AGENDA
CITY COUNCIL MEETING
City Hall – Douglass, Kansas
April 8, 2026, 5:30 P.M.

I. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

II. CALL TO ORDER: Mayor Mike Shirley

III. ROLL CALL

Bill Akers _____ Ken Phillips _____

Trent Roberts _____ Mark Roberts _____ Jay Sanderson _____

IV. EXECUTIVE SESSION:

Action: Motion to recess into Executive Session for the sole purpose of discussing the subject of: City Administrator Interview pursuant to K.S.A. 75-4319(b)(1) to discuss personnel matters related to non-elected personnel. The Executive Session will include: Ty Lasher and Michael Ort. The Executive Session will be for a period of 60 minutes, and the open meeting will resume in City Council Chambers at 6:30 pm.

Motion _____ Second _____ Vote: _____

V. DETERMINE AGENDA ADDITIONS

VI. CONSENT AGENDA

A. Minutes of the March 11, 2026 City Council Meeting.
B. Minutes of the March 26, 2026 Special City Council Meeting.

Action: Motion to (approve / table / deny) the consent agenda as (listed / amended) and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

VII. CITY REQUESTED APPEARANCES: Herschel West – Waste Connections

VIII. CITIZEN CONCERNS: Oral communication from the audience *(Please move to the podium and state your name & address so that you can be clearly heard by the viewing public as well as the Governing Body. Comments are limited to three (3) minutes unless additional time is granted by the Mayor.)*

IX. OLD BUSINESS

A. Consideration of replacing the front door at City Hall. The following quotes were received:

Central Glass & Mirror	**$7,573.30**
Bell Mirror & Glass	**$6,820.00**
Lewis Street Glass	**$11,591.00**
Sandifer Engineering (2 door access kit)	**$6,609.20**

Action: Motion to (approve/ deny / table) the replacement front door at city hall from _____, (with / without) Sandifer Access Kit at a cost not to exceed $_____ and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

B. Consideration of purchasing a Vac Trailer for Public Works. The following quotes were received:

Ditch Witch	**$48,252.15**
Key Equipment	**$59,995.00**
Red Equipment	**$75,516.00**

Action: Motion to (approve/ deny / table) the purchase of a Vac Trailer from _____ at a cost not to exceed $_____ and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

X. NEW BUSINESS

A. Consideration of a quote from Cannady Collision and Tire to replace the engine in the Public Works 2015 Dodge Ram pickup.

Action: Motion to (accept / deny / table) the quote from Cannady Collision and Repair of $9,992.16 to replace the motor in the Public Works 2015 Dodge Ram truck and authorize the Mayor to sign.

Motion _____ Second _____ Vote _____

B. **Consideration of 2026 Street Projects.**

Action: Motion to (approve/ deny / table) 2026 street projects as (presented / amended) for a total cost not to exceed $_____and authorize the Mayor sign.

Motion _____Second _____ Vote:_____

C. Consideration of Tree Removals for 2026.

Action: Motion to (approve / deny / table) 2026 tree removal project as (presented / amended) at a cost not to exceed $_____ and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

D. Consideration of Rip Rap for the Sewer Lagoons.

Action: Motion to (approve / deny / table) the 2026 sewer lagoon rip rap project as (presented / amended) at a cost not to exceed $_____ and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

E. Consideration of a 2026 Fireworks Sales Permit for Wholesale Fireworks.

Action: Motion to (approve / deny / table) 2026 Wholesale Fireworks Sales Permit and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

F. Consideration of a Liquor License for The Triangle Restaurant & Bar.

Action: Motion to (approve / deny / table) 2026 Liquor License application for the Triangle Restaurant & Bar and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

G. Consideration of A RESOLUTION OF THE CITY OF DOUGLASS, KANSAS ADJUSTING THE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE BY THE RESIDENTS OF DOUGLASS.

Action: Motion to (approve / deny / table) A RESOLUTION OF THE CITY OF DOUGLASS, KANSAS ADJUSTING THE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE BY THE RESIDENTS OF DOUGLASS and authorize the Mayor to sign.

Motion _____ Second _____ Vote: _____

XI. REPORTS

A. Council Member Reports
B. Mayor's Report
C. City Attorney Report
D. City Staff Reports
E. Committees / Boards / Commissions Reports

XII. EXECUTIVE SESSION

Action: Motion to recess into executive session for the sole purpose of discussing the subject of: City Administrator interviews and contract negotiations, pursuant to the K.S.A. 75-4319 exception for personnel matters of non-elected personnel. Inviting Ty Lasher and the City Attorney. The recess will be for a period of ___ minutes, and the open meeting will resume in City Council Chambers at _____PM.

Motion _____ Second _____ Vote: _____

XIII. DISCUSSION AND FUTURE ISSUES

XIV. ADJOURNMENT

Action: Motion to adjourn.

Motion _____ Second _____ Vote _____

Notice

It is possible that sometime between 6:00 and 6:30 p.m. immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times. Please make sure cell phones and other electronic devices are turned off and put away.

MINUTES
REGULAR CITY COUNCIL MEETING
City Hall – Douglass, Kansas
March 11, 2026, 6:30 P.M.

I. **PLEDGE OF ALLEGIANCE TO THE FLAG –** Led by Mayor Mike Shirley.

II. **OPENING PRAYER** – Conducted by Mayor Mike Shirley.

III. **CALL TO ORDER -** Mayor Shirley called the regular City of Douglass City Council meeting to order on March 11, 2026 at 6:30 pm.

IV. **ROLL CALL -** Council Members present: Bill Akers, Trent Roberts and Mark Roberts. Members absent: Jay Sanderson & Ken Phillips. Also present: City Attorney Andrew Marino, City Clerk Mike Powell and Consultant Ty Lasher.

V. **AMENDMENTS TO THE AGENDA -** None

VI. **CONSENT AGENDA**

a. Minutes of the February 11,2026 regular City Council meeting minutes.
b. Bills paid.
c. Visa

Action: Mark Roberts moved to approve the consent agenda as listed and authorize the Mayor to sign. Bill Akers seconded the motion. Motion carried 3 - 0.

VII. **CITIZENS FORUM –** Tanner Fleming, 202 S Maple addressed the City Council. Kayce Buckley 427 E 5th spoke to Council with Council regarding concerns. Harry Stockwell spoke to council regarding the Lions Club.

VIII. **SPEAKERS FORUM –** None

IX. **OLD BUSINESS**

a. **Consideration of Ordinance #940 revising the duties of the City Administrator.** Ty Lasher said the revisions included additional duties related to economic development, policies and other new responsibilities. Discussion centered around the City Administrators having the authority to hire, demote, discipline, and terminate all staff except for the City Attorney and Municipal Judge.

Action – Bill Akers moved to approve Ordinance #940 as presented and authorize the Mayor to sign. Mark Roberts seconded. Motion carried: Bill Akers – Aye, Trent Roberts - Aye, and Mark Roberts - Aye.

b. **Consideration of revising the City Administrator job description.** The Mayor stated due to applicant skills, the job descriptions for City Administrator, City Clerk and Deputy City Clerk had changes since they were originally adopted. He wanted to revise the job descriptions based on the talents of each employee to and feel the revised job descriptions better suit the new hires and the position of City Administrator.

Action: Mark Roberts moved to approve the revised City Administrator job decisions as presented. Bill Akers seconded. Motion carried 3 – 0.

Mayor Shirley noticed an error on the job description and requested the council officially act on the change.

Action: Mark Roberts moved to correct the error on the City Administrator job description. Bill Akers seconded. Motin carried – 3 – 0.

c. **Consideration of Revising the Job Description of City Clerk / City Treasurer.** Mayor Shirley stated this position description best meets the new candidate and requests Council approve the revision.

Action: Mark Roberts moved to approve the revised City Clerk / City Treasurer as presented. Trent Roberts seconded. Motion carried 3 - 0.

d. **Consideration of Revising the Deputy City Clerk / Utility Clerk / Court Clerk job description**. Mayor Shirley again stated the revisions best meet the skills of the new hire.

Action: Mark Roberts moved to approve the revised Deputy City Clerk / Utility/ Clerk / Court Clerk as presented. Bill Akers seconded the motion. Motion carried 3 – 0.

e. **Consideration of Revising the City Superintendent Job Description**. Mayor Shirley stated the only revision was to move the position from salary to hours since duties may increase with staffing changes.

Action: Bill Akers moved to approve the revised City Superintendent Job Description as Presented. Trent Roberts seconded. Motion carried 3 – 0.

X. NEW BUSINESS

a. **Consideration of confirming the Mayors appointment of Kate Schieferecke as City Treasurer for the City of Douglass.** Mayor Shirley stated the Council is to appoint the City Treasurer position. Since the City Clerk job is currently filled, Kate will be City Treasurer and learning City Clerk functions. In May, Kate will become the City Clerk as well as City Treasurer.

Action: Mark Roberts made a motion to confirm the appointment of Kate Schieferecke as City Treasurer. Trent Roberts seconded. Motions carried 3 – 0.

b. **Consideration of confirming the Mayors appointment of Mya Godinez as Deputy City Clerk / Utility Clerk / Court Clerk.** Mayor stated the Council appoints the position of Court Clerk. Mya has experience with utilities, city clerk duties and municipal finances so therefore will be responsible for utilities, court and assisting the City Clerk.

Action: Mark Roberts moved to confirm the Mayors appointment of Mya Godinez, subject to the new employee testing, as Court Clerk / Utility Clerk / Deputy City Clerk. Trent Roberts seconded. Motion carried 3 – 0.

c. **Consideration of confirming the Mayors appointment of Tony Glidewll to the Douglass Planning Commission.** Mayor Shirley stated there are two open positions on the Douglas Planning Commission. Tony volunteered to serve and would be a good addition.

Action: Bill Akers moved to confirm the Mayors appointment of Tony Glidewll to the Douglass Planning Commission. Trent Roberts seconded. Motion carried 3 – 0.

d. **Consideration of changing City Hall offices hours to 7:30 am – 5:30 pm, Monday – Thursday and 7:30 am – noon on Friday**. Mayor Shirley stated many City Offices have moved to these hours, employees like it, and customers have more time to stop buy City Hall. Discussion occurred regarding proper notification of the community and allowing new City Hall staff to have input.

Action: Bill Akers made a motion to table this item to the May 13, 2026 meeting. Mark Roberts seconded. Motion carried 3 – 0.

e. **Consideration of Resolution 2026-01, Adopting the Revised 2026 Salary Schedule for the City of Douglass**. Ty Lasher stated he researched the market for all position with neighboring cities. Data was collected from Cheney, Bentley, Kechi, Towanda, Bel Aire, Augusta, and Andover. Most position changed and the top scale increased on all due to a flat, 2.5% adjustment for easier steps. There was minor discussion.

Action: Mark Roberts moved to approve the revised 2026 Salary Schedule for the City of Douglass. Bill Akers seconded. Motion cared 3 – 0.

- Mark Roberts opted out of receiving payment as a City Council Member.
- Bill Akers opted out of receiving payment as a City Council Member
- Trent Roberts opted out of received payment as a City Council Member.

f. **Consideration of Adopting the Revised City of Douglass Comprehensive Financial Policy.** Ty Lasher stated the 2024 city audit contained a number of suggestions that would improve financial accountability and controls. The revised policy addresses those issues as well a number of other items found during his administrative review. A few questions were answered by Ty.

Action: Bill Akers moved to Adopt the Revised 2026 City of Douglass Comprehensive Financial Policy as presented. Mark Roberts seconded. Motion caried 3 – 0.

g. **Consideration of Adopting the 2026 Revised City of Douglass Drug and Alcohol Policy.** Ty Lasher stated during his administrative review he found some changes that needed made to the policy.

Action: Mark Roberts moved to Adopt the Revised 2026 City of Douglass Drug and Alcohol Policy as presented. Trent Roberts seconded. Motion caried 3 – 0.

h. **Consideration of Adopting the 2026 Revised City of Douglass Credit Card Policy**. Ty Lasher stated the 2024 city audit contained a number of suggestions that would improve financial accountability and controls. The revised policy addresses those issues as well a number of the items found during his administrative review.

