card	Amazon	$59.95	Utility marking flags
	Adobe	$21.69	Software license
	USPS	$10.72	IRS certified
	Intuit	$76.00	Time sheets
	USPS	$19.36	Return ACH
	Amazon	$371.25	Power probe shop tools
	Adobe	$13.83	Software license
	USPS	$9.68	Zoning certified

THE CITY OF DOUGLASS, KANSAS

RESOLUTION NO. 25-002

A RESOLUTION AMENDING THE UNIFORM PERSONNEL RULES, REGULATIONS AND POLICIES MANUAL FOR THE CITY OF DOUGLASS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLASS, KANSAS, AS FOLLOWS:

Section 1. Section 8.07 of the Uniform Personnel Rules, Regulations and Policies Manual for the City of Douglass is hereby amended by the Governing Body of the City of Douglass to read as follows:

Health Insurance premium will be covered at 80% of the premium for all applicable full-time employees regardless of plan type.

Section 2. This Resolution shall be in full force and effect upon its adoption by the governing body.

Passed by the City Council this 9th day of March, 2025.

Approved by the Mayor this 9th day of March 2025.

_____

MAYOR, Mike Shirley

SEAL

ATTEST:

_____

CITY CLERK, Mike Powell

WASTE CONNECTIONS OF KANSAS INC.
Connect with the Future®

City Of Douglass, Ks. March 27, 2025
Mike Powell
City Clerk / Planning & Zoning Administrator
Cc; Mayor and Council

Mike,

We at Waste Connections appreciate the opportunity to service the trash hauling needs of the City of Douglass over the past years. We value this business relationship we have developed over the past years and look forward to continuing this relationship into the future.

We thought we would send a friendly reminder as agreed per the 2022 First Amendment we are allowed a four percent (4%) increase that will go into effect on May 1, 2025. Please see the new rates below.

Residential Service Charges

	2024 Rate	**2025 Rate**
Curbside Service w/out cart & recycle cart	$16.09 per mo.	$16.74 per mo.
Curbside Service w/ 65- Gal. cart & recycle cart	$17.37 per mo.	$18.07 per mo.
Curbside Service w/ 95- Gal. cart & recycle cart	$19.94 per mo.	$20.74 per mo.
Cost for 2nd trash or recycle carts	$6.05 per mo.	$6.30 per mo.

2025 Commercial Rates Per Month

Service	**.05/EOW**	**1x week**	**2x week**	**3x week**
95 Gallon Cart		$15.76	$31.51	N/A
1.5yd	$21.38	$24.92	$52.84	$84.29
2yd	$27.32	$43.52	$55.23	$88.13
3yd	$31.43	$50.08	$80.70	$119.81
4yd	$37.75	$51.28	$106.76	$168.43
6yd	$44.02	$80.05	$160.15	$219.71

Once again, we would like to thank you for your community's support. Please feel free to call me if you have any questions or concerns.

Sincerely,
Herschel WEST

Herschel West
Waste Connections of Kansas
Municipal Marketing Manager
Email: herschel.west@wasteconnections.com
Office: 316-838-4973
Cell: 316-253-8023

(Published in the Official City Newspaper
on the ___ day of _____, 2025)

THE CITY OF DOUGLASS, KANSAS

ORDINANCE NO. 929

AN ORDINANCE AMENDING CHAPTER 15 ARTICLE 2 SECTION 15-210 OF THE CITY CODE TO ALLOW THE GOVERNING BODY TO SET RATES FOR THE COLLECTION OF SOLID WASTE BY RESOLUTION

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLASS, KANSAS:

Section 1. Chapter 15, Article 2, Section 15-210 of the City Code of the City of Douglass, Kansas is hereby amended to read as follows:

15-210. **Collection Charges.** The City of Douglass, in providing the service of collecting and disposing of all refuse accumulated with the City for the purpose of preventing unsanitary, unsightly, hazardous, unhealthy and dangerous conditions caused by the accumulation of garbage and refuse, shall establish by resolution of the governing body a service charge or fee to defray the cost and maintenance of service and to pay any person contracting for the collection and disposal thereof**.**

Section 2: This Ordinance shall take effect and be in full force from and after its publication in the official City newspaper.

Passed by the City Council this 9th day of April, 2025.

Approved by the Mayor this 9th day of April, 2025.

_____
Mike Shirley, MAYOR

SEAL

ATTEST:

_____
Mike Powell, CITY CLERK

ORDINANCE 928

VACATING
RIGHT-OF-WAY
LOCATED IN THE
CITY OF DOUGLASS, KANSAS

WHEREAS:

- As provided for in the City's Subdivision Regulations, a petition to vacate certain right-of-way was submitted to the City of Douglass. The petition, assigned Case number VAC-25-01, was filed with the City's Subdivision Administrator on January 28, 2025.

