Regular Council - Mar 13 2024 Agenda

Wednesday, March 13, 2024 at 6:30 PM

Council Chambers

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1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

3. ROLL CALL

4. AMENDMENTS TO THE AGENDA

5. CONSENT AGENDA

5.1 Adoption of Minutes 3 - 7

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5.2 Sheriff Calls

5.3 Financials

6. CITIZEN'S FORUM

7. SPEAKER'S FORUM

8. OLD BUSINESS

8.1 Xena Update

8.2 Logo Update

8.3 AMI Update

8.4 Park Pay Application

8.5 Shop Drive
Proposal
-M & T
-Randall Elliott
- Jim Ewertz-

8.6 Mobile Home License
North Elm

9. NEW BUSINESS

9.1 Appointment of Curt Phillips to Planning Commission

9.2 Infrastructure Summit

9.3 CMB License
Family Dollar/Dollar Tree

9.4 Truck Purchase
Discussion

9.5 Kansas Flag

10. CITY COUNCIL COMMENTS

11. MAYOR'S COMMENTS

12. STAFF REPORTS
Superintendent Report

13. EXECUTIVE SESSION

14. ADJOURNMENT

Regular Council - Feb 14 2024 Minutes

Wednesday, February 14, 2024 at 6:30 PM

Council Chambers

Page

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. CALL TO ORDER

The Regular City Council Meeting was called to order at 6:30pm by Council President, Mark Roberts.

3. ROLL CALL

The regular meeting of the Douglass City Council was called to Order at 6:30 p.m. by Mark Roberts. Roll Call was taken. Council members present were Jay Sanderson, Bill Akers, , Ken Phillips, and Kandyce Gunther.

Administration and staff present were Mike Powell, City Administrator/Clerk, Brittany Nordstedt, Assistance City Clerk and Richard Samaniego, City Attorney.

4. AMENDMENTS TO THE AGENDA

There was a motion by Councilmember Akers to amend the agenda to move the sheriff to the top of old business and add Housing Authority to the bottom of new business. Second by Councilmember Phillips. Motion prevails 4-0.

5. CONSENT AGENDA

There was a motion to accept the consent agenda by Councilmember Gunther. Second by Councilmember Phillips.

Motion prevails 4-0.

5.1 Adoption of Minutes # - #

Monthly Finance 2024.pdf

5.2 Sheriff Calls # - #

January Calls For Service.pdf

5.3 Financials **Monthly Finance 2024.pdf** # - #

Monthly Finance 2024.pdf

6. CITIZEN'S FORUM

7. SPEAKER'S FORUM

8. OLD BUSINESS

8.1 Rose Mary- CBDG time extension # - #

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No action was taken.

8.2 Procurement Policy # - #

Procurement policy 2024 (Clean Copy).docx

There was a motion to approve the procurement policy. # - #

Moved by: Bill Akers
Seconded by: Kandyce Gunther

Motion prevails 4-0.

8.3 Park Project # - #
Change Order

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There was a motion by Councilmember Gunther to approve the Change order for the Park Project.
Second by Councilmember Phillips.
Motion prevails 4-0.

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Pay Application
There was a motion by Councilmember Akers to approve the Pay application of $97,000. Second by Councilmember Gunther.
Motion prevails. 4-0

8.4 Mobile Home Licenses

Update:

Trudi- Don's Mobile Home Park

Katherine Griego- 77 Mobile Home Park

There was a motion by Councilmember Akers for a recommendation to extend Don's mobile home park for 30 days to get in compliance with regulation. Second by Councilmember Gunther.
Motion prevails.

4-0

There was a motion by Councilmember Gunther to approve 77 mobile home park licensing.

Second by Councilmember Phillips.

Motion prevails.

4-0

9. NEW BUSINESS

9.1 Sheriff Hughey- Update

Mike Powell spoke on Sheriff Hughey's behalf, the Sheriffs Department is looking for an amount to potentially buy Xena from the City of Douglass to allow handler to promote.

There was a motion by Councilman Akers to authorize Mike Powell to negotiate with Butler County Sheriff's Department

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to buy Xena from the City of Douglass in the amount of $12,000.00.

9.2 Shop Drive # - #

shop quotes.pdf

There was a motion by Councilmember Gunther to approve Ewertz excavation bid splitting cost with Larry Beck for the parking lot as well as the alleyway on 3rd street.
Second by Councilmember Phillips.
Motion prevails. 4-0

9.3 City Logo

PowerPoint on TV

Councilmembers discussed the different options and narrowed it down to a couple options. Requested a couple changes for next meeting.

No action was taken

10. CITY COUNCIL COMMENTS

11. MAYOR'S COMMENTS

12. STAFF REPORTS

G's Report.docx

13. EXECUTIVE SESSION

There was a motion by Councilmember Akers to recess into executive session to discuss to discuss personnel matters of nonelected personnel. The open meeting will resume at this same location City at 8:20 p.m. Mike Powell, City Administer, Brittany Nordstedt, Assistant City Clerk; and Richard Samaniego, City Attorney, will attend to aid the counsel in their discussion.

Mark Roberts reconvened the open meeting at 8:10pm and no binding action was taken.

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14. ADJOURNMENT

There was a motion by Kandyce Gunther to adjourn the meeting. Second by Councilmember Akers.

Meeting adjourned at 8:11pm

15. HOUSING AUTHORITY MEETING

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CAO

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Mayor

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