Action: Mark Roberts moved to Adopt the Revised 2026 City of Douglass Credit Card Policy as presented. Mark Roberts seconded. Motion caried 3 – 0.

i. **Consideration of Replacing the Front Door at City Hall.** Mayor Shirley state staff has been having difficulties locking and unlocking the front door. Staff requested quotes and received the following responses:

Bell Mirror & Glass	$6,820.00
Central Glass & Mirror	$7,571.30
Lewis Glass	$11,591.00

Discussion centered our security, locks verses keypads. Consensus was for staff to look at options for security of the front door.

Action: Bill Akers moved to request staff obtain additional information and quotes for keypads and bring back to the April 8th meeting. Trent Roberts seconded. Motion carried 3 - 0.

j. **Consideration of Purchasing a Vac Trailer for Public Works.** Staff requested the vac trailer for locating expensive fiber optic lines as well as copper and lead pipes. Quotes were requested from the following companies:

Ditch Witch	$48,252.15
Key Equipment	$59,995.00
Red Equipment	$75,516.00

Discussion centered around budget funding, uses and warranties.

Action: Bill Akers moved to table the purchase of a vac trailer to gather more information and bring back at the April 8th meeting. Trent Roberts seconded the motion. Motion cared 3 – 0.

k. **Consideration of Purchasing Pool Chemicals for the City Pool.** Mike G stated he wanted to purchase all the pool chemicals for the summer at one time. He did request some additional chemical's and asked the not to exceed amount be increase to $16,145.00. A few questions were asked.

Action: Bill Akers moved to approve purchase of pool chemicals at a cost not to exceed $16,145.00 from D. Gerber Commercial Pool Products and authorize the Mayor to sign. Mark Roberts seconded. Motion caried 3 – 0.

l. **Consideration of Ordinance #941 Annexing Certain Property into the Douglass City Limits**. Ty Lasher stated Mr. Mixer purchased the old Dollar General store and lot located adjacent to the building. They plan to construct more buildings on some of the land and plan to request the city issue and IRB for renovation of the current building and constructing a new building. They have requested the city annex the entire parcel so it can be included in the IRB as well as have city utilities supplied. Since it is a consent annexation, the Council only needs to approve an ordinance. The agreement did rebate the city portion of property taxes until it was developed and designated the zoning as B2. Much discussion occurred around zoning and property tax exemptions.

Action: Bill Akers moved to table the Ordinance until the April 8th meeting. Trent Roberts seconded. Motion caried 3 – 0.

Ordinance #941 was not issued to the Annexation Ordinance so Ordinance #941 was assigned to the Kansas Gas Franchise Ordinance.

m. Consideration of Ordinance #941, granting Kansas Gas Service a natural Gas Franchise within the City of Douglass. City Attorney Marino shared what he had negotiated and details relevant to the city. A couple questions were asked

Action: Mark Roberts moved to approve Ordinance #941 as presented and authorize the Mayor to sign. Trent Roberts seconded. Roll Call: Bill Akers: Aye, Ken Phillips: Absent, Trent Roberts: Aye, Mark Roberts: Aye, and Jay Sanderson: Absent.

XI. REPORTS

a. **Council Member Reports:**
   i. Bill Akers – Nothing
   ii. Trent Roberts – New wayfaring signs look good.
   iii. Mark Roberts – School signs on Hwy 77 will need replaced by school.

b. **Mayors Report –** Thanks to Mark Roberts for his work on the wayfaring signs. Allot of legislation in Topeka being considered that could negatively impact cities. Lastly, Mayor is happy new staff will be starting soon.

c. **City Attorney Report** – Nothing

d. **City Clerk Report –** NRP was approved for 2025 – 2026 by Attorney General. County will be working with city on getting properties included.

e. **Public Works report** – 25 mph signs are ordered.

f. **Committee / Boards / Commissions Reports** - None

XII. **EXECUTIVE SESSION**

Action: Mark Roberts made a motion to go into executive session for the sole purpose of discussing the subject of employee salaries, pursuant to K.S.A 75-4319, exception for no-elect personnel. Inviting in Ty Lasher and the City Attorney. The recess will be for a period of 15 minutes, and the open meeting will resume in city council chambers at 9:30 pm. Bill Akers seconded, Motion carried 3-0.

The regular City Council meeting was called back into session by Mayor Mike Shirley at 9:30 pm. Mayor Shirely stated no binding action was taken.

XIII. **ADJOURNMENT:**

Action: Mark Roberts made a motion to adjourn. Bill Akers seconded. Motion carried: 3 - 0. Meeting adjourned at 9:32 pm.

Approved by the City Council this ____ day of _____ 2026.

_____
Mike Shirley, Mayor

ATTEST

_____
Mike Powell, City Clerk

Notice

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MINUTES
SPECIAL CITY COUNCIL MEETING
City Hall – Douglass, Kansas
March 26, 2026, 5:30 P.M.

I. CALL TO ORDER - Mayor Shirley called the Special Meeting of the Douglass City Council to order on March 26, 2026 at 5:30 pm.

Mayor Shirley called for a 5-minute recess.

Mayor Shirley called the meeting back to order at 5:35 pm.

II. ROLL CALL - Council Members present: Bill Akers, Ken Phillips, Trent Roberts and Mark Roberts. Members absent: Jay Sanderson. Also present: City Clerk Kate Schieferecke and Consultant Ty Lasher.

III. READING OF THE SPECAIL MEETING NOTICE - Mayor Shirley read the notice for special meeting.

IV. NEW BUSINESS

1. **Consideration of removing Mike Powell as a signatory on all City of Douglass accounts at RCB Bank, including checking, two certificates of deposits and lock box.**

   Action: Mark Roberts made a motion to remove Mike Powell as signatory from all City of Douglass accounts and assets at RCB Bank. Ken Phillips seconded the motion. Motion carried: 4 ayes – 0 nays.

2. **Consideration of adding Kathryn (Kate) Schieferecke as a signatory on all City of Douglass accounts at RCB Bank, including checking, two certificates of deposits and lock box.**

   Action: Bill Akers made a motion to add Kate Schieferecke as a signatory to all City of Douglass accounts and assets at RCB Bank. Trent Roberts seconded. Motion carried 4 ayes – 0 nays.

3. **Consideration of adding Mya Godinez as a signatory on all City of Douglass accounts at RCB Bank, including checking, two certificates of deposits and lock box effective April 6, 2026.**

   Action: Bill Akers made a motion to add Mya Godinez as a signatory to all City of Douglass accounts and assets at RCB Bank effective April 6, 2026. Ken Phillips seconded. Motion carried 4 ayes – 0 nyes.

4. **Consideration of confirming the Mayor's appointment of Kate Schieferecke as Douglass City Clerk.**

   Action: Mark Roberts made a motion to confirm the Mayor's appointment of Kate Schieferecke as Douglass City Clerk. Trent Roberts seconded the motion. Motion carried 4 ayes – 0 nays.

5. **Consideration of the revised 2026 Douglass Non-Harassment Policy**

   Action: Bill Akers made a motion to approve the Revised 2026 City of Douglass Non-Harassment policy as presented and authorize the Mayor to sign. Ken Phillips seconded the motion. Motion carried 4 ayes – 0 nays.

6. **Consideration of a $1,000.00 signing / moving bonus for Kate Schieverecke and Mya Godinez respectively and effective April 15, 2026.**

   Action: Mark Roberts moved to approve a $1,000.00 signing / moving bonus for Kate Schieferecke and Mya Godinez respectively as presented, effective April 15, 2026. Trent Roberts seconded. Motion carried 4 ayes – 0 nays.

V. EXECUTIVE SESSION

Action: Bill Akers moved to go into Executive Session for the sole purpose of discussing the subject of: City Administrator Interview pursuant to K.S.A. 75-4319(b)(1) to discuss personnel matters related to non-elected personnel. The Executive Session will include Ty Lasher and Danielle Gabor. The Executive Session will be for a period of 40 minutes, and the open meeting will resume in City Council Chambers at 6:30 pm. Mark Roberts seconded the motion. Motion carried 4 ayes – 0 nays.

At 6:30 pm, Mayor Shirley called the special meeting of the Douglass City Council back to order and stated no binding action was taken.

Bill Akers moved to extend the executive session for 20 minutes with the open meeting resuming at 6:50 pm. Mark Roberts seconded. Motion carried 4 ayes – 0 nays.

At 6:50 pm, Mayor Shirley called the special meeting of the Douglass City Council back to order stating no binding action was taken.

VI. ADJOURNMENT

Action: Bill Akers made a motion to adjourn at 6:51 pm. Ken Phillips seconded the motion. Motion carried 4 ayes – 0 nays.

Approved by the City Council this ____ day of _____ 2026.

_____
Mike Shirley, Mayor

ATTEST

_____
Kate Schieferecke, City Clerk

Notice

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Bell Mirror and Glass, Inc.
1702 S. Seneca
Wichita, KS 67213
316.262.8642
800.658.1641
Fax: 316.262.0804
www.bellmirrorandglass.com

Revised Proposal

Date: 03/02/2026
Project: Douglas City Hall
City, State: Douglas, Ks.

We hereby propose to furnish and install the materials necessary for the completion of the following

Supply & Install door and sidelight as follows:

- *Storefront will be 1 3/4" x 4 ½" flush glaze system in clear anodized finish.*
- *Door will be 3' x 7' narrow style with ¼" grey tempered glass in door and sidelight, rim panic locking hardware, closer and sweep. See notes for additional hardware.*
- *Price includes removal and disposal of existing door.*

Price- $7399.00
Includes 8.5% sales tax

**********NOTES**********

- For Bell to supply only Touch Keypad please add $220.00 to base price. This item will require an electrician for installation. See attached photo of keypad.
- For Bell to supply only power supply please add $456.00 to base price. This item will require an electrician for installation. See attached photo of power supply.

*Authorized Signature*_____ *Date*_____

Thank You,
Ron Tidwell
Estimator

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Any alterations or deviation from above specifications involving extra costs. will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

CENTRAL GLASS & MIRROR Inc.
316-267-8834
"Since 1956"

1722 E 2nd
Wichita, KS, 67214
P: 316-267-8834
E: centralglass@centralglassandmirror.com

Estimate

Estimate #: E-25-1107
Date: Feb 26, 2026
Estimator: Jarid NeSmith

Customer: City of Douglass
322 S Forrest St.
Douglass, KS, 67039

Contact: City of Douglass
Phone: 316-391-0713
Email: Mgowlovech@cityofdouglassks.com

Job Name: City of Douglass
Description: Customer wants new commercial door

Qty	Description	Part # / Size	Total Size	Unit Price	Total Price	Tax
1	New commercial storefront door with sideline and transom. Finish to be Mill aluminum with 1/4" Grey safety tempered glass. Door to have offset pivots with RIM Panic exit. Door to have standard duty closer and bottom door sweep.	48 x 92 3/8	31.3333 sq. ft.	$156.66/ sq. ft.	$4,908.75	T
1	Labor to Install	1 day	Hour	$862.50/ hour	$862.50	T
1	Keyless Entry Provided by Affordable locksmith. Hardware and labor included.	Keyless entry	Total cost	$1,800.05/ total cost	$1,800.05	

Subtotal: **$7,571.30**
Sales Tax @ 7.50% : **$432.84**
Total: **$8,004.14**

Payment Terms: 1/2 DOWN AT ACCEPTANCE - REMAINDER OF BALANCE DUE AT COMPLETION.
1/2 due at acceptance, remainder due upon completion.

Customer Acceptance and Approval

Authorized Signature ..... Date .....

Authorized Name .....