- The subject property of Case VAC-25-01 is legally described as:

To vacate the East 50 feet of North Willow Street, adjoining the West end of Block 4 of the Douglass First Addition to the City of Douglass together with the vacation of the Alleyway between Lots 1 and 2 in said Block 4. Ronda, Miranda J and Malorie J Depenbusch will gain ownership of one-half of North Willow Street adjoining her lots of 1 and 2 in said Block 4, along with the entire alley between lots 1 and 2.

- Under the authority and subject to the provisions of the Douglass Subdivision Regulations, the Douglass City Planning Commission held a public hearing on March 20,2025, to consider the petition for vacation designated as Case VAC-25-01.
- As required by K.S.A. 12-504, public Notice of the hearing was published in the official city newspaper on February 22, 2025, so that at least 20 days elapsed between the publication date and the date of the public hearing.
- During the public hearing the Planning Commission heard all comments and remarks relating to Case VAC-25-01, and gave consideration to all statements. As required by K.S.A. 12-505, the Planning Commission determined from the evidence presented at the hearing that the vacation will not injure or endanger any private rights or cause the public to suffer loss or inconvenience, and concluded that in justice to the petitioners the request ought to be granted.
- On March 20, 2025 the Douglass City Planning Commission approved Case VAC-25-01 recommending to the Governing Body that the petition for vacation be granted.
- No written objection to this vacation was filed by any real property owner or adjoining landowner who would be a proper party to this petition for vacation.
- On April 9, 2025, the Governing Body of the City of Douglass determined that the right-of-way is not needed by the City for any public use.

TAKING ALL OF THESE FACTS INTO CONSIDERATION, THE GOVERNING BODY OF THE CITY OF DOUGLASS, KANSAS, NOW HEREBY ORDAINS:

SECTION 1. VACATION ORDER The right-of-way legally described in this Ordinance, granted to the City of Douglass by the First Addition, Original Town Plat, is hereby vacated.

SECTION 2. The City of Douglass, Kansas, hereby specifically retains and reserves a (utility / drainage / access) easement over the following portion of the vacated property: None

SECTION 3. The City Clerk is hereby directed to file a certified copy of this Ordinance with the County Clerk and the Register of Deeds of Butler County, Kansas.

SECTION 4. Ownership of this street and alley right-of-way being vacated must revert to the adjacent property owners pursuant to state law.

SECTION 5. This Ordinance becomes effective upon its passage and publication once in the official city newspaper.

PASSED BY THE CITY COUNCIL
this 9th day of April, 2025.

APPROVED BY THE MAYOR
this 9th day of April, 2025.

*/s/*_____

Mike Shirley _____, Mayor

ATTEST:

*/s/*_____
Mike Powell _____, City Clerk (S E A L)

APPROVED AS TO FORM:

*/s/*_____
Nolan Wright _____, City Attorney

BEFORE THE CITY COUNCIL OF THE

CITY OF DOUGLASS, BUTLER COUNTY, KANSAS

IN THE MATTER OF THE VACATION OF the north 50' of North Willow St. and a 20' Alleyway.

GENERALLY LOCATED AT 420 E Oak St.

MORE FULLY DESCRIBED BELOW:

VACATION ORDER

Now on this 9th day of April, 2025 comes for consideration a petition for vacation filed by Rhonda Depenbusch praying for the vacation of the following described as the east 50 feet of N. Willow Street, adjoining the west end of block 4 of the Douglass First Addition to the City of Douglass together with the vacation of the Alleyway between Lots 1 and 2 in said Block 4, Douglass, Kansas to wit:

Legal description: The east 50 feet of N. Willow Street, adjoining the west end of block 4 of the Douglass First Addition to the City of Douglass together with the vacation of the Alleyway between Lots 1 and 2 in said Block 4. Ronda, Miranda J and Malorie J Depenbusch will gain ownership of one-half of North Willow Street adjoining her lots 1 and 2 in said Block 4, along with the entire alleyway between Lots 1 and 2.

General Location: 420 E Oak Street, Douglass Kansas 67039

Having received a recommendation from the Douglass City Planning Commission, the City Council after being duly informed as to understand the true nature of the petition and the propriety of the granting the same, makes the following findings:

1. That due and legal notice has been given as required as required under K.S.A. 12-504 by publication in the Butler County Times-Gazette on February 22, 2025 of the notice of this vacation proceeding for a hearing on March 20th, 2025, before the City Planning Commission and having received a recommendation therefrom.
2. No private rights will be injured or endangered by the vacation and the public will suffer no loss or inconvenience thereby.
3. The justice to the petitioner(s), the prayer of the petition ought to be granted.

4. No written objection to said vacation has been filed with the City Clerk by any owner or adjoining owner who would be proper party to the petition.
5. The vacation described herein should be approved subject to the following conditions:
   (1) _None_____
   (2) _____

IT IS, THEREFORE, ORDERED BY THE CITY COUNCIL, on this 9th day of April, 2025, that the above-described vacation is hereby vacated.

IT IS FURTHER ORDERED that the City Clerk shall certify a copy of this order to the Register of Deeds of Butler County, Kansas.

_____,
Mike Shirley, Mayor

ATTEST:

_____

APPROVED AS TO FORM:

_____

Nolan Wright, City Attorney

CERTIFICATION:

I hereby certify this to be true and correct copy of the records of this office. Dated this 9th day of April, 2025.

_____, City Clerk, City of Douglass
Michael Powell City Administrator/Clerk

Planning and Zoning Meeting

March 20th 2025

Attendees: Mike Powell, Eric Triplett, Jeff Taylor, Michelle Leeper, Curtis Phillips, Terry Page, Jay Lewis, and Jeff Linville

1. Open Meeting- Jeff Taylor called the meeting to order at 6:00pm, all present were: Jeff Taylor, Jeff Linville, Curtis Phillips, Eric Triplett, and City Administrator/Clerk Mike Powell.

2. Approve Minutes from January 16th meeting. There was a motion to approve the minutes from the January 16th meeting by Jeff Linville, seconded by Curtis Phillips.

3. Vacation 25-01

- There was a motion to close the regular meeting and open the public hearing for Case No. Vac 25-01 at 6:02 by Eric Triplett, seconded by Jeff Linville.

Public Hearing was read by Jeff Taylor, the hearing was held.

- There was a motion to close the public hearing made by Curtis Phillips, seconded by Jay Lewis. 5-0

-- There was a motion to grant the vacation (VAC 25-01) by Eric Triplett, seconded by Curtis. 5-0

4. 7th and Elm multi-family development

5. Staff Comments

6. Adjourn Meeting- There was a motion to adjourn the meeting by Terry Page, seconded by Jeff Linville.

322 S. Forrest
P.O. Box 412
Douglass, Kansas 67039
316-747-2109

Mayor: Mike Shirley City Clerk/Administrator: Mike Powell Deputy City Clerk: Brittany Nordstedt

In regards to attached letter from Professional Home Management

108 S Chestnut-

Reimbursement Amounts:
Billing for December - $71.15
Billing for January- $101.65
Billing for February- $73.86
Billing for March- $73.86

Reimbursement amount: $320.52

PROFESSIONAL HOME MANAGEMENT

Address: 5025 E. Kellogg Drive Wichita, KS 67218

3/27/25

City of Douglass
322 S Forrest
PO Box 412
Douglass, Ks 67039

Dear City of Douglass:

We are writing to formally request a billing adjustment for the period during which we were charged for water service despite not having access to water.

On 11/4/24 we requested to have the water service placed in our name at 108 S Chestnut in Douglass, Ks. However, we were informed that we needed to contact the water dept and schedule an appointment to meet them there to remove the lock on the meter and turn the water on.

We did contact the water department on 3/24/25 and requested an appointment to have the meter removed and turn on the water.

We have been paying since last November when we requested the water service to be put in our name. We have not used any water until the lock was removed and the water turned on on 3/24/25.

We respectfully request an adjustment for the time we had no access to the water, which would be from 11/4/24-3/24/25.

Thank you,

Jackie Church

Jackie Church
316-927-2132
Professional Home Management LLC

322 S. Forrest
P.O. Box 412
Douglass, Kansas 67039
316-747-2109

Mayor: Mike Shirley City Clerk/Administrator: Mike Powell Deputy City Clerk: Brittany Nordstedt

Write-off Water Bills

Accounts of individuals that have passed away.

Leah Logan: $403.23

Vernon Todd: $189.16

Rodney Holcomb: $96.10

Total write-off: $688.49

Public Works Notes March 2025

Water

No Water Leaks in March

2003 Dodge Ram, (Frakes's truck), put back into service

Grounds care equipment taken out of hibernation and checked for problems before putting into service.

Several wind storms kept us busy with downed trees and limbs

Community garden hydrants installed, ground plowed and tilled

Sand volleyball court tilled

Well at the kennel repaired

Vehicle lift for shop delivered, to be install on or about April 30.

KDOL inspection went very well

KRWA conference at the end of the month was very educational.