Please return this form via email to: jarid@centralglassandmirror.com

Terms & Conditions

BEFORE WE ARRIVE

Please allow 2 – 6 weeks from accepting your estimate for materials to arrive. Material usually arrives in a timely manner, but we cannot foresee material arriving damaged which additional time. reorder. Special Orders require additional time for delivery. Once we receive your material we will get you on the schedule as soon as possible.

We encourage you to remove items from areas that are leading to and surrounding the area where work will be performed. (window coverings, furniture, wall hangings and other personal belongings)

SHAPED GLASS AND HAND CUT GLASS

All shaped tops are hand cut and may not match shape & size exactly 100%. All edges to be machine and hand ground. Note: These Are Hand Cut - So Sizes and Shapes May Vary. Imperfections Are In Sizing and Is Also a Possibility.

WINDOW REPLACEMENTS /MIRROR INSTALLATION / MISC. INSTALLATION

In some cases, a window's trim (glazing bead/stop) or other components may have become weak and/or brittle due to exposure, or may be overly adhered to the window glass or frame. While we take great care in the removal and replacement of these parts, damage may be unavoidable. Unless otherwise indicated on this quote, the replacement of these parts is not included. If replacement is required, Central Glass will supply the replacement parts for an additional cost. Exact match parts may or may not be available.

We take great care during installation, but we are not responsible for any damage while installing the following (this is not an all-inclusive list):

- Glass/Mirror cracking/breakage while installing including the surrounding areas, damage to any cabinet or adjoining glass/mirrors in cabinet or surrounding items in room near the established work area during removal or reinstallation.
- Cutting out original wood can change the look of frame and the wood may splinter and or receive damage, we are not responsible for any damage caused during installation.
- Not Responsible For Any Unforeseen Wood or Water Damage Issues. Some Wood or Metal Framing May Need Replaced and Is Not Included.

SHOWER ENCLOSURES:

Installation of shower enclosures generally require holes to be drilled through tile and/or stone surface for proper fastening Central Glass and Mirror, Inc. will not be liable for cracking, chipping, or breakage of these materials that may occur during, or after, the installation process. The strength of these materials (e.g. tile, stone, etc.) are largely determined by type of material, degree of adhesion to the substrate material, and the existence of naturally and/or unnaturally occurring fissures in the materials.

Additionally, Central Glass and Mirror, Inc. is not responsible for stains or discoloring that may be visible on tile, stone, or other surface(s) before or after removal of existing shower enclosures.

Lastly, Central Glass and Mirror, Inc. must be notified in writing of in floor heating. We will make every attempt to avoid damage but in no way shape or form will we be liable for any repairs regardless of this condition.

AFTER THE JOB IS COMPLETED AND SPECIAL NOTES

After installation some staining and / or painting may be required and is the responsibility of the Property Owner. Additionally any drywall/trim/paint/brick/cement/tile that may need replaced, repaired or touch-up painting upon completion is the property owner's responsibility Central Glass and Mirror, Inc. is not responsible for any hidden damages in or around the product installation area.

Shower Enclosures are designed to prevent leaks under normal shower conditions. Excessive water pressure or directing the shower spray directly at the door do not represent normal water conditions and can result in leaks.

Due to wall variances and standard tempering procedures, some doors on the shower system could have a gap as the door is touching the latch jamb vinyl. The taller the door height the greater the chance of the glass having a bow due to tempering.

Some refraction of mirrors will not be perfect due to wall imperfections and seams of mirrors reflecting the issues

Some paint/brick/cement/trim/drywall/tile may need touched up upon completion and is not included. Exclusions: Any glass/frames/doors/break metal not listed on estimate is not included. Custom keying or extra keys not included.

OTHER TERMS AND CONDITIONS

1. This order is valid for 30 days from the date of the order. Our prices include measurements, fabrication, delivery and installation of materials specified on your quote unless otherwise stated.

2. Delays may result from reorders/errors/remakes/backorders/vendor delays; strictly no financial compensation for delays out of our control. Verbal changes after this contract submitted not honored. All changes must be in writing. If complete payment is not made as specified then the customer shall be responsible for all costs of collection including, but not limited to, reasonable attorney's fees. Deposits on custom units non-refundable.

3. Price does not include evening or weekend working hours. Normal working hours are 8 am to 5 pm Mon.-Fri.

4. The proposed price is subject to change if there are any changes to the size or configuration after the final field measurement, or options not listed in the actual proposal.

5. Central Glass and Mirror, Inc. will not be responsible for any discrepancies in customer provided measurements.

6. For warranty information on your specific product, please contact Central Glass and Mirror, Inc. Central Glass and Mirror, Inc. shall not be responsible for damage to its work by others. Central Glass and Mirror, Inc. will not be responsible for special incidental or consequential damages.

7. Any items not specifically listed and priced in estimate are excluded; any changes from this proposal to hardware or materials listed may cause a change in pricing.

8. Lead times given are based on information received by suppliers and manufacturers and are subject to change at any time and without notice, therefore Central Glass and Mirror, Inc. shall not be held responsible for delays caused by suppliers and manufacturers.

9. If Contractors assert nonpayment due to nonpayment from Owner, Central Glass and Mirror, Inc. reserves the right to contact said Owner regarding the status of payments on the Project.

10. One trip for Field Measurements and one trip for installation per project is included in the quoted price. Field Measurements will be taken after we are notified that the areas of our scope are ready for measurement. Additional trips required due to openings not being ready and/or unacceptable installation conditions will result in $220.00 per trip charge.

11. Following is excluded: Final protection and cleaning, Glass or Mirror breakage by others, Testing, Engineering, Permits, Bonds, Demolition. Temporary Enclosures, Repairs or Modification of Existing Opening or Frames, Core Drilling for Floor Closures, Any Electrical Work, unless noted in the scope of work.

12. Invoice will be provided upon request.

13. Removal of existing materials may damage materials and/or surfaces during the removal of the said materials or may expose tile/structure issues. Central Glass and Mirror, Inc. does not assume any responsibility for damages due to or during removal of existing materials. Additional trips required due to these issues will result in $220.00 per trip charge.

14. For specialty items and custom orders 50% deposit is required at the time of acceptance and the remaining balance is due before pick-up, delivery, or installation, unless other arrangements have been made in writing. All special orders from outside vendors may require larger percentage deposit.

15. Orders totaling up to $500.00 are required to be paid in full at the time of order unless other arrangements have been made in writing.

16. All glass and/or mirror products must be inspected at the time of pick up/delivery or installation. Central Glass and Mirror, Inc. is not responsible for glass and/or mirror once it leaves the store premises or has been accepted after delivery/installation.

17. It is the responsibility of customer to have a suitable vehicle that is prepared to handle the materials to be picked up. It is the customer's responsibility to load materials. During loading, Central Glass and Mirror, Inc. or its agents will not be held liable for any damages to vehicle, personal items in the vehicle, or any bodily injuries that may occur during loading and transportation.

18. On acceptance of the estimate, Customer agrees to pay a 50% deposit for materials and labor, and to pay the remaining balance of the agreement upon completion of the work. The remaining balance will be paid on the completion of work, and will be charged according to the original payment method on file unless other payment arrangement is made by Customer at the time of payment of deposit.

19. Customer agrees that in the event of any action or proceedings brought for the recovery of amounts due for products or merchandise or services obtained from Central Glass and Mirror, Inc. to pay all costs of collection including but not limited to attorney's or collection agent's fees. The customer further agrees to pay a $35.00 fee for each returned check.

20. Central Glass and Mirror, Inc. is not responsible for any existing structural issues that may interfere with the installation and/or lead to unsightly reveals. Any or all structural modifications that may arise before, during, or after the glass installation are explicitly the customer's responsibility.

21. In instances that the glass shower door is to be installed onto decorative glass tiles, we will not be responsible for damage or breakage of tile. In the event of broken glass-tiles, the customer would have to repair the affected area, and we can return to do the installation again, which may involve additional charges. When designing your shower, it is recommended to avoid decorative glass tiles in the installation area of shower door attachments.

22. If any dimensions are changed after Central Glass and Mirror, Inc. measurement is completed and the changes in dimensions lead to inability of installation, there will be additional charges as much as fabrication of all materials.

23. Once the delivery/installation appointment for your project is confirmed, this time will be reserved just for you. If you are unable to keep this appointment we will need a notification at least one business day in advance. Otherwise, there may be additional trip charges and further delays due to our scheduling load.

24. Central Glass and Mirror, Inc. will not hold stock beyond 30 days after purchase date. Customer items must be picked up during this period. We do not accept responsibility for abandoned items. At the end of 30 days, Central Glass and Mirror, Inc. will discard all remaining items, and no refunds will be issued.

25.The LEGAL rate of interest will be assessed on all accounts 30 days past due. AS ALLOWED BY KANSAS LAW, A FINANCE CHARGE OF 1.5% of the previous balance, less any payments or credits during that month, will be added to the balance due. This is an ANNUAL PERCENTAGE RATE OF 18%.

Lewis Street Glass Company

Since 1919 Customer Copy

www.LewisStreetGlass.com

Federal Tax ID: 48-0980701

Lewis Street Glass 743 S. Market WICHITA, KS 67211 PH:(316) 263-8259 FAX:(316) 263-5702

P/O#:

Taken By: SE
Installer:
SalesRep: SK

Cust State Tax ID: 48-6035901
Cust Fed Tax ID:
Ship Via:

Adv. Code:

Workorder: W147910
Date: 3/6/2026
Time: 08:57 AM

Bill To: Cash Acct: Cash

City of Douglass

(316) 391-0713

Sold To: Cash Acct: Cash

City Hall
322 S Forrest St
DOUGLASS, KS 67039

Qty	Part Number	Description
1	Commercial	Commercial storefront door and frame 3x7 LH Clear Anodized Narrow Stile Door
1	Commercial	Pull handle, Panic Exit Device, Surface Electric Strike, Heavy Duty Closer Clear Glass
16	LABOR-O/S	Installation at jobsite
1	Commercial	Keypad Card Reader Access Controls by Sandifer Engineering - Attached

Job Type: Outside

Called in by:: Mike Gowlovech

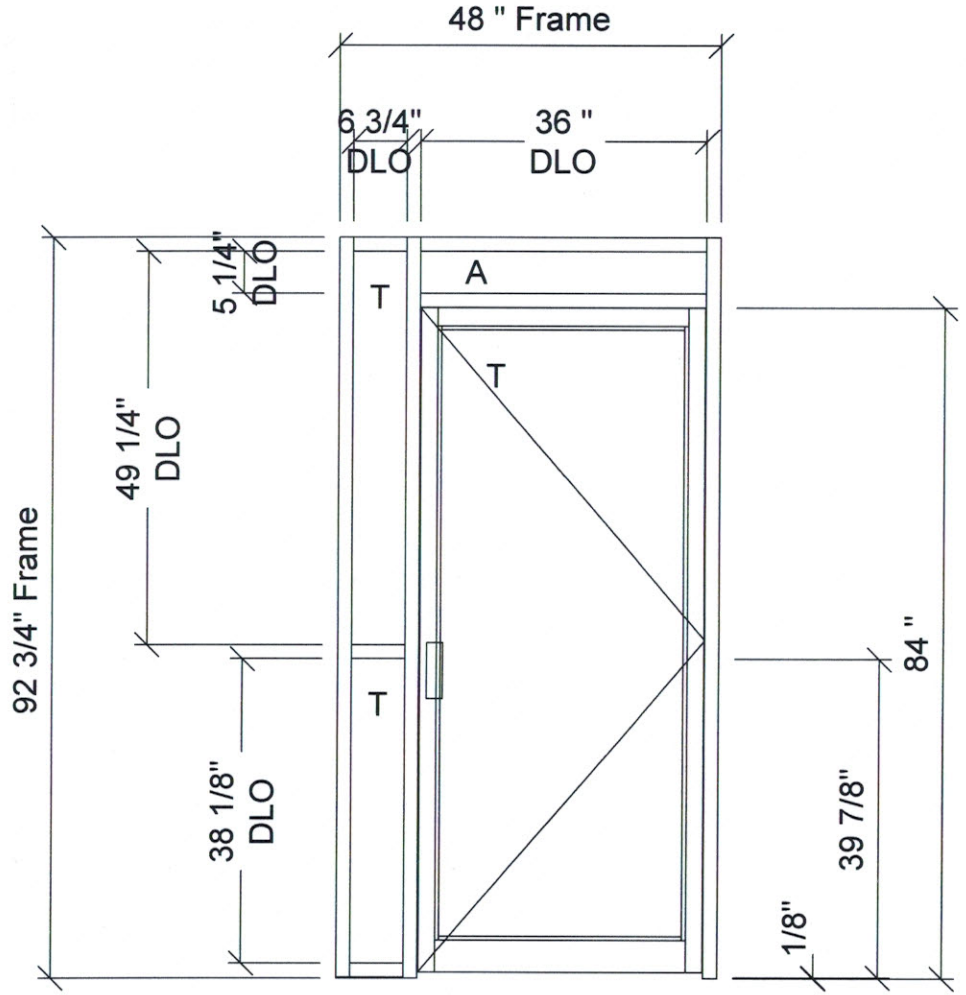
Email quote to:: mgowlovech@cityofdouglassks.com

Mobile Install
Instructions:
Includes demo and removal of existing door and frame and installation of new door and frame and access controls
Does not include 120V power to the Access control panel - Must be provided by others.

Cash

Collect From Customer	$11,591.00
Sub Total:	$11,591.00
Tax:	$0.00
Total:	$11,591.00
Balance:	**$11,591.00**

Customer's Signature: _____



Douglass City Hall - 1 - 001 - New Front Door (1 Thus)
Frame: (Clear) FG-2000 : Storefront : Non-Thermal : Flush
Glaze : 1-3/4 x 4-1/2 : Screw Spline

SANDIFER
ENGINEERING & CONTROLS

March 6, 2026

Project: Installation of ICT access control for main entry.

Location: 322 S Forrest St, Douglass, KS 67039

Scope of work:

- Sandifer Engineering will provide and install access control for the main entry door at Douglass KS city hall.
- The electric strike is being provided and installed by others.
- The access control system will allow authorized access to the building via a keypad card reader installed at the door.
- Door can be placed on a schedule via programming, so no dogging of the crash bar is required.
- The system can be tied into Douglass network to allow programming and the ability for phone app functionality. Phone app requires internet access for the main controller to allow communication from off site.

Sandifer Engineering to provide:

Qty.	Description
(1)	ICT 2 door kit
(1)	Keypad card reader
(1)	Backup battery
Low Voltage Cable	

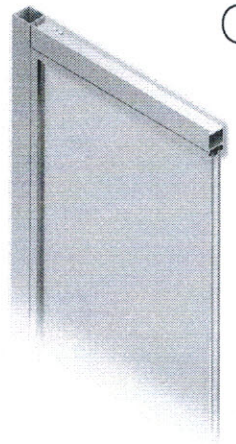
Exclusions:

- 120V power for the Access Control Panel.
- Access Control door locks provided & installed by others.
- IP addresses, network switches & routing for internet access by others.

Any questions please call or email,

Matt Killough

Matt Killough (316) 371-7245
mattk@sandifercontrols.com
Sandifer Engineering & Controls, Inc.

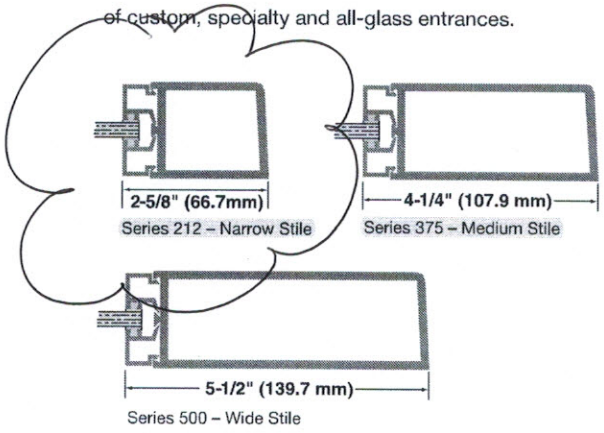


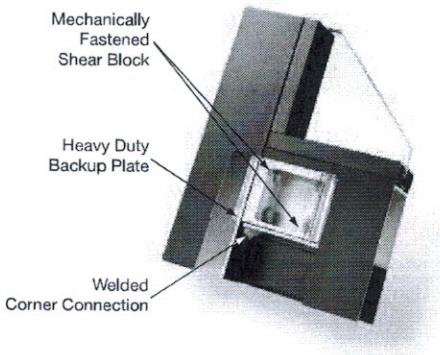
Oldcastle BuildingEnvelope™— a market leader in Standard Entrances

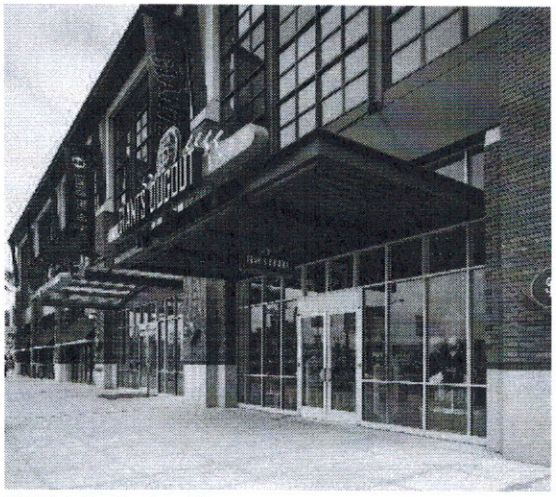
Oldcastle BuildingEnvelope™ offers standard, narrow, medium and wide stile entrances to **meet a broad range of traffic** requirements. All standard Oldcastle BuildingEnvelope™ entrances (3' wide) are ADA compliant and have built-in features.

Specifications

Oldcastle BuildingEnvelope™ entrances are durable and virtually maintenance free. We also offer a complete line of custom, specialty and all-glass entrances.







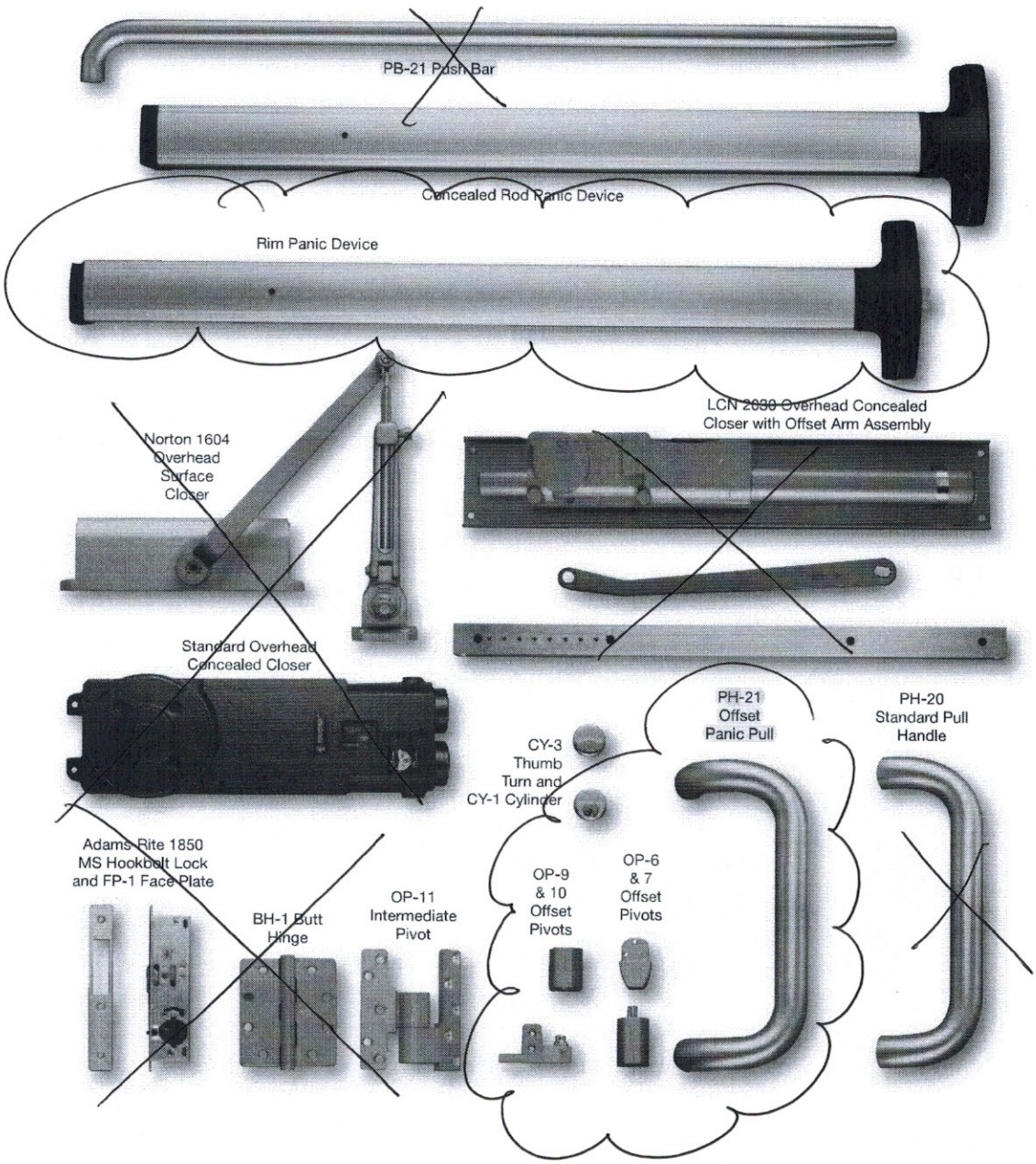
AT&T Park, San Francisco, CA
Architect: Populous (formerly HOK Sport)

Features

- Maximum security hook bolt locks
- 1" diameter push/pulls
- Adjustable astragal with dual weathering on pairs of doors
- Mechanically fastened shear blocks and welded corner construction
- Adaptable to virtually all hardware
- 4" to 10" one piece bottom rail options
- Glass stops with bulb gaskets
- 1/4", 3/8", 5/8" and 1" glazing options
- Adaptable to meet local building codes
- Limited lifetime warranty

Hardware

Oldcastle BuildingEnvelope™ employs only the finest entrance door hardware available. For more information, call 866-OLDCASTLE (653-2278) or visit oldcastlebe.com.



SANDIFER
ENGINEERING & CONTROLS

March 18, 2026

Project: City of Douglass
322 S Forest Douglass, Ks 67039

Scope of Work

Sandifer Engineering to install access control on (2) doors, to include:

- **(1) Protege WX Pre-Wired Kit - 2 Doors**
- **(2) tSec 13.56MHz Reader Standard Mullion Black**
- **(1) HES 9400 1/2 Inch Surface Mounted Electric Strike (installed at new glass front door)**
- **(1) HES 1500 Electric Strike Fail Secure (Rear reserved for police cars, door)**
- **(2) Honeywell PIR Request to Exit, White**
- **(25) Proximity Tag (ICT Format)**
- **Low voltage cable**

Total Installed Cost **$6,609.20**

All applicable sales taxes included.
Price Valid for 30 Days

SANDIFER
ENGINEERING & CONTROLS

Mike Garvey
Business Developement

mikeg@sandifercontrols.com
o.316.794.8880 c.316.304.9713
229 S. Ellis Wichita, KS 67211
Come visit us @ Sandifercontrols.com

Ditch Witch
UnderCon

DITCH WITCH UNDERCON
7825 HARTMAN ARENA DR
PARK CITY, KS 67147
+1 800-582-1980
https://www.dwundercon.com/
United States

CITY OF DOUGLAS PUBLIC WORKS
420 GRANT ST
DOUGLAS, WY 82633-2153
United States

Date	**02/05/2026**
Quote	191339
Valid Until	03/07/26
Account	1090185

Prepared by:
John Smith
316-213-0164
jsmith@dwundercon.com

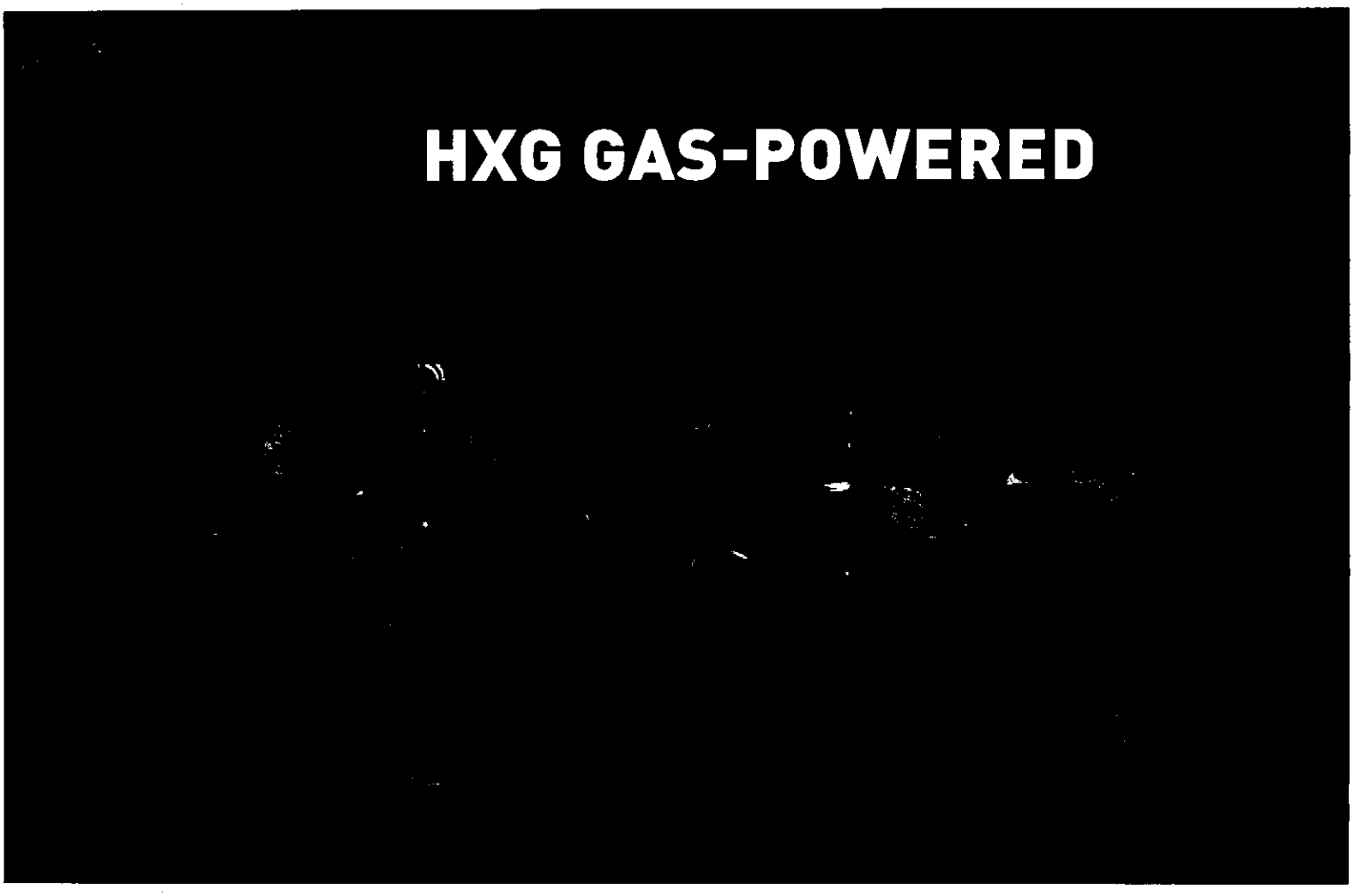
EQUIPMENT QUOTE

Product	Description	Qty	Unit Price	Line Total
HX20G	HX20G • Debris Tank: 300 Gallon • Controls: Right Hand Traffic • Hydraulic Oil: Standard • Color: Standard	1	$ 46,265.00	$ 46,265.00
190-10259	WIRED ASSET TRACKER	1	$ 414.00	$ 414.00
025-10004	VT7 TRAILER	1	$ 6,934.50	$ 6,934.50

Equipment Subtotal	$53,613.50
Discount Percent	$-5,361.35
Quote Net Total	$48,252.15
Quote Total	**$48,252.15**

Taxes are an estimate at time of quotation. Actual tax will be calculated at time of invoicing. If this is a tax exempt transaction, please provide tax exempt certificate or leasing details.

HXG GAS-POWERED



AFFORDABLE ENGINE POWER

Every vac in the HXG line is equipped with a powerful gasoline engine for reliable performance at a budget-friendly price point. The engines featured are 25.5-hp, 31-hp and 40-hp models, all designed to deliver optimal power, water pressure and suction.

EFFICIENT AIRFLOW & WATER PRESSURE

The HXG line was built for efficiency. All models feature a powerful 3,000 PSI water system with blower capabilities ranging from 541 CFM to 1,000 CFM, ensuring you have the airflow and pressure needed to get the job done.

ENHANCED VERSATILITY

HXG vacs were designed for you to tailor your debris tank capacity to your budget and jobsite needs, with each model offering two different tank capacity options. Additionally, each model can be towed by a half-ton truck, eliminating the need for a CDL, reducing labor costs and allowing for easier transportation.

SUPERIOR MANEUVERABILITY

The compact footprint and low-profile design of the HXG line, including a narrow frame and reduced height, allow for exceptional maneuverability in tight urban areas and other cramped jobsites.

OPTIMIZED DESIGN

Every HXG trailer vac was designed for easier storage and greater stability. The HX20G's freshwater tank is positioned beneath the debris tank for a more stable and compact design, while the HX30G and HX40G allow you to store the vac hose inside the trailer frame for added ease and convenience.

HXG GAS-POWERED VACUUM EXCAVATOR SPECIFICATIONS

DIMENSIONS	HX200 150 GAL SPOILS - SKID UNIT		HX300 500 GAL SPOILS/80 GAL WATER - VT9 OR VT9H		HX400 500 GAL SPOILS/200 GAL WATER - VT10	
	US	METRIC	US	METRIC	US	METRIC
Length	111.25 in	2.83 m	218 in (VT9) or 223 in (VT9H)	5.54 m (VT9) or 5.66 m (VT9H)	232.1 in	5.90 m
Width	69.25 in	1.76 m	96 in	2.44 m	96 in	2.44 m
Height	74.75 in	1.90 m	84.4 in	2.14 m	84.2 in	2.14 m
Weight, empty	2,250 lb	1021 kg	5,415 lb (VT9) or 5,465 lb (VT9H)	2456 kg (VT9) or 2479 kg (VT9H)	6,020 lb	2731 kg
Trailer GVWR			9,999 lb	4535 kg	10,000 lb	4536 kg
	150 GAL SPOILS - VT7		500 GAL SPOILS/200 GAL WATER - VT10		500 GAL SPOILS/200 GAL WATER - VT12	
	US	METRIC	US	METRIC	US	METRIC
Length	173.5 in	4.41 m	232.1 in	5.90 m	232.1 in	5.90 m
Width	88.7 in	2.25 m	96 in	2.44 m	96 in	2.44 m
Height	103.5 in	2.63 m	84.2 in	2.14 m	84.2 in	2.14 m
Weight, empty	3,185 lb	1445 kg	6,020 lb	2731 kg	6,020 lb	2731 kg
Trailer GVWR	7,000 lb	3175 kg	9,999 lb	4535 kg	12,000 lb	5443 kg
	300 GAL SPOILS - SKID UNIT		500 GAL SPOILS/200 GAL WATER - VT12 OR VT14		500 GAL SPOILS/200 GAL WATER - VT14	
	US	METRIC	US	METRIC	US	METRIC
Length	111.25 in	2.83 m	232.1 in	5.90 m	232.1 in	5.90 m
Width	69.25 in	1.76 m	96 in	2.44 m	96 in	2.44 m
Height	84.5 in	2.15 m	84.2 in	2.14 m	84.2 in	2.14 m
Weight, empty	2,560 lb	1161 kg	6,020 lb	2731 kg	6,920 lb	2731 kg
Trailer GVWR			12,000 lb (VT12) or 14,000 lb	5443 kg (VT12) or 6350 kg (VT14)	14,000 lb	6350 kg
	300 GAL SPOILS - V7		800 GAL SPOILS/200 GAL WATER - VT20		800 GAL SPOILS/200 GAL WATER - VT20	
	US	METRIC	US	METRIC	US	METRIC
Length	173.5 in	4.41 m	269.4 in	6.84 m	269.4 in	6.84 m
Width	88.7 in	2.25 m	96 in	2.44 m	96 in	2.44 m
Height	103.5 in	2.63 m	85 in	2.16 m	85 in	2.16 m
Weight, empty	3,695 lb	1585 kg	7,705 lb	3495 kg	7,705 lb	3495 kg
Trailer GVWR	7,000 lb	3175 kg	20,000 lb	9072 kg	20,000 lb	9072 kg
POWER	**US**	**METRIC**	**US**	**METRIC**	**US**	**METRIC**
Engine	Kohler		Briggs & Stratton Vanguard		Briggs & Stratton Vanguard	
Fuel	Gasoline		Gasoline		Gasoline	
Cooling Medium	Air		Air		Air	
Aspiration	Natural		Natural		Natural	
Number of cylinders	2		2		2	
Manufacturer's gross power rating	26.5 hp	19.8 kW	31 hp	23 kW	40 hp	30 kW
Emissions compliance	EPA Phase 3	EU Stage V	EPA Phase 3	EU Stage V	EPA Phase 3	EU Stage V
Rated speed	3,600 rpm		3,600 rpm		3,600 rpm	
FLUID CAPACITY	**US**	**METRIC**	**US**	**METRIC**	**US**	**METRIC**
Fuel tank capacity	8 gal	30.3 L	7 gal	26.5 L	7 gal	26.5 L
Engine oil	2 qt	1.9 L	2.5 qt	2.4 L	2.5 qt	2.4 L
Hydraulic reservoir	5.5 gal	20.8 L	5.5 gal	20.8 L	5.5 gal	20.8 L
Hydraulic system	7 gal	26.5 L	7 gal	26.5 L	7 gal	26.5 L
Water pump	0.47 qt	0.4 L	0.47 qt	0.4 L	0.47 qt	0.4 L
VACUUM SYSTEM	**US**	**METRIC**	**US**	**METRIC**	**US**	**METRIC**
Air flow	541 cfm	11.8 m³/min	542 cfm	15.3 m³/min	1,000 cfm	28.3 m³/min
Vacuum, max	15 in Hg	381 mm Hg	15 in Hg	381 mm Hg	16 in Hg	406 mm Hg
Vacuum tank capacity	150/300 gal	568/1136 L	500/800 gal	1893/3028 L	500/800 gal	1893/3028 L
Tank outlet valve size	4 in	102 mm	6 in	152 mm	6 in	152 mm
Filter type	Washable polyester		Washable polyester		Washable polyester	
Filter area	73 ft²	6.8 m²	73 ft²	6.8 m²	73 ft²	6.8 m²
Suction hose	3 in	76 mm	3 in	76 mm	3 in	76 mm
WATER SYSTEM	**US**	**METRIC**	**US**	**METRIC**	**US**	**METRIC**
Water pump flow	2.6 gpm	9.8 l/min	4.2 gpm	15.9 l/min	4.2 gpm	15.9 l/min
Water pump pressure, max	3,000 psi	207 bar	3,000 psi	207 bar	3,000 psi	207 bar
HYDRAULIC SYSTEM	**US**	**METRIC**	**US**	**METRIC**	**US**	**METRIC**
Flow rate	2.6 gpm	9.8 l/min	2.9 gpm	11 l/min	2.9 gpm	11 l/min
Pressure	3,000 psi	207 bar	2,500 psi	172 bar	2,500 psi	172 bar

Specifications are general and subject to change without notice. If exact measurements are required, equipment should be weighed and measured. Due to selected options, delivered equipment may not necessarily match that shown.

©2026 The Charles Machine Works, Inc.

KEY EQUIPMENT & SUPPLY CO.

Quality RENTS

3/2/2026

HURCO TECHNOLOGIES, INC.

City of Douglass
Attn: Mr. Mike Gowlovech, City Superintendent
224 S Poplar
Douglass, KS 67039

RE: Hurco Vac 300

Dear Mike,

On behalf of Key Equipment & Supply Co. I would like to thank you for the opportunity to supply you and the City of Douglass with pricing for a new Hurco Technologies VAC300.

The HURCO VAC300 is the perfect small hydro excavation tool, making quick work of your maintenance, repair, and excavation needs. We utilize top of the line components including Cat® or Kohler® engines and Gardner Denver® blowers, so you know that you will have years of hassle-free performance.

Standard Features of the Hurco Vac300:

- GAS: 37HP Gasoline Engine. Kohler Command Pro. V-twin cylinder, 4-cycle.
- 4.8 GPM at 3000 PSI. Clutch operated, single belt drive, Cat Pump pressure sensitive regulating unloader valve. Y strainer water filter element.
- 6-gallon antifreeze tank with 2 position selector valves.
- 95-gallon water tank.
- 300 gallon holding capacity. Top hinged fully opening dump door with twin hydraulic lift cylinders. Door is locked using a 4-point spider positive locking system. Compressible rear door O-ring. Vacuum breaker factory preset and certified at 14 Hg. 4-inch rear door dump valve. 4-inch steel suction tube with 4-inch gate valve
- 32-degree angle fixed pitch debris tank for self-unloading. No mechanical lift will be allowed. 4-inch drain valve to dump liquids without opening rear door.
- Curbside Panel. Digital tachometer/ engine hour meter, vacuum gauge, spoils rear door switch, water pump switch, strobe light switch, work light switch, low water bypass switch, Spin Doctor / Aux Switch, engine control panel Model LOFA EP250
- 12 Volt system. 12 Volt Battery.
- 9 GPM @ 2250 PSI. Direct coupled hydraulic pump. Temperature / oil level gauge, pressure gauge, spin on filter, 15-gallon reservoir.

sample photo*

St. Louis
Key Equipment & Quality Rents
13507 Northwest Industrial Drive
Bridgeton, MO 63044
800-325-4323

Kansas City
Key Equipment & Quality Rents
6716 Berger Avenue
Kansas City, KS 66111
800-262-0149

Springfield
Key Equipment & Quality Rents
1315 Ottis Street
Springfield, IL 62703
217-313-7408

Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265

Specialized Quote For: The City of Douglass, KS

RED EQUIPMENT, LLC

Date: 3/5/2026

Attention: Mike Gowlovech

Red Equipment, LLC is pleased to offer

The City of Douglass, KS

the following quote on a

2026 Pacific Tek PV350 -D1W-T Vacuum System mounted on a

Tandem Axle Trailer.

Thank you for your consideration. If you have any questions regarding this quote, I can be reached at (816) 800-1265 or by email at vince@redequipmentco.com.

Best Regards,

Vince Salmond, Kansas Territory Manager

1150 South Sterling Ave Independence, MO 64054

vince@redequipmentco.com

Cell: 816.800.1265 Office: 816.231.2005

www.redequipmentco.com

Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265

RED EQUIPMENT, LLC

About Red Equipment, LLC:

Located in Independence, MO, Red Equipment LLC is a veteran-owned dealership dedicated to providing exceptional sewer cleaning, inspection, and hydro-excavation equipment. We also offer a wide range of street sweepers, from full-sized to compact models, and advanced remote controlled slope mowers. Our team boasts nearly 100 years of combined experience, representing the finest brands in the industry and maintaining a comprehensive stock of parts and accessories to meet all your operational needs. Our commitment to service excellence extends beyond sales, with highly skilled mobile technicians ready to maintain and repair all makes and models of the sewer and street maintenance equipment essential to your projects. Trust Red Equipment LLC to equip you with the tools and support necessary for unparalleled success.

Sincerely,

W.W. Akins

Driven By Service. Powered By Trust.

VAC-CON MORE POWER TO YOU · RAVO FAYAT GROUP · minicam EGHOLM · CrewPlex enz usa inc. · agria

1150 S Sterling Ave, Independence, MO 64054

www.redequipmentco.com

Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265

RED EQUIPMENT, LLC

Founded in 1993, Pacific Tek has long established itself as an innovative pioneer in the Valve Exerciser / Valve Operator and Vacuum Excavator industry. With over 50 years of field experience, Pacific Tek founders have used their knowledge to create innovations, such as the Angled Vacuum Tank (1997) and 180° Swivel Mount Valve Exerciser / Valve Operator (1999), that are too often imitated but never duplicated.

Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265

Specifications For 2026 Pacific Tek PV350 -D1W-T Vacuum Trailer

- 350 gallon debris tank
- Drive One 38 HP EFI gas engine
- 580 CFM blower
- 3" x 25’ vacuum hose
- 5’ pick-up wand
- Electric clutch engaged pressure washer 3500 PSI @ 4 GPM
- 100 gallon water tank
- 50' hose reel
- Anti-freeze kit
- Air gap
- LED traffic director
- Trailer-9,990# GVWR
- Tandem 6,000# rated axles
- Electric brakes
- Debris tank yellow

RED EQUIPMENT, LLC

Vince Salmond

Account Manager

VINCE@REDEQUIPMENTCO.COM (816) 800-1265

Pricing Details

2026 Pacific Tek PV350 -D1W-T Vacuum Trailer:	$75,516.00

This Quote Includes Delivery & Training of Equipment

Price is good for 30 days

Used and Demo Equipment is Subject to Prior Sale

All Applicable sales tax and fees are not included in the quote

Purchase Order Number: _____

Customer Representative (Print): _____

Customer Representative Signature:_____

Red Equipment LLC Representative (Print):_____

Red Equipment LLC Representative Signature:_____

RED EQUIPMENT, LLC

Cannady Collision and Tire

311 State St
Augusta, KS 67010
(316) 775-9959

3/26/2026 10:43:10 AM CDT | **Estimate #4798** | Page:1

CITY OF DOUGLASS, **Phone: 316**

Vehicle : 2015 Ram 2500HD 6.4 L 392 CID V8 Hemi
VIN : 3C6UR5CJ7FG694853
Fleet #/Driver :
Created : 3/25/2026 1:14:50 PM CDT

Tag/State : 82223/KS
Odometer In : 66240
Odometer Out : 66240

Labor/Notes

Qty	Technician	Description	Unit Price	Price
11.9		ENGINE ASSEMBLY Removal & Installation	$125.00	$1,487.50
		Includes: R&I only those components necessary for the removal of the complete Engine Assembly. DOES NOT include transfer components or tune Engine.		
.3		OIL CHANGE AND SERVICE	$125.00	$37.50

Parts

Qty	Code	Description	Condition	Unit Price	Price
1		NAPA Gold Filters Engine Oil Filter		$7.63	$7.63
2		Shell Rotella T6 0W-40 (CK-4)		$48.99	$97.98
16		Autolite Iridium XP Iridium XP Spark Plug		$12.68	$202.88
1		ENGINE-3YR/100K		$6,900.00	$6,900.00
1		GASKETS, O-RINGS, ANTIFREEZE		$450.00	$450.00

Labor	.....	$1,525.00
Parts	.....	$7,658.49
Supplies & Disposal	.....	$25.87
Sales Tax	Sales Tax @ 8.5%	$782.80

Estimate ~~$9,992.16~~
PAYMENT **$0.00**
BALANCE DUE **$9,992.16**

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All Vehicles left over 48 hrs. after repairs are completed WILL INCUR A $5.00 PER DAY STORAGE FEE. 12 Month or 12,000 Mile Warranty On Repairs.

Customer Signature _____

Estimates are valid for 30 days

To Whom It Concern:

Enclosed is an application, applicable fees and required documentation to apply for a permit to sell/distribute fireworks for 2026.

Please feel free to contact me via email at lynette@wholesalefireworks.com if you need additional information or you may call 316-733-7900.

If possible, please email the permit information to the above email address. Paper correspondence should be sent to:

Regular Mail	Certified Mail (should BE necessary to send)
WFE Attn: Lynette PO Box 780604 Wichita, KS 67278	WFE Attn: Lynette 1611 W Ledgerwood Road Andover, KS 67002

Your assistance with this matter is appreciated.

Respectfully,

Lynette White

Lynette White
Retail Project Manager
Wholesale Fireworks
Jakes Fireworks

CITY OF DOUGLASS
APPLICATION FOR FIREWORKS PERMIT
Code Reference: Chapter VII, Article 2

Please read and complete the entire application, including the names, addresses and telephone numbers of at least two individuals who will be responsible for the fireworks stand.

Business Name: Wholesale Fireworks Enterprises, LLC

Sales Tax No: 20-4183606

Business Address: PO Box 780604

Business Phone No: 316-733-7900

Party #1
Name: Jacob Marietta

Address: PO Box 780604

City: Wichita St: KS Zip: 67278

Home Phone: 316-305-8107 (Jacob)

Work Phone: 316-733-7900

Party #2
Name: Lynette White

Address: 1611 Ledgerwood Dr

City: Wichita St: KS Zip: 67207

Home Phone: 316-200-8350 (Lynette)

Work Phone: 316-733-7900

Location: 315 W 1st Street Owner of Land: Wholesale Fireworks Leasing
(Location where the fireworks will be stored and/or sold)

Fire Protection Provided:
(2) 5lb ABC
(Any fire protection you will have at stand – two (2) 4 A 40 BC extinguishers are required)

Insurance Provided:
See attached
($500,000.00 general comprehensive liability and product liability insurance is required with the City of Douglass named as an additional insured – proof must be shown).

Type of Fireworks to be stored and/or sold:
Class C as allowed
(Class C and under permitted – Bottle and sky rockets are prohibited)

Upon approval of the application, a fee of $3,000.00 shall be paid to the City Clerk for the fireworks permit. A deposit of $1,500.00 shall be made for clean up of stand site, and adjacent areas if affected. If site is clean, this Deposit will be refunded.

Upon receiving the permit the fireworks stand owner and/or operators agree to the following rules and regulations:

1. Fireworks stand may open their stands during the following hours:

June 27, 28, 29, 30, July 1, 2, 3	08:00 a.m. – 12:00 midnight
July 4	08:00 a.m. – 11:00 p.m.
July 5	08:00 a.m. - 06:00 p.m.

2. The stand cannot be open or admit people into the stand area until the above times listed. At closing time the tent will be closed and no other customers will be admitted to the stand at that time. Customers in the stand area may complete their purchases.

3. Fireworks stands must be erected 75 feet away from any structure. Stands must be equipped with a minimum of two (2) ten pounds (4A 40 BC) ABC dry chemical fire extinguishers. One must be mounted inside the selling area and the other must be mounted outside the stand.

4. Each Fireworks stand owner agrees to maintain adequate personnel to allow for personnel to control the surrounding area of their stand. Fireworks will not be allowed to be fired within 200 feet of the fireworks stand. It is the responsibility of the stand owner and/or operator to control this 200 foot area.

5. Fireworks stands shall provide not less than one (1) off-street parking stall per 100 square feet of sales structure floor area and adequate ingress and egress aisles. Operators shall provide, without cost to the City, such flag persons and attendants as are necessary to insure the orderly parking of vehicles around each sale site and shall in no way interfere with the normal flow of traffic on public roads.

6. Each stand must be equipped with a sign at least three foot by three foot in size, which is clearly visible directing buyers to the following rules. (Ordinance 642)
   A. All fireworks must be fired on private property.
   B. Fireworks may be discharged only between:
      8:00 a.m. to 10:00 p.m. - June 27 – July 3
      8:00 a.m. to midnight – July 4
      10:00 a.m. to 10:00 p.m. – July 5
   C. No fireworks may be fired within 200 feet of any fireworks stand.
   D. No Smoking or Alcoholic Beverages are allowed at this stand.
   E. Children under 10 years of age **must** have supervision.

I am aware of the above listed rules and regulations and as a stand owner and/or operator agree to follow these rules and regulations. I understand that any violation of the above rules and regulations can result in a warning by the City Superintendent and on any second or subsequent violations, the City Superintendent shall revoke the permit for sale and terminate the sale of fireworks by the violator.

Lynette White — 3-10-26

(Signature of Applicant) (Date of Application)

Approved _____ Disapproved_____

Reasons for Disapproval _____

_____

City Superintendent_____ City Clerk_____

Fire Chief _____ Fire Inspection OK – Yes_____ No_____

Date Issued_____ Date Expired_____

License Number Issued_____

WFE Kansas State Sales Tax

Division of Taxation
915 SW Harrison St
Topeka KS 66625-2007

Nick Jordan, Secretary of Revenue
Steve Stotts, Director of Taxation

Kansas
Department of Revenue

Phone: 785-368-8222
FAX: 785-296-2073
www.ksrevenue.org

Sam Brownback, Governor

May 7, 2014

WHOLESALE FIREWORKS ENTERPRISES LLC
PO BOX 780604
WICHITA, KS 67278-0604

Attached is your Kansas retailers' sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at http://www.ksrevenue.org/eservices.htm or www.webtax.org. See the next page for more details.

KANSAS DEPARTMENT OF REVENUE **www.ksrevenue.org**
Division of Taxation

RETAILERS' SALES TAX REGISTRATION CERTIFICATE

Wholesale Fireworks Enterprises LLC
1611 W Ledgerwood Rd
Andover, KS 67002-7821

Tax Account Number: 004-204183606F-01
Inception Date: 01/19/2006
Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

OFFICE OF THE STATE FIRE MARSHAL, STATE OF KANSAS

Permit #: BUFDA001
WHOLESALE FIREWORKS ENTERPRISES
P O BOX 780604
WICHITA KS 67278

Is Granted This Permit As: **Fireworks Distributor Unlimited**

To perform duties as a Fireworks Distibutor as granted by the Kansas Fire Prevention Code and adopted National Standard NFPA 1124, 2006 Edition within the State of Kansas.

As granted under the authority of K.A.R. 22-1-3(x) and other provisions of the Kansas Prevention Code.

This Permit is valid until 4/1/2027 unless suspended, revoked or refused renewal in accordance with the provisions of KAR 22-1-5.

Issued: 4/1/2026

Expires: 4/1/2027

Wally Roberts
Chief of Investigations

2024 Douglass

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 **FAX (A/C, No):** 216-658-7101
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Palomar Excess and Surplus Insurance Company	16754
INSURER B : Allianz Global Corporate & Specialty SE	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Wholesale Fireworks Enterprises LLC
1611 Ledgerwood Drive
Andover KS 67002

COVERAGES **CERTIFICATE NUMBER:** 285195081 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY**			AESPLMR-GL-26-00047	2/15/2026	2/15/2027	EACH OCCURRENCE	$ 1,000,000
	[X] COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] POLICY [ ] PRO-JECT [X] LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS [ ] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	[ ] **UMBRELLA LIAB** [X] OCCUR			25ABEX0323	2/15/2026	2/15/2027	EACH OCCURRENCE	$ 1,000,000
	[X] **EXCESS LIAB** [ ] CLAIMS-MADE						AGGREGATE	$ 1,000,000
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] WC STATU-TORY LIMITS [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Sales Location: #2024 Douglass 315 W First Douglass, KS 67039
Add'l Insured: City of Douglass; Douglass USD 396; Douglass High School Junior/Senior Class

CERTIFICATE HOLDER

2024 Wholesale Fireworks Enterprises, LLC
PO Box 780604
Wichita KS 67208

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MINUTES OF MEETING OF DIRECTORS

FIREWORKS LEASING

The meeting of the Board of Directors of FIREWORKS LEASING COMPANY was held at 1500 27th Terrance East, Kansas, at 11:00 A.M. on January 16th, 2026. And present were the following director constitution all the members of the Board of Directors of the Corporation:

Michael Marietta
John Marietta, Jr.

BE IT RESOLVED that the corporation approved a lease of property owned by FIREWORKS LEASING located at 315 W 1st Douglass, KS 67039, for a period of one year to WHOLESALE FIREWORKS ENTERPRISES, LLC. The lease may be extended from year to year by approval of both parties.

BE IT FURTHER RESOLVED that the corporation proceed to carry on the business for which it was incorporated, and

There being no further business before the meeting, on motion duly made, seconded and carried, the meeting was adjourned.

Dated: January 16th, 2026

Michael Marietta
Member

ATTEST

John Marietta, Jr.
Member

LYNETTE WHITE
Notary Public, State of Kansas
My Appointment Expires
11-13-27

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506

Kansas
Department of Revenue

Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

REQUEST FOR PERMANENT PREMISE APPROVAL INSTRUCTIONS

WHICH FORM DO I NEED TO COMPLETE?

Complete and submit the form (ABC-806) if you:

- are applying for a new liquor license.
- currently possess a liquor license and are applying for a **permanent change** to your existing licensed premise.
- currently possess a liquor license and are changing your location. You must also complete and submit the *ABC Liquor Licensee/Permit Business Name and/or Address Change From (ABC-22)* and submit a copy of your lease or deed.

Complete and submit the Request for Temporary Extension of Premise *(ABC-816)* if you:

- currently possess a liquor license and are applying for a **temporary extension** of your licensed premise.

All forms may be found on our website at: www.ksrevenue.gov/abcforms.html

INSTRUCTIONS TO COMPLETE THE REQUEST FOR PERMANENT PREMISE APPROVAL (ABC-806):

1. Check the applicable type of permanent premise approval you are requesting.
2. LICENSEE INFORMATION. Enter the licensee information requested.
3. Answer the questions. Note: A Retailer, Farm Winery, Microbrewery or Microdistillery must be at least 200 feet from a school, college or church.
4. DIAGRAM. Check the appropriate box, then draw a complete diagram of the premises for which you are seeking license approval **or** attach your drawing to the ABC-806 form, provided it is no larger than 8½ X 11.
   a. The diagram must include **all** entrances, exits and interior doors, walls, coolers, bars, liquor storage space, kitchen, counters, sales areas, office, restrooms, etc.
   b. The diagram must show approximate dimensions of the premise for which you are seeking approval.
   c. If you are seeking a permanent change to the premise, indicate the currently approved premise **and** the area you wish to change.
5. ZONING. Check the appropriate license type, then take the form to the city/county clerk to complete the zoning certificate section to the form.
6. Read the statements and check the boxes that you understand, then sign and date the form.
7. Submit your completed request with the required documents, if any, to the ABC by mail, fax or email to KDOR_ABC.Licensing@ks.gov **at least 10 calendar days prior to the permanent or location change.**

CONTACT INFORMATION:

If you have questions or need assistance, please contact the ABC Licensing Unit by:

- **Phone: 785-296-7015; or,**
- **Email: KDOR_ABC.Licensing@ks.gov**

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506

Kansas
Department of Revenue

Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

REQUEST FOR PERMANENT PREMISE APPROVAL

Check one: ■ New License Application
☐ Permanent Change to Premise
☐ Location Change – Required ABC-22 and a copy of your lease or deed are attached.

Licensee Information

Business DBA Name	License Number (New License Applicant – enter your FEIN)		
The Triangle Restaurant & Bar LLC	39-2297277		
Business Location Street Address	**City**	**County**	**Zip Code**
326 S Forest	Douglass	Butler	67039
Contact Phone Person	**Phone Number**	**Email Address**	
Chris Cannady	(316) 201-7261	mccannady1@gmail.com	

I am applying for or have a Retailer, Farm Winery, Microbrewery or Microdistillery license.	■ Yes	☐ No
If yes, is the premise at least 200 feet from a school, college or church?	■ Yes	☐ No
I have a Farm Winery or Producer license and am applying for an on-premise liquor license.	☐ Yes	■ No
If yes, are you a registered agritourism operator?	☐ Yes	☐ No
If yes, I have attached a copy of my registration certificate.	☐ Yes	☐ No

Diagram:

Check the appropriate box then draw a complete diagram of the premises for which you are seeking approval **or** attach your drawing. The diagram must include all entrances, exits and interior doors, walls, coolers, bars, liquor storage space, kitchen, counters, sales areas, office, restrooms, etc. **Architectural drawings will not be accepted.** Return the completed form to the address above.

Check one: ☐ Diagram drawn below ■ 8½ X 11" drawing attached

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506

Kansas
Department of Revenue

Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

Zoning:

CERTIFICATE OF CITY, TOWNSHIP OR COUNTY CLERK

License Type (applicant check one):

☐Caterer	☐Hotel	☐Non-Beverage User
☐Distributor	☐Hotel/Caterer	☐Packaging/Warehousing Facility Permit
■Drinking Establishment	☐Manufacturer	☐Private Club: ☐A or ☐B
☐Drinking Establishment/Caterer	☐Microbrewery	☐Producer
☐Farm Winery	☐Microbrewery Packaging/Warehouse	☐Public Venue
☐Farm Winery Outlet	☐Microdistillery	☐Retailer
☐Fulfillment House	☐Microdistillery Packaging/Warehouse	☐Special Order Shipping

NOTICE TO CITY/COUNTY CLERK: Submission of this zoning form by the applicant to the City or County constitutes notification to the governmental entity that an application for a liquor license has been or will be received by the ABC. Should the City or County you represent desire to make any comments, suggestions or recommendations relative to the granting of or refusal to grant a license to the above-named applicant; or, the premise for which licensure is sought or to request a hearing pursuant to K.S.A. 41-318 or 41-2608, it may do so by submitting such comments, suggestions, recommendations or requests to the ABC within 10 days of the date you affix your seal to this document. You may submit your written request to the address or fax number provided at the top of the form.

I HEREBY CERTIFY THAT THE PREMISES AT _____ **IS:**
Location Street Address City Zip

(Check one box in each section below)

CITY LIMITS: ☐ **Inside** the incorporate city limits ☐ **Outside** the city limits _____ County

New Retailer applicants only: K.S.A. 41-303 states no license shall be granted to any applicant unless:

1. The board of county commissioners has adopted a resolution approving the issuance of a license to the location. A certified copy of such resolution must accompany the license application.

ZONING:

- ☐ located within an area that complies with all applicable zoning regulations required by K.S.A. 41-710 or K.S.A. 41-2608. Farm Wineries, Microbreweries and Microdistilleries **must** be zoned agricultural, commercial or business as required by K.S.A. 41-710(b); **AND**, Retailers, Farm Wineries or Microbreweries premises must comply with the building regulations required by K.S.A. 41-710.
- ☐ located outside an incorporated city, in a township or county **that is not zoned**.
- ☐ I acknowledge a public venue, club or drinking establishment liquor license shall be issued to a farm winery or producer licensee regardless of any local zoning regulations or other regulations if the applicant is a registered agritourism operator.

THE CITY/COUNTY ALLOWS: ☐ Basic Hours ☐ Expanded Hours (Sunday sales)

(Seal)

CLERK SIGNATURE _____ ☐ City Clerk ☐ Township Clerk ☐ County Clerk

PRINTED NAME _____ DATE_____ PHONE_____

■ I understand any changes to the approved diagram must be submitted to the ABC an approved prior to making any change and that this diagram is subject to onsite review by an ABC Enforcement Agent.

■ I understand that I must maintain a copy of the approved diagram on the licensed premise and make it available for immediate inspection upon request.

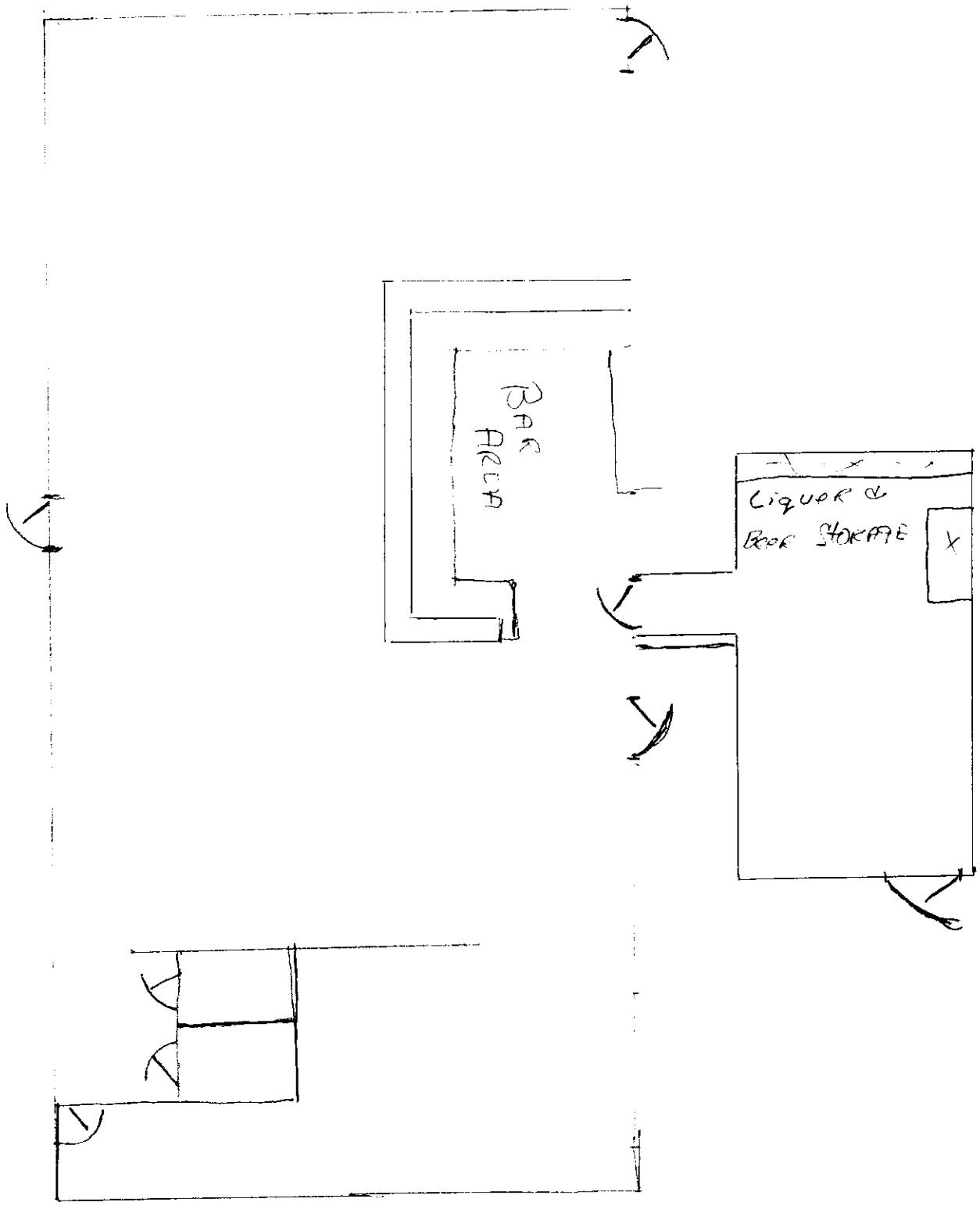
Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.

Mark C Cannady

Licensee Signature | Printed Name | Date

ABC Office Use Only

☐ **DIAGRAM APPROVED AS SUBMITTED** ☐ **DIAGRAM DENIED** Reason Denied:	Signature of ABC Official	Date


BAR
AREA
Liquor &
Beer STORAGE
X

RESOLUTION NO 2026-02

A RESOLUTION OF THE CITY OF DOUGLASS, KANSAS ADJUSTING THE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE BY THE RESIDENTS OF DOUGLASS;

WHEREAS the City of Douglass, in providing the service of collecting and disposing of refuse must establish and collect service charges or fees to defray the cost and maintenance of service and to pay any person contracting for the collection and disposal thereof; and

WHEREAS, the City contracts with Waste Connections of Kansas, Inc. ("WCI") to provide trash hauling and the service contract provides a four percent increase effective May 1, 2026; and

WHEREAS, the Governing Body approved Ordinance #918 authorizing the schedule of fees and charges to be imposed by resolution for the provision of municipal services.

NOW THEREFORE, be it resolved by the Governing Body of the City of Douglass, Kansas:

1. That Residential Trash Service rates for an owner owned cart or WCI 65-gallon cart and 95-gallon recycle cart shall increase by 4% per month, effective May 1, 2026.

2. That Residential Trash Service rates for a 95-gallon trash cart and 95-gallon recycle cart from WCI shall increase by 4% per month, effective May 1, 2026.

3. Extra cart fees shall increase by 4% per month, effective May 1, 2026.

4. Commercial rates shall increase by 4% per month, effective May 1, 2026.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 8th day of April, 2026 and SIGNED by the Mayor.

SEAL

_____
Mayor, Mike Shirley

ATTEST:

_____
City Clerk, Kate Schieferecke

WASTE CONNECTIONS OF KANSAS INC.
Connect with the Future®

City Of Douglass, Ks. March 31, 2026
Ty Lasher – Guv Guy Consulting
City Clerk - Kate Schieferecke
Cc; Mayor and Council

Ty,

We at Waste Connections appreciate the opportunity to service the trash hauling needs of the City of Douglass over the past years. We value this business relationship we have developed over the past years and look forward to continuing this relationship into the future.

We thought we would send a friendly reminder as agreed by the 2022 First Amendment we are allowed a four percent (4%) increase that will go into effect on May 1, 2026. Please see the new rates below.

Residential Service Charges

	2025 Rate	**2026 Rate**
Curbside Service w/out cart & recycle cart	$16.74 per mo.	$17.41 per mo.
Curbside Service w/ 65- Gal. cart & recycle cart	$18.07 per mo.	$18.80 per mo.
Curbside Service w/ 95- Gal. cart & recycle cart	$20.74 per mo.	$21.57 per mo.
Cost for 2nd trash or recycle carts	$6.30 per mo.	$6.56 per mo.

2026 Commercial Rates Per Month

Service	**.05/EOW**	**1x week**	**2x week**	**3x week**
95 Gallon Cart		$16.39	$32.77	$49.17
1.5yd	$22.24	$25.92	$54.96	$87.67
2yd	$28.42	$45.26	$57.44	$91.66
3yd	$32.69	$52.09	$83.93	$124.61
4yd	$39.26	$53.34	$111.03	$175.17
6yd	$45.78.	$83.26	$166.56	$228.50

Once again, we would like to thank you for your community's support. Please feel free to call me if you have any questions or concerns.

Sincerely,
Herschel West

Herschel West
Waste Connections of Kansas
Municipal & Government Contract Representative
Email: herschel.west@wasteconnections.com
Office: 316-838-4973
Cell: 316-253-8023

CONSULTANTS REPORT

DATE: April 3, 2026
TO: Mayor Shirley and City Council
FROM: Ty Lasher, City Consultant
RE: April 8, 2026 Council Meeting

EXECUTIVE SESSION:
Council will be interviewing a second candidate for City Administrator. The schedule will be very similar to that of the first candidate. A tour with myself and the Mayor, dinner with staff and then interview with Council starting at 5:30 pm. The interview should last an hour and then the Council will return to the regular meeting and agenda.

CONSENT AGENDA:
The consent agenda contains the minutes of the March 11, 2026 Regular City Council meeting as well as the minutes of the March 26, 2026 special meeting.

CITY REQUESTED APPEARNCES:
Herschel West with Waste Connections would like to present the annual rate increase and be available for questions.

OLD BUSINESS:

A. City Hall Front Door Replacement – Staff has been having difficulties locking the door and it sometimes locks after someone leaves. When the company came to rekey the door, they had trouble finding replacement parts and said the door is in bad shape. They tried to adjust it but were afraid it might break. Staff requested quotes and received the following responses:

Bell Mirror & Glass	$6,820.00
Central Glass & Mirror	$7,571.30
Lewis Glass	$11,591.00

This item was tabled from the March Council meeting for staff to research the cost of monitoring both the front and back doors using a card system. The cost of such an upgrade is $6,609.20. Staff does feel monitoring people coming g in and out would be beneficial. However, the 2026 budget contains roughly $40,000 for improving City Hall. With new staff, there are some office equipment expenses, painting and the door itself which would use much

of the line item. Therefore, staff recommends considering other options or holding off until next year. However, we recommend going ahead with the door replacement as it is in bad shape.

B. Vac Trailer Purchase – This item was tabled at the March meeting. One question was warranty which Mike G. can answer. The biggest question is one that I am looking over and will have an answer by the Council meeting. This piece of equipment works great for locating expensive fiber optic lines. Quotes were requested from the following companies:

Ditch Witch	$48,252.15
Key Equipment	$59,995.00
Red Equipment	$75,516.00

NEW BUSINESS

A. 2015 Dodge Ram New Engine – Public Works staff noticed there were problems with their 2025 Dodge Ram pickup. Upon inspection by Canaday Collison and Tire, it was determined the engine needed replaced. Canady quoted $9,992.16 to replace the engine. There are enough funds in vehicle repair from water and sewer to pay for the repairs.

B. 2026 Street Projects – Mike G will have a map at the Council meeting on what streets need repaired and improved for 2026. I will work on having the budget numbers for this project.

C. 2026 Tree Removals – Mike G will have a map at Council meeting on where trees need trimmed and removed for 2026. I will work on having the budget numbers for this project.

D. 2026 Sewer Lagoon Rip Rap – Mike G has been adding rip rap at the sewer lagoons to limit erosion. I will work on having budget numbers for this project so Mike will know how much can be spent.

E. 2026 Fireworks Sales Permit – Wholesale Fireworks has completed their application to sell fireworks in Douglass for 2026. The application is on the agenda for Council consideration.

F. The Triangle Restaurant & Bar – The restaurant would like to serve liquor and as such the city must approve the application. Once approved, the restaurant owner can submit his application for approval by the state.

G. Solid Waste Fee Resolution – According to City Codes, the water and sewer funds each have a 3% increase annually to cover added costs and inflation. The Solid Waste Fund has an ordinance which sets the rates and also allows for resolutions to address increases. Therefore, the resolution on the agenda simply mirrors the increase Waste Connections is charging so that those increases can be paid by the customers.

EXECUTIVE SESSION

Mayor Shirley would like to have a second executive session to discuss the candidates interviews and gather input from the City Council.

Public Works Notes March 2026

Water Department

Fire hydrant extensions added to hydrants at both fifth street, and sixth street, on Chanelle
Driveway culvert replaced at 201 W First
Chlorinator at well 14 repaired

Public Works

Informational signs built and installed on first street
Community garden area cleaned up and tilled
Parking area between Family Dollar and The Villa rocked
Ceiling tiles replaced at the museum
Two small rototillers repaired
Maintenance on tornado sirens done by Blue Valley
Trees that interfered with American flag at the library trimmed and flag replaced
Exterior lights at south lift station, kennel, and maintenance shop replaced
Lots of limbs removed and trees trimmed om S Forrest due to a couple wind events
Employees only signs added to city hall and maintenance shop
Everything involved with opening the swimming has begun
Rip rap project at the lagoon ponds in progress
Issues with 2015 Dodge Ram
Speed limit signs are here and installation will begin 4/6